**Learning Assessment Committee (LAC) Meeting Agenda**

**Friday, May 8, 2015**

**1:00 to 2:30**

***Tech Center (F-170) Conference Room***

Members: Karolyn van Putten, Ann McMurdo, Vina Cera, Kathy Williamson, Chelsea Cohen, Heather Sisneros, Evelyn Lord, Adrienne Oliver, Chuen Chan, Michelle Fossum, David Mitchell

**1. Meeting Minutes** from 4/24/15 for approval. *(5 minutes)*

**2. Workshops/Professional Development** *(5 minutes)*

* TaskStream Work Sessions for the end of the semester:

a. Friday, May 22 from 1:00-3:00, F-170C (Vina, Chelsea, Kathy, Karolyn, Cheli and David)

b. Tuesday, May 26 from 10:00 to 2:00, G-100 (Heather, Karolyn, Kathy and David)

* Update on the ILO #1 Writing Institute—from June 1 to 5

**3. SLO/ILO Student Awareness Contest** *(5 minutes)*

* The big prizes have been distributed
* Laney students are now aware of ILOs

**4. Program Learning Outcomes & Assessment** *(15 minutes)*

* Institutional Effectiveness Committee meeting on 4/30/15
* Emergency PLO-writing sessions

**5. ILO Assessment for Fall, 2015** *(15 minutes)*

* Assessing ILO #2, Critical Thinking & Problem Solving
* Planning for an August flex day info session

**6. New Assessment Coordinators for Next Year** *(10 minutes)*

* Updated job description
* Who wants to be the Coordinator(s)?

**7. Final LAC Meeting of the Year?** *(5 minutes)*

* Thursday, May 21 from 2:00 to 3:30, if necessary