

Program Review

Questions

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Business

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Program Review

Questions

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EOPS/CARE- b2b

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Gateway to College

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CalWorks

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Assessment Center

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***Outreach /
Welcome Center***

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TRIO SSS

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Community Leadership and Civic Engagement

Responses by Department to Following Questions: Academic

How does the department maintain the integrity and consistency of academic standards within the department?

Are the human and physical resources, including equipment and location, adequate for all the courses offered by your department (or program)? What are your key staffing and facilities needs for the next three years? Why?

If your department experienced a reduction in resources, describe the impact of that reduction on the overall educational quality of your unit and the College.

How does the department plan to sustain the quality of instruction and/or services offered through your department in the current environment of reduced resources?

What does the department recommend that the college do to maintain quality educational programs and

The department faculty meets periodically to discuss curriculum development, curriculum enhancement and consistency in course content throughout the department. The number of full time faculty members has decreased due to retirement and death. Since 2008 the department lost three faculty members, one to passing, and two to retirement. At this time, the department needs to replace two faculty members in the areas of Accounting / Business Law, and Business Administrations. The department hopes that at least one position will be granted next year in the area of Accounting/Business Law, and a second position in Business Administration following. These positions are key to the success of our programs. With eleven sections in the area of accounting and three in Business Law, it is imperative to have a contract faculty that will keep the department running. When smart classroom were plan for the F building, the smallest classrooms where chosen, instead of the larger classrooms that holds over 50 students. Those classrooms F-202 and F203 are design wide and narrow. Therefore those students on the sides are not able to see the board. As far as Human Resources, we will continue hiring qualified part-time instructors that are in contact with industry. As far as the technology, Measure A or B could be used to purchase the technology.

Facilitate the collaboration with other vocational departments to bring business education to the trades. Collaborate with departments in contacting business partners, and public agencies to create internships for students. Faster response to maintenance issues to help create a welcome and safe atmosphere for faculty and students. IE: classroom cleanness, change broken light fixtures, clean white boards, keep

Responses by Department to Following Questions: Student

What are your key staffing and facilities needs for the next three years? Why?

If your department experienced a reduction in resources, describe the impact of that reduction on the overall of your unit and the College

How does the department plan to sustain the quality services offered through your department in the current environment of reduced resources?

What does the department recommend that the college do to maintain quality programs and services?

More confidential space for counselors and program coordinators are needed in addition to a full-time program director, staff assistant, data assistant. Redesign office space to accommodate a program director, counselors and staff listed above. Redesign will produce positive student outcomes. In the past three - four years the EOPS/CARE budgets have experienced a 39% fiscal reduction. The effective outcome has been a reduction in enrollment. The program works with a list of community resources to provide additional service information that may benefit students and with financial aid. Redesign the program to secure a program director to lead the program and follow the suggestion of TRIO to have a director lead several programs.

No, additional resources needed. FSC faculty & Counselor; copy machine, fax machine, computers, printers & phones.

Repair and improve facilities, full-time director and FSC faculty & counselor; to make increase efficiency of Program design and student outcomes. Fiscal reduction is based on recent cap enrollment of 11 units for students which results in a \$100k loss of revenue and inability to hire another person. Advocating for the creation of a cyber high to recover additional 4 units for students and recover approximately \$60K for the program to operate. Redesign the program and funding to mirror more college funding versus k-12 ADA funding model through California Department of Education.

A staff assistant position is needed for the program as is office space for a CalWORKs Coordinator, staff assistant and counselor as well as computer. Staff assistant and adequate office space stated above to produce better student outcomes towards student completion and program viability. 3 years ago, CalWORKs staff were reduced by more than 50%; the effective result was a reduction in eligible students and program viability. The CalWORKs Program has integrated its program operations with the EOPS/CARE- b2b program to provide program stability and student outcomes.

Program redesign to have a director lead multiple student service programs with the support of program specialists to leverage the fiscal efficiency

Clerical II fulltime position and 3 student aides, testing units and supplies.

Clerical II fulltime position and 3 student aides; and facilities improvement and testing units for comprehensive assessment, to support students. Increased workload and stress on remaining staff members as well as inability to work towards student success improvements being mandated to Reframe the workload, as well as collaborate on resources and professional knowledge with the campus community.

Restoration of fulltime position and student aides to support the department to provide more efficient, effective and expanded assessment center

The Welcome Center is an unfunded mandate that requires a dedicated budget and new computers and printers for students and a lead to lead and

Welcome Center Coordinator and Outreach specialist as well as facilities improvement to produce better coordination of welcome center activities

A Welcome Center coordinator has never been identified; instead the outreach specialist position was consolidated to execute both job duties, and Continue to effectively employ student ambassadors and collaborate with student affairs and community to provide services.

Designate a budget line and stream and fill both a welcome center coordinator position and outreach specialist position to better serve the institution

No, additional resources needed. Counseling Intern and Student Assistant; confidential counseling offices, and technology to run student group Staff Assistant, Director who leads multiple student service programs, counseling interns and confidential counseling offices for more efficient The program has not effectively had a reduction in fiscal resources; however, the program design does not allow for the funding of permanent staff. The program has efficiently used carry over dollars to fiscally operate the program from the previous year and collaborates with other learning centers. Save funds by have directors lead multiple student affairs programs to better leverage budgets that can serve the programs more efficiently and

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book service and student services to program students and the ability to serve less eligible students.

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ermanent staff. Negative institutional student outcome.

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allenges due to a lack of staff.

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in their matriculation process towards completion.
by the State of California.

resources to the community and campus.



I coordinate welcome center activities as well as outreach (an additional outreach staff member is needed),
ies to contribute towards student success and increase the knowledge and awareness of the campus.
and insufficient funds has always been a challenge to pay student ambassadors.

tion, students and community.



queries.

program design and student learning outcomes.

unding of staff positions besides the directors position and this funding model limits program efficiency and ultimately SLO's.

communities and student affairs programs at Laney College.

produce more effective student outcomes.