**Laney College Learning Assessment Committee Agenda**

 **MINUTES November 1, 2019**

**11:00am-12:30pm, T-750**

**LAC Membership 2019/20**

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| --- | --- | --- | --- | --- |
| English | *vacant* |  | Visual and Performing Arts | *vacant* |
| ESOL | Anna Cortesio | At-Large (3) | Heather Sisneros (Kines), Rebecca Bailey (Sci/Biol), *vacant* |
| Math | David Ross |
| CTE (2) | Vina Cera, Louis Quindlen |
| Business | Kim Glosson |
| Counseling/Library | Yi Ping Wang (Library) | VP of Student Services or designee | Cynthia Alvarado |
| Science/KASH | Cheli Fossum (Sci/Chem) | VP of Instruction or designee | VPI Rudy Besikof |
| Humanities/SocSci | Felipe Wilson (SocSci) | Student Representative | *vacant* |

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|  **ITEM** | **DESCRIPTION** | **Time** | **TODAY'S ACTION(S)** |
|  | Sign-in/Introductions | Emilio Cruz senator ASLC new member |  |  |
|  | Public Comment |  | 11:00-11:05 |  |
|  | Approval of Minutes/Meeting notes | From 10.18.19louis 1st vina 2nd, minutes from 10.18.19 unanimously approved | 11:05-11:10 |  |
|  | Brief items | SERVICES UPDATE, Cynthia:* we do not yet know about funding for services assessment,
* will start working with service areas to get outcomes written
* checked in with some folks to ask how they know their students needs are met, coordinators seem clear about it
* wrote outcomes (SAOs)for CalWorks, mapped to ILOs, assessment method will be student surveys (mapped to multiple ILOs, but will revise to make it one each “best fit”)
* self reflection workshop Nov 7th, 12-2pm
* found student achievement data sheet, for outcomes reported that in 2016, 6 out of 30 services areas assessed outcomes (Rebecca - services assessment was not addressed by visiting team from ACCJC last time)

Rebecca: a couple issues with faculty following CPR assessment plan, will work to resolve Louis: Assessment reporting more about program level now (newer ACCJC standards) Rudy: program review validations for non-instructional areas will be done by immediate supervisor  | 11:10-11:20 |  |
|  | ILO stuff | Updates from committee members, addressing questions and concernsRebecca: a few biology classes like 1A, 1B, 10, 4Cheli : mark and greg from GEOGLouis and Vina: CTE had a meeting and discussed some areas of natural fit, particularly ethics in CTE fields Rebecca reporting for Felipe’s area: multiple classes/faculty from PSYCH, SOC, POSCI, HIST Louis: getting info on ILO assessment into CPR, APR as well as meta [I don’t think I captured this point correctly, what should it be?]Anything to add? | 11:20-11:35 |  |
|  | Accreditation  | LAC responsibilitiesACCREDITATION* close to half of standards have some evidence identified
* pushing forward with docs and links and start writing bullet points (response language)
* accreditation stuff is in OneDrive
* Canvas has resources, can get to OneDrive from there
* Nov 8th and 22nd work sessions

 Louis: concern that LAC drawn into a level of participation in ISER that takes us away from primary mission Rudy and Chris: we are not being asked to go outside of our committee charge* Some of what we were assigned is not only our committee, there will be additional input from other areas

 Louis: concern that we stay with LAC’s philosophy of continuous quality improvement, NOT focus on compliance, seeing assessment in positive light and what it can do for departments/students  | 11:35-12:30 |  |
|  |
| **LAC Goals 18-19 (items in red are addressed on this agenda)** |
| 1. Design and customize focused trainings for departments/areas, especially those in Comprehensive Program Review. (BIOL, BUS+, CHEM+, COSM, DANCE, MUSIC, THART, CULIN, ECT, EET) 2. Balance work on META with work on the many other aspects of assessment. 3. Improve administrative support. 4. Formulate clear plan for ILO assessment. 5. Recruit new members for full representation.6*.* Clarify roles and support full engagement of committee members.7. Integration of assessment work into college governance. |