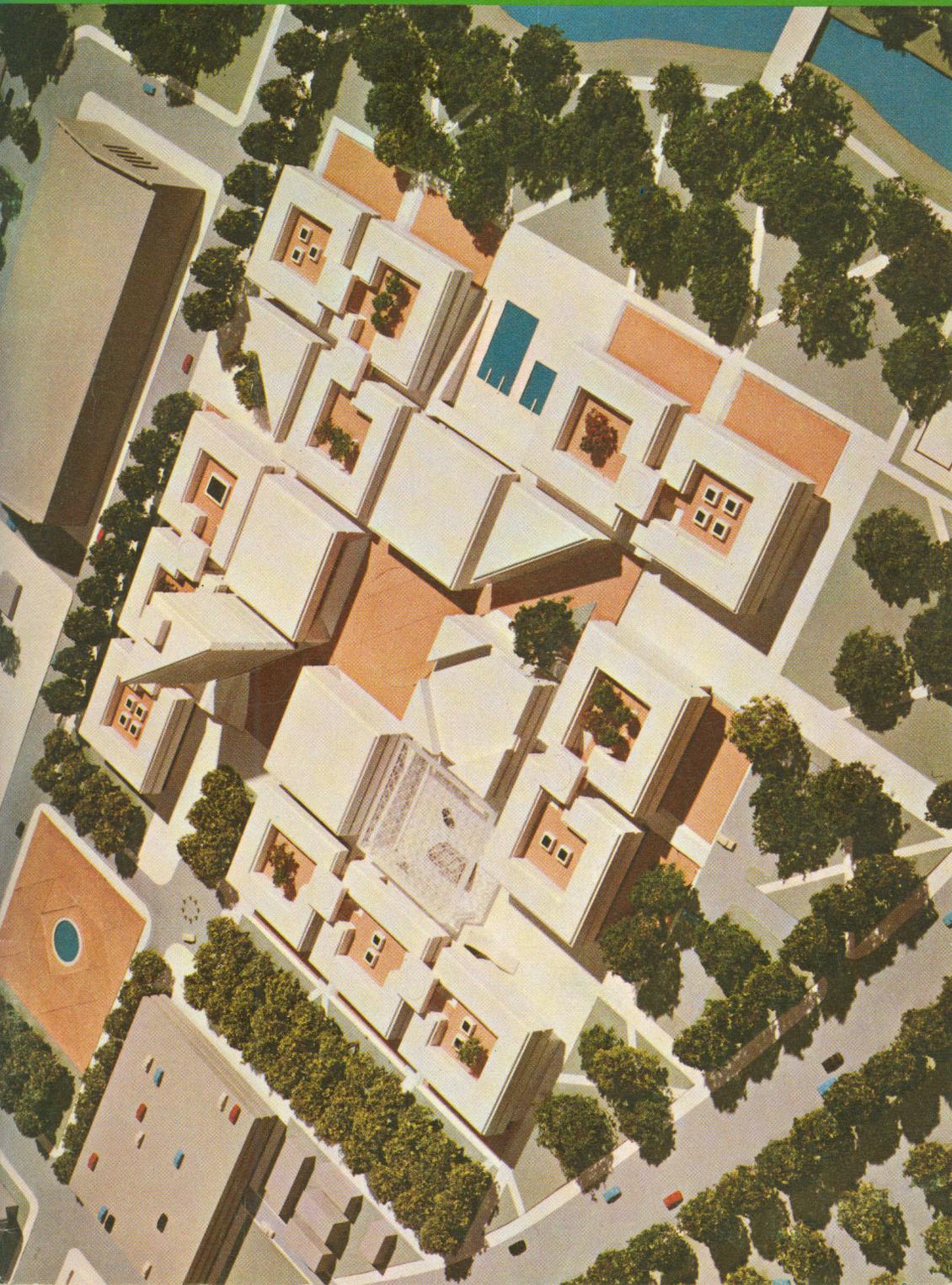


LANEY COLLEGE
STUDENT INFORMATION GUIDE
1966-67



Architect's sketch of new Laney College
scheduled to be completed in 1969.

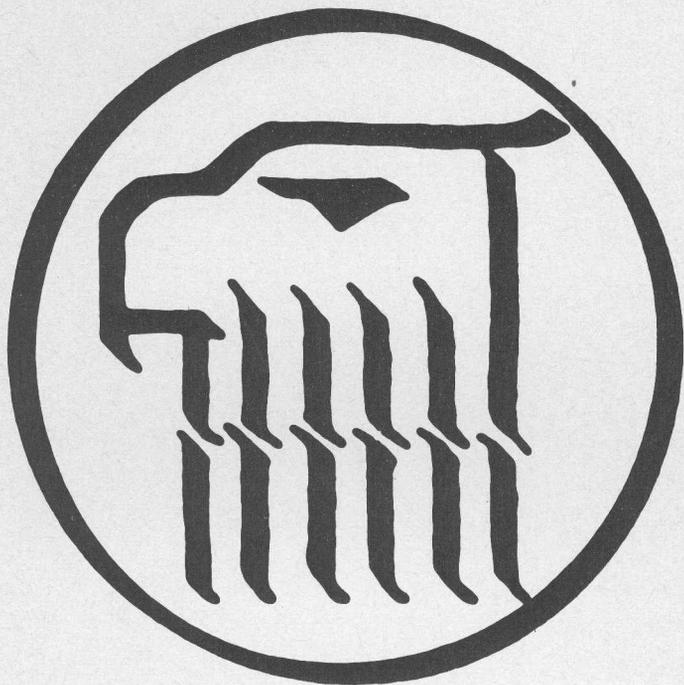
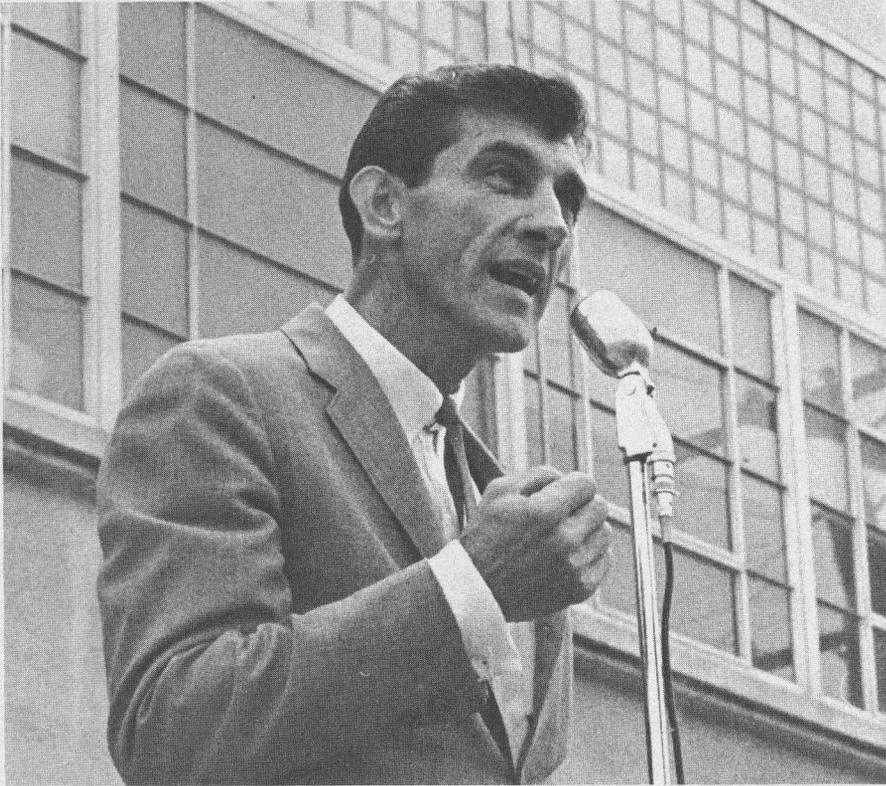


