**Laney College Learning Assessment**

**MINUTES - February 21, 2020**

**11:00am-12:30pm, T-750**

**LAC Membership 2019/20**

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| English | *vacant* |  | Visual and Performing Arts | *vacant* |
| ESOL | *vacant* | At-Large (3) | Heather Sisneros (Kines), Rebecca Bailey (Sci/Biol),  *vacant* |
| Math | David Ross |
| CTE (2) | Vina Cera, Louis Quindlen |
| Business | *vacant* |
| Counseling/Library | Yi Ping Wang (Library) | VP of Student Services or designee | Cynthia Alvarado |
| Science/KASH | Cheli Fossum (Sci/Chem) | VP of Instruction or designee | VPI Rudy Besikof |
| Humanities/SocSci | Felipe Wilson (SocSci) | Student Representative | Emilio Cruz |

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| **ITEM** | | **DESCRIPTION** | **Time** | **TODAY'S ACTION(S)** |
|  | Sign-in/Introductions | Present: David Ross, YiPing Wang, Cheli Fossum, Felipe Wilson, Heather Sisneros, Rebecca Bailey, VPI Rudy Besikof, Student Rep Emilio Cruz  Absent: Vina Cera (CTE meeting conflict), Louis Quindlen (CTE meeting conflict) |  |  |
|  | Public Comment | Emilio: requesting an understanding of what being on probation means  VPI Besikof replies: accreditation requirements – reports to accreditation commission  Commission sent letter to all colleges and district with financial issues. Based on where district is with those issues, they are not at where the commission would like to see them, so colleges on probation  Key pieces of information:  1. WE are still accredited  2. We need to respond to our status on progression to address the issues. Commission cannot put district on probation, so the colleges are put on probation. We have a deadline of November to submit report on our progress. | 11:00-11:08 |  |
|  | Approval of Minutes/Meeting notes | From 2.7.20 | 11:08-11:09 | First: VP Besikoff  Second: David Ross  Unanimous |
|  | Brief items | Guidelines from last LAC going to CC today  -larger picture of giving faculty the opportunity to own their assessment (and curriculum) and be able to use resources to do assessment work.  -Idea: Use Canvas shell as a resource for all department chairs and roll it out in fall 2020.  Heather Sisneros brief report back from SLO Symposium: one campus receives commendation for creativity, thinking outside the box | 11:10-11:20 | 1. Develop Canvas shell as resource for department chairs |
|  | ILO rubrics | * ILO 1 **YiPing and Rebecca**   <https://laney.edu/assessment/rubrics-for-assessing-ilo-1/>   * ILO 2 **Cheli and David**   <https://thinkingatlaney.wordpress.com>  separating critical thinking and problem solving rubrics, identified categories, identified criteria, still working through   * ILO 3 **Vina and Louis**   Will bring project to develop rubric with CTE committee   * ILO 4   Current common rubric and surveys (add supports current ideas)   * ILO 5 **Felipe, Cynthia, Heather**   Each group worked on developing their rubrics | 11:20-12:30 |  |
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| **LAC Goals 18-19 (items in red are addressed on this agenda)** | | | | |
| 1. Design and customize focused trainings for departments/areas, especially those in Comprehensive Program Review. (BIOL, BUS+, CHEM+, COSM, DANCE, MUSIC, THART, CULIN, ECT, EET)  2. Balance work on META with work on the many other aspects of assessment.  3. Improve administrative support.  4. Formulate clear plan for ILO assessment.  5. Recruit new members for full representation.  6*.* Clarify roles and support full engagement of committee members.  7. Integration of assessment work into college governance. | | | | |