

**Learning Assessment Committee Meeting**  
**Friday, Oct 12, 2007**  
**1-2:30 pm in T-750**

Present: Vina Cera, Cheli Fossum, Evelyn Lord, Ann McMurdo, David Mitchell, Mae Frances Moore, Louis Quindlen

Update on GE outcomes: The Sciences group will meet next week and the Math group will meet the week after. Other GE groups have not yet been set up and only three responses have been received so far. David and Jackie will try set one up for Eng. and ESL, Karen Hart will work with the Social Sciences area and we will have to seek out individuals to make up the rest.

It was decided to forego having a Program outcomes and assessment workshop on Flex Day because of lack of response.

Cheli attended a Student Success Conference and reported back to the committee on the SLO workshops she attended. Some useful worksheets on assessment tools and faculty buy-in and participation were discussed.

How to get part-time faculty to participate was pursued.

It was decided that

- most P/Ters were not resistant to the process, but just didn't have enough time to cope with the extra work
- chairs will be asked to contact Cheli if they need an extension for the Oct. 31 deadline for their assessment plan
- committee members will go to chairs in their division to remind them of the deadline and if needed, to request help from Cheli in filling out the forms or providing answers to questions they might have
- gather some models of successful employment of assessment in actual Laney classes to demonstrate the power of these tools in the classroom arena
- attempt to devise some kind of reward (particularly monetary) for the extra load on P/Ters- Cheli will bring this up in her meeting with the vice pres. next Tues., to see if there's some possibility of getting a stipend for this. If the reward is a stipend vs some kind of salary arrangement, then neither the Senate or the PFT have to be involved. She'll consult with the VP regarding finding any other viable way to compensate P/Ters.
- If we are going to ask the VP or President for some type of monetary reward, then we should probably first gather some basic information like ratios of P/T to F/T, how many courses are involved, identify problem depts. such as those who have large numbers of P/Ters, identify depts. who have a large ratio of F/Ters who are not contributing their share of work, etc.
- committee members speaking to chairs regarding the 10/31 deadline, will also query them regarding any ideas they might have of involving more of their P/T faculty
- attend Dist. Board meetings to voice the concern that all this extra work is being placed on the faculty, with no funds to compensate them for the extra efforts.