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On behalf of the entire staff of Laney College, I should like to extend a warm welcome to all new students enrolling for the coming college year.

This college has had an interesting, colorful past and looks ahead eagerly to a promising and exciting future. You may be sure that neither the traditions nor the hopes of Laney have been built without loyal and energetic participation of students.

I would enjoin you to explore the facets of the college where you can find your most satisfying and fruitful expression and to transact earnestly with us, to the end that you may realize the great benefits which can derive from engagement with the vital mainstream of our dynamism.

Use us, use our facilities, our experience, and yes, our wisdom. Make the total college environment serve your best interests and highest purposes. Both you and Laney College can only be the richer for our experience.

WALLACE T. HOMITZ
President
Laney College

page three



As President of the Associated Student Body, it is my privilege to welcome you to Laney College. I hope that your educational experience here will be both satisfying and rewarding.

Over the past three years since Laney College originated, great strides have been made in all areas of the college. The progress we have seen is because of hard work by the students, faculty, and administration. But this progress is only a beginning, and the real task of developing a strong college community still lies ahead.

I urge every one of you to support student government, your voice in the college affairs; to become involved in student government for the college and also for experience unable to get in a classroom. Laney College of the future will only be as good as we make it.

GREG MCDANIEL
President
Associated Students

EXPENSES

Since Laney College is a public junior college the cost of attending here is quite minimal. Students are expected to purchase their books, supplies and student body cards. Those students who are from out of the state also pay tuition based on the number of units they are taking.

ADMISSION, REGISTRATION AND ATTENDANCE

All students who have graduated from high school or are 18 years of age are admitted by law to the junior college in their area. Laney College requires students to take some tests to help determine which classes they are eligible to take. Those who do poorly on the tests may be asked to complete specific courses which are designed to help develop the skills necessary for adequate college-level work.

During the initial counseling interview you may ask any questions about the tests you have taken. You will receive directions and guidance in the courses you should take in order to achieve your objectives. A recommended schedule of classes you will want to take will be worked out with the help of your counselor. This schedule is filed in the Student Personnel Office and you are given an appointment to register for the classes you are going to take.

It is important for you to attend the first days of class since it is possible that someone else will be allowed to take your place in the class if you do not show up.

You are expected to attend your classes regularly and to accept the responsibility for making up any work that you might have missed through absence. If you have a problem with your attendance check the college catalog for specific requirements and details. The Student Personnel Office is available to help you with any problems you might have in regular attendance.

Physical Education is required by state law and Laney College has the obligation to make sure that all students under 21 years of age, who are carrying more than 8 units and do not have a medical doctor's excuse, attend a Physical Education class. Those students that do not attend their Physical Education class will have their class load reduced to 8 units.

If you have any questions about registration and attendance procedures feel free to ask for assistance at the Student Personnel Office.

DROPPING CLASSES AND WITHDRAWAL FROM COLLEGE

In order for you to drop or add a class you will need to discuss it with a counselor.

There are specified dates after which you may not change your schedule of classes. These dates are indicated in the front pages of the college catalog.

If you are having difficulty in a class, attempt to talk it over with the instructor before you talk to a counselor about dropping the class. You will often find that much of your difficulty can be worked out directly with the instructor.

COUNSELING

The counseling program has been designed with you and your problems in mind. A capable group of trained and skilled counselors are available to

assist you in job placement, educational and vocational planning, and personal problems.

Answers to questions about schedule of classes, registration, test results, course prerequisites, colleges you may want to attend, scholarships, loans, job opportunities and many other important things can be answered by merely seeing a counselor.

JOB PLACEMENT

A Placement Office is maintained to help you find a job. If you need a part-time or full-time position be sure to check with the Placement Office. This office maintains an extensive file on positions that are available. If you are going to graduate be sure to register with this office well in advance of graduation so a position hunting campaign can be planned.

LOANS, SCHOLARSHIPS, AWARDS AND GRANTS-IN-AID

Qualified students may borrow money from the Student Association for short periods of time. This loan is interest free and is financed through the sale of student body cards.

The Federal Government and other organizations, such as the Rotary Club, have provided funds for needy students. If you are interested in any of these loans contact the Student Personnel Office and you will be given an appointment to see the counselor in charge of loans.

