

Learning Assessment Committee Meeting Minutes

May 21, 2015

Present: Chelsea Cohen, Vina Cera, Heather Sisneros, Rebecca Bailey, Cheli Fossum, David Mitchell

1. **Minutes** from May 8, 2015 were not approved due to the lack of a quorum.
2. **TaskStream work sessions.** The first session is Friday, May 22 from 1:00 to 3:00 in F-170C with 7 people registered. The second session is Tuesday, May 26 from 10:00 to 2:00 in G-100 with 6 people registered.
3. **Update on ILO #1 Writing Institute.** We've got 18 participants signed up, and our limit is 20. We reserved three rooms in the Tech Center for our use during the institute. The four main facilitators and their guest speakers are meeting to plan the institute next week.
4. **Reviewing Session.** We'd like to have a TaskStream reviewing session next week to clear out and approve all of the assessment reports submitted this semester and last before David and Cheli stop working as the Assessment Coordinators. We'd like to get a group of people to review together as it helps things go faster. Heather and Vina are both around Wednesday and Thursday of next week to help.
5. **Program Learning Outcomes.** Program Outcomes for all programs are written now. Iolani posted them all to the Learning Assessment website. Some are uploaded from Curricunet and some from TaskStream. Iolani also put all of them in Curricunet as well.

These newly written PLOs didn't go through the course outline update/approval process. Do we have a list of which programs just got PLOs attached to them that need to go through the curriculum approval process? Cheli made a list of programs that didn't have PLOs. We suggested changes to them before Iolani put them on the LAC website and in the catalog.

6. **ILO Assessment, Fall 2015.** We want to assess ILO #2, Critical Thinking and Problem Solving next semester with different types of assignments in a variety of classes. Cheli brought a packet of rubrics focusing on problem solving and critical thinking. As we're looking at the rubrics, we discussed choosing rubrics that are challenging, but not out of the ballpark. This is the first time we're assessing ILO #2, so it won't be perfect. Jackie Graves suggested passing out the rubrics at the beginning of the school year, and having the directions for assessing ILO #2 all figured out so instructors can include this in their syllabi.

Are we leaving the creative fields out of critical thinking? Critical thinking is involved in every field/discipline. Every course should have an SLO that addresses critical thinking.

There was a question about why we've only assessed one ILO per year so far. Assessing one ILO every semester seems like too little time to really complete the whole assessment loop, and assessing all five ILOs at once seems like way too much work. That's why we decided to assess one ILO per year—assess in the fall and discuss results and take appropriate action based on those results in the spring. Personal & Professional Development could be assessed at the same time as the CTE ILO since not a lot of disciplines are involved in those two ILOs. In addition to

assessing ILOs, we could map SLOs and PLOs to ILOs and pull up a report to see what has been assessed.

7. Composition of the Learning Assessment Committee. There are no rules that say all disciplines/areas must be represented on the committee. This committee is a Faculty Senate committee, but no appointments are made by the FS. People have joined because they're interested in the work the committee does. The coordinators of the committee must apply for the position and the VPI chooses from those who apply. Everyone agrees that we need more participation on the committee, which would make a greater impact on the campus with regard to assessment.

8. Fall Flex Day. Kathleen Pappert, the Chair of the Professional Development Committee, has reserved lunch time on Thursday, August 20 for our committee to give announcements or do a college-wide activity.

9. New Assessment Coordinators. Rebecca and Heather are interested in filling out the application to be the new coordinators.

10. Karolyn. We wanted to appreciate Karolyn for all of her years of dedication and service to this committee, but she isn't here today. THANK YOU, KAROLYN!