Several scholarships are available for those students who can qualify. Further information about these loans can be found in the college catalog and from the Student Personnel Office in the administration building.

STUDENT GOVERNMENT

The Associated Students of Laney College are governed by a thirteen-member Student Council. Of these thirteen, the President, Vice-President, four sophomore delegates, and four freshmen delegates are elected; the Secretary, Treasurer and Parliamentarian are appointed by the President.

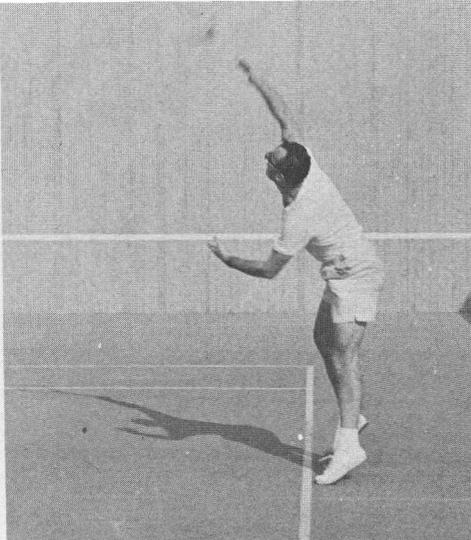
A number of standing committees are maintained as part of the Associated Student Body. For further information please contact members of the Student Executive Board in Room W67.

Students are expected to purchase a student body card. The student body card is the major source of revenue for the Associated Student Body and at the same time provides many benefits for the student.

Student Body Card Benefits:

- 1) the privilege to vote in any Student Association election
- 2) the privilege to hold any Student Association office
- 3) free admission to all home athletic games
- 4) the privilege to participate in intercollegiate athletics
- 5) use of available facilities of the vocational program within the limits of the instructional schedule; such as, automotive or body and fender work, cosmetology, drycleaning, photography, or shoe repair
- 6) the privilege to park in student parking lot.

Among those things which are supported by money derived from Student Body Card sales are: a portion of the athletic program, student scholarships and loans, social activities, and the college newspaper.



ATHLETICS

Beginning in the fall semester, 1965, Laney College entered athletic competition as a member of the Coast Conference. Other colleges in the Coast Conference are Cabrillo, Gavilan, Hartnell, Menlo, Monterey Peninsula, Vallejo, and West Valley.

Athletes are drawn from the six cities in the Peralta Junior College District. They have their choice of participating with Laney or Merritt, but they must remain with their chosen college.

A list of the coaching staff members of all sports follows. Students interested in athletic participating should contact the coach of the particular sport regarding requirements.

Football: Head Coach and Athletic Director — Don Kloppenburg

Cross Country: Head Coach — Jim Coleman

Wrestling: Head Coach — Bob Pawek

Basketball: Head Coach — Ned Averbuck

Baseball: Head Coach — Don Christiansen

Track: Head Coach — Jim Coleman

Tennis: Head Coach — Frank Chin

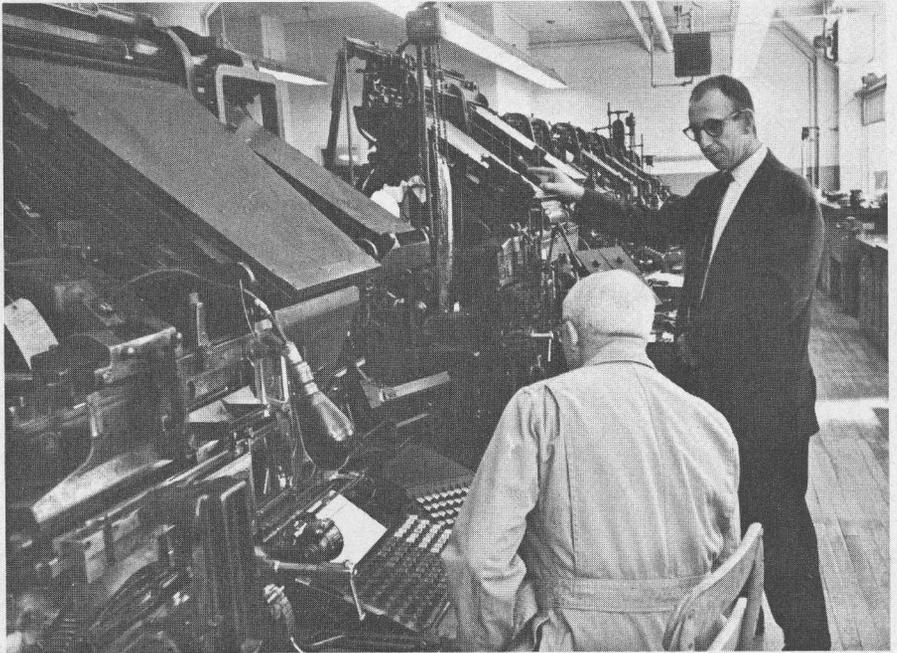
Golf: Head Coach — Ned Averbuck

STUDENT CENTERS

The Student Association maintains several areas on the campus mall for student use. There will be outdoor assemblies held on the mall in the Fall of 1966. There is a food service, a recreation room, and a lounge area located on the mall. In room W12 there is a lunch counter and chairs where students can gather to eat their lunch. Across the street from the food service area there is a recreation room located in room E30 and a lounge in room E29. These rooms are for the use of all the students at Laney, and you are responsible for maintaining order while using them.

BULLETIN

A weekly bulletin is published Mondays by the Associated Students of Laney College and the Office of Student Personnel Services. This bulletin, which is posted in each class area, announces events and activities for the week. Items to be published in the student bulletin for the following week should be submitted to the Student Personnel Office no later than Wednesday, 4:00 p.m.



COLLEGE NEWSPAPER

The Laney College newspaper, *The Tower*, is published weekly by the Associated Students of Laney College, and is written and edited by journalism students under the supervision of Mr. Dick Ricca. *The Tower* is printed in the Laney College Graphic Arts department under the supervision of Mr. Peter Lang, Mr. Robert Flanagan, and Mr. Howard Gilstrap.

CAFETERIA

The Laney College cafeteria provides service during the "coffee break" hour between 9:45 and 10:30 a.m., with a variety of beverages and pastries at minimal cost, and serves luncheon between 11:00 a.m. and 12:30 p.m. daily. The cafeteria is operated by the Hotel and Restaurant instructional area and provides practical laboratory experience for students enrolled in baking, cooking, and food service.

COLLEGE BOOKSTORE

The Laney College Bookstore, located at 1100 Third Avenue, is owned and operated by the Associated Students of Laney College, under the direction of the bookstore committee. This committee is composed of administrative faculty and student representatives and is responsible for the formulation of policies for the operation of the bookstore. In addition to textbooks and required supplies, the bookstore also maintains a good selection of paperback books, sweatshirts, automobile decals, book covers, greeting cards, and candy.



CLUBS AND ORGANIZATIONS

Any group of students having a common interest may be recognized as an official student organization if they meet certain requirements.

In order to be chartered you must present a constitution to the Student Association. This constitution is tested for compliance with state law and college policy by the Judicial Council, whereafter it is submitted to the Student Council for charter. The Student Council will act on the basis of the Judicial Council's recommendation, providing that the club has a faculty advisor, and prohibits hazing or secret initiation. The charter must be finally approved by the President of Laney College.

Any club which desires to take part in sponsored activities, and use college material, name, funds, or facilities must be recognized by the Student Council.

There are several student groups organized and others in the process of being organized at Laney. Among these are Alpha Gamma Sigma, Newman Club, Philosophers Club, Christian Science Organization, Flying Club, Individualists Society, Writers Club, Phi Rho Fraternity, Zeta Delta Chi Sorority, Radio Club, Sailing Club, Ski Club, Inter-Racial Club, LDS Club, Bowling Club, and S.C.R.R.

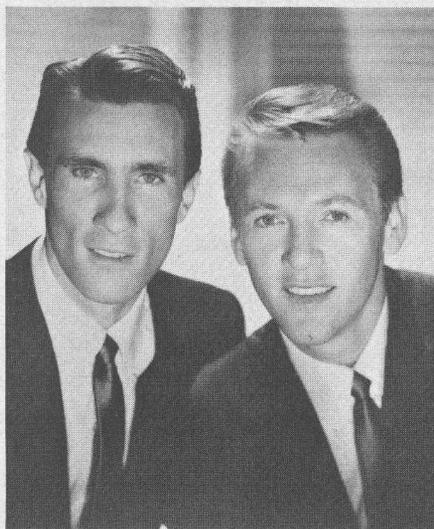
If you are interested in forming a club see the Vice-President of the Student Association in room W67. Times and places of all club meetings are listed in the student bulletin.

ACTIVITIES AND TRADITIONS

The activity program at Laney College is designed so that the interests of all the students can be fulfilled. A formal College Hour is designated from 12:00 p.m. to 1:00 p.m. on Tuesdays and Thursdays to facilitate the activities program. During these hours all students are free from classes. The College Hours are used for activities ranging from club meetings to assemblies. A slate of outstanding entertainers has been tentatively scheduled for the fall semester.

Annual traditions are also a part of the activities program. The Homecoming game which is followed by the Coronation Ball is the highlight of the fall semester.





Righteous Brothers November 1965



Kingston Trio March 1966



Mr. Homitz Speaks



In the spring, Pioneer Day activities draw large numbers of participants from among the students and faculty. Classes are dismissed in favor of games, contests, and dancing. Western costumes are the apparel of the day.

CAMPUS RULES

College Policy regarding student discipline is designed to allow the student a maximum of freedom while requiring a few basic standards of good behavior. Students may be placed on probation, suspended, or expelled for any one of the following reasons:

- 1) disorderly, unethical, vicious, or immoral conduct
- 2) possessing or being under the influence of alcoholic beverages on campus or at any event sponsored by the college or Student Association
- 3) misuse, abuse, theft, or destruction of state, district or Associated Student Body property
- 4) gambling
- 5) parking in any restricted parking area

In addition to the above rules students are reminded that they are to be neat and clean at all times while attending classes.

1966

SEPTEMBER

1966

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7 Football (San Joaquin Delta College) Youell Field Instruction Begins	8 Dance Laney Cafeteria 9-12 S.B. cards free	9 SCHOOL HOLIDAY	10 Cross Country (away) Football (away)
11	12 Petitions open for Freshman Student Council delegates	13 Cross Country (away)	14	15	16 Cross Country (away)	17 Football (Yuba College) Youell Field
18 Cross Country (away)	19	20 Student Council meeting 12:00	21	22	23 Petitions close for Freshman Student Council delegates 3:00	24 Cross Country (away)
25	26	27	28 ELECTION for Freshman Student Council delegates	29	30 Cross Country (home)	

1966**OCTOBER****1966**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 Football (away)
2	3 Rod Sterling 11:00 a.m. Petitions open for Homecoming Queen	4 Student Council meeting 12:00	5	6	7	8 Football (Menlo College) Youell Field Cross Country (home)
9	10	11 Cross Country (home)	12	13	14 Petitions close for Homecoming Queen	15 Football (away) Cross Country (away)
16	17	18 Student Council 12:00	19	20	21	22 Football (away) Cross Country (away)
23	24	25	26 ELECTIONS Homecoming Queen	27	28 HOMECOMING DANCE	29 Football (Monterey Peninsula College) Youell Field
30	31					

1966

NOVEMBER

1966

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Student Council 12:00	2	3	4 Football (away)	5 Cross Country (away) AREA 7 Conference
6	7	8	9	10	11 Cross Country (away) Coast Conference Championship SCHOOL HOLIDAY	12 Football (Cabrillo College) Youell Field
13	14	15 Student Council 12:00	16	17	18 Cross Country Northern California Championship THANKSGIVING DANCE	19 Football (away)
20	21 Herman Kahn (evening)	22	23 24 25 THANKSGIVING HOLIDAY			26 Cross Country State Meet
27	28	29 Student Council 12:00	30			

1966

DECEMBER

1966

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 CJCSGA San Francisco	2 CJCSGA San Francisco	3 CJCSGA San Francisco
4	5	6	7	8	9	10
11	12 Petitions for spring student body offices	13 Student Council 12:00	14	15	16 CHRISTMAS DANCE	17
18	19	20	21	22	23	24
CHRISTMAS VACATION						
25	26	27	28	29	30	31
CHRISTMAS VACATION						

1967

JANUARY

1967

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Petitions close for student body offices	3 Student Council 12:00	4	5	6	7
8	9	10 Student Body speeches	11	12 ELECTION FOR SPRING STUDENT BODY OFFICERS	13 Buckminister Fuller 11:00 a.m.	14
15	16	17 Student Council 12:00	18	19	20	21
22 Martin Luther King (evening)	23	24	25	26	27 FALL SEMESTER ENDS	28
29	30	31				

ATHLETIC AWARD POLICY

Section I — Team Awards

An athletic jacket will be awarded to each player authorized by the conference in a sport where the team as a whole wins a conference championship or goes undefeated.

Section II — Individual Awards

An athletic jacket will be awarded to an individual athlete who has won recognition by the conference as an All-Conference athlete.

- a) only one jacket will be awarded to any one player during one school year.

Adopted by the Student Council of Laney College this 30th day of November, 1965

Ayes 8

Nays 0

Absentees 1

CONTRACT AND AGREEMENT PROCEDURES POLICY

Section I — Authorized Signatures

All contracts or agreements involving the Associated Students of Laney College will be signed by the Student Association President and/or the Coordinator of Student Activities.

Section II — Student Council Approval

Each contract or agreement involving the Associated Students of Laney College must be approved by the Student Council in the form of a resolution directing an authorized officer to sign the contract or agreement in accordance with Section I of this policy.

Section III — Duration of Policy

This policy shall be in effect for the Spring Semester 1966, and may be renewed by the Student Council at the beginning of each succeeding semester.

Adopted by the Student Council of Laney College this 8th day of February, 1966.

Ayes 8

Nays 0

Absentees 1

MEALS AND LODGING POLICY FOR ATHLETES

Section I

1. All participants and managers in inter-collegiate competition must have a student body card.
2. Coaches shall submit to the associated student body president a list of participants and managers at least one week prior to the first event.
3. Monies will be withheld until such lists are submitted and verified.

Section II — Meals

1. Money will be given for breakfast, lunch and dinner. Breakfast, \$1.00; lunch, \$1.50; dinner, \$2.50.
 - a) Money will be allotted for breakfast when it is necessary for the team to depart from Laney College before 8:00 a.m.
 - b) Money will be allotted for lunch when it is necessary for the team to depart from Laney College before 12:00 noon.
 - c) Money will be allotted for dinner whenever a team is unable to return to Laney College before 3:00 p.m.
 - d) Money will be allotted for home football games — not to exceed \$2.50.
 - e) Money will be allotted for home double-header baseball games — not to exceed \$1.50.

Section III — Lodging

1. Coaches will be allotted a maximum of \$4.00 per day per participant and student managers.

Section IV

1. No monies will be allotted for meals and lodging for coaches and trainer.

Section V

1. The requisition must indicate the number of students involved and the meals and lodging required.

Section VI

1. Receipts are necessary for lodging and when student group is to eat at a known location as a group. All receipts and unspent monies must be returned to the business office within two days after the event.

Section VII

1. Requisitions for meals and lodging must be submitted to the student body offices no later than three days before the event.

Adopted by the Student Council of Laney College this 12 day of May, 1966.

Ayes 6

Nays 0

Absentees 3

FINANCIAL PROCEDURES POLICY

Section I — Expenditure of Student Body Funds

Any member of a Department or Organization of Laney College who wishes to use the Student Body Funds must fill out a "Request To Spend Student Body Funds" form. This form must be completed and returned to the Student Government Office at least three (3) school days before the money is needed.

Section II — Financial Agreements

No member of any Department or Organization of Laney College may enter into any agreement which calls for an expenditure on the part of the Associated Students of Laney College, without the expressed written permission of the Student Association President.

- a) violation of this provision will result in suspension of Student Body Funds for a period of time to be determined by the Student Council.

Section III — Budgetary Limitations

Expenditures for all Departments or Organizations are subject to Budgetary Limitations as established by the Student Council.

- a) all requests for Student Body Funds which are not included in the current budget must be submitted in writing to the Student Council for approval.

Adopted by the Student Council of Laney College this 4th day of January, 1966.

Ayes 6

Nays 0

Absentees 3

STUDENT BODY CARD REFUND POLICY

Section I — Full Year Cards

- 1) During the first three weeks of the fall semester, a full refund of \$8.00 will be given.
- 2) After the first three weeks of the fall semester, a refund of \$3.00 will be given until the end of the semester.

Section II — Semester Cards

- 1) During the first three weeks of the fall or spring semester, a full refund of \$5.00 will be given.
- 2) After the first three weeks of the fall or spring semester, no refunds will be given on semester cards.

Section III — Grounds for Refunds

- 1) Student Body Cards will be refunded only if the student drops out of school.

Adopted by the Student Council of Laney College this 23rd day of September, 1965.

Ayes 5

Nays 0

Absentees 0

POM POM AND CHEERLEADERS POLICY

Section I Selection

1. During the month of May, seven Pom Pom girls (plus two alternates) and five cheerleaders (plus two alternates) will be selected by a panel of judges.
 - a) Judging panel will consist of the Coordinator of Student Activities the Faculty Advisor to the cheerleaders and Pom Pom girls, the Vice-President of the Associated Students, and the head Pom Pom girl and Head cheerleader from the previous year.
 - b) Each cheerleader and Pom Pom girl will be required to have a Student Body Card and must have a 2.0 grade point average.

Section II Duties

1. The cheerleaders and Pom Pom girls will each elect a head for their group as soon as possible after their selection.
 - a) Vote will be by secret ballot and a simple majority will be required for election.
2. Pom Pom girls and cheerleaders will serve during the football and basketball season and will attend all home games and those away games for which there is a rooters bus.
 - a) Pom Pom girls and cheerleaders may attend any other away games.

Section III Uniforms

1. Each Pom Pom girl and cheerleader will purchase a uniform before the beginning of each football season.
 - a) At the end of the basketball season each Pom Pom girl and cheerleader with the exception of Head Pom Pom girl and Head cheerleader will be reimbursed 50% of the cost of their uniforms and equipment, provided the following conditions have been met:
 - They have attended all games for which they were assigned or have been excused by the Faculty Advisor
 - All receipts for uniforms and equipment are on file with the Coordinator of Student Activities
2. The head cheerleader and head Pom Pom girl will be reimbursed for the full cost of their uniforms.

Section IV Duties of Faculty Sponsor

The Faculty Sponsor shall be responsible for:

1. Supervising practice sessions
2. Keeping an attendance record for all home games
3. Working with the Head cheerleader and Head Pom Pom girl to plan routines etc.

Adopted by the Student Council of Laney College this 24th day of May, 1966.

Ayes 7

Nays 0

Absentees 2

STUDENT LOAN POLICY

Section I — Purpose of Student Loans

1. Any Laney College student body card holder in need of financial assistance may request a student loan. Monies will be allocated only for the purpose of purchasing supplies. Also an emergency fund will be set up for lack of transportation.

Section II — Eligibility for Obtaining Student Loans

1. Any Laney College student body card holder may apply for a student loan providing he has no outstanding debt with the Associated Students of Laney College.

Section III — Administrative Procedure

1. The policy procedure will be outlined on the student loan applications form number 1003 and the student loan promissory note form number 1005.
 - a) The maximum amount for a student loan will be \$10.00.
 - b) All students under 21 must have the signature of a parent or legal guardian.
 - c) All applications must be signed, dated, and filed with the cashier before payment will be made.

Section IV — Collection Procedure

1. The repayment date shall be two weeks from the loan application date.

Section V — Delinquent Loans

1. Any student who is delinquent in the payment of his loan shall receive a form letter requesting the payment of the overdue loan. If there is no response, legal action shall be taken by the Associated Students of Laney College.

Section VI — Legal Action

1. The Associated Students of Laney College have legal power to turn all cases of delinquent loans over to Small Claims Court, Oakland-Piedmont Judicial District, County of Alameda, State of California
 - a) Those people with delinquent loans will be prosecuted before the same court after a resolution is passed by the Student Council.

Adopted by the Student Council of Laney College this 12th day of May, 1966.

Ayes 6

Nays 0

Absentees 3

**CONSTITUTION
OF
ASSOCIATED STUDENTS
OF LANEY COLLEGE**

PREAMBLE

We, the students of Laney College, in order to stimulate the academic and social life of the students, promote the welfare of the students, and, in accordance with the laws of the State of California, to represent Laney College in its relations with the Faculty Senate, administration, and the community, hereby establish the Associated Students of Laney College and the constitution by which this association is to be governed.

We also recognize that all student body authority and powers are derived from the Board of Trustees of the Peralta Junior College District. As a result, we recognize the authority of their administrative representatives, the President of Laney College, the Dean of Student Personnel Services, and the Coordinator of Student Activities.

ARTICLE I NAME, MASCOT, COLORS

Section 1 This organization shall be known as "THE ASSOCIATED STUDENTS OF LANEY COLLEGE" and may hereby be designated as the "ASSOCIATED STUDENT BODY OR A.S.L.C."

Section 2 MASCOT — eagle

Section 3 COLORS — silver and green

ARTICLE II MEMBERSHIP

Section I Membership of the ASSOCIATED STUDENTS of Laney College are all registered students who hold a current student body card

Section 2 The following privileges shall be granted to current student body card holders:

CLAUSE I The privilege to vote in any A.S.L.C. election

CLAUSE 2 The privilege to hold any elected A.S.L.C. office

CLAUSE 3 Free admission to all home athletic games

CLAUSE 4 The privilege of participating in intercollegiate athletics

CLAUSE 5 Use of available facilities of the vocational programs within the limits of the instructional schedule

CLAUSE 6 Any other benefits that the Student Council may determine

Section 3 The price of student body cards shall be established by the Student Council. A schedule of refunds will be determined by the Student Council. A student body card shall not be transferrable.

ARTICLE III STUDENT GOVERNMENT

Section I The government of the Associated Students shall consist of the following three principal branches:

CLAUSE 1 The Student Council, which is the unicameral representative legislature

CLAUSE 2 The Executive Council, consisting of the President, Vice President, Secretary, Treasurer, and Parliamentarian

CLAUSE 3 The Judicial Council

ARTICLE IV LEGISLATIVE BRANCH

Section 1 *Composition* The Student Council shall consist of the following members who shall be elected from the A.S.L.C.:

CLAUSE 1 President — a non-voting member of the Student Council

CLAUSE 2 Vice President (Commissioner of Activities)

CLAUSE 3 Four delegates-at-large majoring in a vocational program (two first-year students and two second-year students)

CLAUSE 4 Four delegates-at-large from the liberal arts area (two first-year students and two second-year students)

CLAUSE 5 At such time that an inter-club council is organized, it shall have representation in the Student Council as determined by the Student Council, as shall the evening student body.

Section 2 The following shall be appointed by the President and have no vote on the Student Council:

1. Secretary

2. Treasurer

3. Parliamentarian

Section 3 *Organization and Procedure*

CLAUSE 1 The A.S.L.C. President shall preside over the Student Council

CLAUSE 2 The Vice President shall preside in the absence of the President

CLAUSE 3 The Student Council shall meet not less than twice each month throughout the college year, and may be called into special session by the President or by a majority of the Student Council

CLAUSE 4 Each member of the Student Council, excepting the President, shall have one vote. The President, in the capacity of Student Council chairman, shall have the power of the veto; this shall include the power to veto any particular item of a measure

CLAUSE 5 The Student Council may override any veto or item veto of the President by a majority of the Student Council. No vetoed measure can be re-voted on until the next Council meeting.

CLAUSE 6 A quorum shall consist of a majority of the voting members of the Student Council

CLAUSE 7 No member of the Student Council shall hold more than one elected student government office concurrently in any one semester

Section 4 *Power and Functions*

CLAUSE 1 All legislative powers shall be vested in the Student Council. All Council members shall assume responsibility for presenting all business of departments assigned to the Council member

CLAUSE 2 The Student Council shall have the power to allocate all funds of the Associated Students of Laney College, and to approve all budgets submitted by the Treasurer, subject to the approval of the Dean of Student Personnel and the President of the College

CLAUSE 3 The Student Council shall keep a written record of all proceedings of the Council, and it shall be the duty of the Secretary to make public this record within two school days following any meeting.

CLAUSE 4 Other duties of the Student Council shall include:

- 1) Recognition and granting charters to clubs
- 2) Approval of the appointment of committee chairmen

Section 5 *Duties of Officers*

1) *President*

- a. Propose policies
- b. Chair all Student Council meetings
- c. Submit for ratification the names of all committee chairmen, commissioners, and recording secretaries other than those which fall under the authority of the Vice President or as predetermined by this constitution
- d. Serve as ex-officio member of all A.S.L.C. committees
- e. Has the power to recommend removal of all committee chairmen with the concurrence of the majority of the Student Council
- f. Will appoint any special A.S.L.C. committees as deemed necessary
- g. Will represent the Associated Students of Laney College at all official functions
- h. Will fill vacancies in any elective office in the Student or Judicial Council by appointment with the approval of a majority of the Student Council except where an active organization constitution specifies who shall fill the vacancy.
- i. Shall have authority to verify and sign all financial requisitions for the disbursement of funds

2) *Vice President (Commissioner of Activities)*

- a. Shall assume the duties of the President in case of the President's absence or vacancy of office
- b. It shall be the duty of the Vice President to assist in directing and coordinating the student activities program of the college.

- He shall prepare a working copy of the calendar of future activities and present it to the Student Council for approval by the third week of each semester
- c. The Vice President may sign financial requisitions in the absence of the President
 - d. Shall appoint the chairmen to the following committees, subject to ratification by the Student Council:
 1. Social Committee
 2. Rally and Assembly Committee
 3. Cultural Committee
 4. Publicity Committee
 5. Student Union Committee
 - e. He is responsible for the proper functioning of all committees placed under his authority
- 3) *Treasurer*
- a. Will supervise and keep accounts of the issuance of student body cards
 - b. Collect and disburse all funds as may be authorized by the Student Council
 - c. Verify and sign all checks for the disbursement of funds
 - d. Make a financial statement each month
 - e. Will submit, for approval by the Student Council, by the second regular meeting, the annual budget as established by the previous student administration
- 4) *Secretary (or Secretaries)*
- a. Will be responsible for all official correspondence and the recording of all Student Council functions
 - b. Shall keep an accurate attendance report of all Student Council meetings
 - c. May appoint any number of assistants deemed necessary
 - d. Will be a secondary signer of all checks
- 5) *Parliamentarian*
- a. Shall be an advisor of Parliamentary Procedure
 - b. Shall assume any other duties designated by the President
- 6) *Delegates-at-Large*
- a. Each Council member, other than the Executive Board members, will represent the instructional area from which he is elected
 - b. It will be his responsibility to act as the correspondent of Student Council action and student representation between the student government and the student body

ARTICLE V JUDICIAL COUNCIL

Section 1 The Judicial power shall rest with the Judicial Council who will resolve disputes and interpret the constitution upon written petition requesting legal interpretation. Disputes concerning the meaning of the constitution will be decided by the Judicial Council including election procedures.

Section 2 The Judicial Council shall consist of three members; the Chief Justice and two associate justices appointed by the Student Body President. Decisions shall be reached by a majority vote. The President of the Faculty Senate shall appoint an advisor to the Judicial Council

CLAUSE 1 The Chief Justice shall be elected in a general election and shall serve during the Fall and Spring semesters

Section 3 Student members of the Judicial Council must meet the minimum requirements set down for Student Council members and in addition must have been enrolled at Laney College for a minimum of one semester before being eligible.

Section 4 The Judicial Council shall be:

CLAUSE 1 A Constitutional Court

- 1) To consider the constitutionality of:
contested acts of the Student Council; the officers of this Association while executing their duties, of members and/or organizations of this Association; and to declare null and void all acts deemed unconstitutional
- 2) To review proposed constitutions of all clubs and other organizations and pass upon their constitutionality and submit them to the President of Laney College
- 3) Any member of the Associated Students of Laney College may challenge the constitutionality of any legislation by submitting a question of the constitution in writing to the Judicial Council

The Judicial Council shall render a decision in writing to the Chairman of the Student Council within five (5) college days after submission of the question, with a copy to the Dean of Student Personnel and the President of the College.

CLAUSE 2 A Court of Original Jurisdiction

- 1) To review infringement of all A.S.L.C. rules
- 2) Penalties shall be stipulated by the Judicial Council and shall range from suspension of student cards and all activities and attached privileges through recommendation of suspension from the College
- 3) The Judicial Council shall render a decision in writing to the chairman of the Student Council within five (5) college days after submission of the question

Section 5 A quorum shall consist of a majority of the Judicial Council

Section 6 No member of the Judicial branch may hold an office in any other club, organization, or association

Section 7 The defense attorney and prosecuting attorney are appointed by the Chief Justice with a majority approval of the Judicial Council

a. Requirements for these offices shall be:

1. 2.0 grade point average
2. Currently enrolled as a full-time student

b. Duties of Defense Attorney shall be:

1. To defend the rights of all students of Laney College charged with violating the A.S.L.C. constitution or campus rules
2. To investigate, prepare, and present the case of the students who have no counsel of their own

c. Duties of the Prosecuting Attorney shall be:

1. To defend and uphold the constitutional statutes and campus rules of A.S.L.C.
2. To investigate, prepare, and present the case against those students charged with violating the constitutional statutes or campus rules of the A.S.L.C.

Section 8 The court recorder shall be appointed by the Chief Justice. He shall be attached to the Judicial Council

ARTICLE VI INITIATIVE, REFERENDUM, RECALL

Section 1 *INITIATIVE*: Members of this Association shall have the power to initiate legislation by means of a petition signed by ten per cent (10%) of the membership of this Association. Said petition shall be presented to the Student Council with the proposed legislation stated in full. It is then the duty of the Student Council to call a special election within two (2) weeks. A majority vote of those voting is required except when the legislation is a constitutional amendment which must be passed by two-thirds (2/3) of the votes cast

Section 2 *REFERENDUM*: All rules or regulations passed by the Student Council, except emergency or financial measures, may be subject to the referendum vote of the members of this Association. A request for such vote shall be made by a written petition signed by ten per cent (10%) of the members of this Association. Said petition shall be presented to the Student Council, which shall then call for a special election within two (2) weeks. A majority of the voting members shall be sufficient to reject the petition

Section 3 *RECALL*: All officers of this Association shall be subject to recall

CLAUSE 1 Elective officers may be recalled by members of the group by which they were elected. A request for such a recall shall be made by a written petition signed by twenty per cent (20%) of the members of the group from which they were elected

CLAUSE 2 Appointed officers may be subject to recall upon petition by ten per cent (10%) of the Association or two-thirds (2/3) vote of the Student Council

CLAUSE 3 Upon presentation of the appropriately executed petitions to the Student Council, a recall election shall be called within two (2) weeks. If this removal action is supported by two-thirds (2/3) of the votes cast, the office shall be vacated

Section 4 *LEGISLATIVE RECALL*: Any member of the Student Council or Judicial Council who fails in his obligation as a Council member, or acts in a manner detrimental to the student body or the college, may be formally charged by any member of the Student Council.

Section 5 A special meeting of the Student Council will be called within two (2) weeks after the formal filing of the charges at which time the accuser will present his case and the accused will defend himself. A two-thirds (2/3) majority vote of the whole Student Council will sustain the accusation and the accused shall vacate his office

ARTICLE VII AMENDMENTS

Section 1 Amendments to the constitution may be proposed by a two-thirds (2/3) vote of the Student Council or by ten per cent (10%) of the members of this Association. The proposed amendment must be submitted in writing to the President of the Student Council, who shall submit the same to the Student Council at the next meeting

Section 2 The constitution may be amended by a majority of the votes cast in any general or special election

ARTICLE VIII ELECTIONS

Section 1 *Requirements for Office*

CLAUSE 1 All nominees will be members of the A.S.L.C.

CLAUSE 2 All nominees will be required to present a petition with the signatures of fifty (50) members of the A.S.L.C. to the recorder of the Judicial Council

CLAUSE 3 All nominees shall, upon filing a petition for a student office, show evidence of a minimal 2.0 grade point average. If an elected officer falls below a 2.0 grade point average, said officer shall vacate his office. All vacancies shall be filled by appointment by the President of the Student Body with the approval of the Student Council

Section 2 All election procedures, conduct, and nomination of officers will come under the jurisdiction and authority of the Judicial Council. The Judicial Council will also validate the signatures on any petition for elective office and obtain the proper approval of the administration

Section 3 *Conduct of Elections*

CLAUSE 1 Elections shall be by secret ballot

CLAUSE 2 A candidate shall be elected to office when he has received the highest number of votes cast

Section 4 *Time of Elections*

CLAUSE 1 Regular elections shall be held once each semester at least two weeks prior to final examinations

CLAUSE 2 Special elections may be held by the Student Council provided they occur at least four (4) college days prior to a mid-term examination week or final examinations

ARTICLE IX FINANCIAL PROCEDURES

Section 1 All committees and organizations of the Student Council which expend A.S.L.C. funds shall on or before the second (2nd) week after taking office submit to the Treasurer of this Association a tentative, itemized budget for the current semester in conformity with the previously adopted budget.

Section 2 The Student Council of this Association shall:

CLAUSE 1 Require the President to verify and sign all requisitions drawn against the student funds

CLAUSE 2 Adopt final budget during the third (3rd) meeting of each semester

CLAUSE 3 Submit the final adopted budget to the college administration for approval

Section 3 This budget will include detailed analyses of expected income from all sources and all expected expenditures

ARTICLE X CLUBS AND ORGANIZATIONS

Section 1 Students shall obtain approval of all organizations, including all formal constitutions, from the Judicial Council, the President of Laney College, and the Student Council

Section 2 At such time as deemed necessary by the Student Council there will be an Inter-Club Council composed of representatives of all clubs and organizations formed by the students

Section 3 All clubs formed by the students of Laney College on the college campus, and using college material, name, or funds, shall come under the jurisdiction of the Student Council and the President of the College, which may delegate this responsibility to the Inter-Club Council

Section 4 Clubs or organizations chartered by this Association shall be considered Associated Student Organizations

Section 5 Any club desiring to take part in sponsored activities must be chartered and hold membership in the Inter-Club Council

Section 6 Any club or organization of the Associated Students of Laney College may cause its members to pay dues, subject to the approval of the Student Council or Inter-Club Council. All funds received are to be deposited in the Treasury of the Associated Students of Laney College and credited to the account of the club or organization. Funds may be withdrawn only with the permission of the appropriate club or organization authority and the knowledge of the appropriate faculty advisor

Section 7 The members of all clubs or organizations shall be required to maintain A.S.L.C. membership.

ARTICLE XI BY-LAWS

Section 1 *Committees*

CLAUSE 1 There shall be the following standing student body committees: Rally and Assembly, Publicity, Social, Student Union, Cultural

CLAUSE 2 Chairmen for these committees shall appoint sufficient members to carry out the committee functions

CLAUSE 3 All chairmen shall be members of the A.S.L.C. and shall carry not less than nine (9) units of college work

CLAUSE 4 The duties of the committees shall be defined by the Student Council

Section 2 The Student Council shall create and enforce by-laws consistent with the aims of the constitution

Section 3 All by-laws become effective upon acceptance by two-thirds (2/3) of the Student Council

Section 4 All by-laws may be amended or revoked by a two-thirds (2/3) majority of the Student Council

ARTICLE XII ENABLING CLAUSE

Section 1 *Ratifications* This constitution shall be in effect when it has been approved by two-thirds (2/3) of the Student Council and approved by the President of the College

NOTES

