LAC 4.3.2020 MINUTES

11-12:30pm

Location: ZOOM!

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| Sign in | Present: Rebecca Bailey, Heather Sisneros, YiPing, Cynthia Alvarado, Cheli Fossum, David Ross, Vina Cera, Rudy Besikof  Absent: Louis Quindlen  Vistor: Vicki Fergusen |  |
| Approval of Mintues | Cheli – at very end teaching mentors ISER writing and the sentence - take out and fix | 1st: David Ross  2nd: Cheli Fossum  Unanimous |
| Report out from accreditation/assessment PD day | -Intent of assessment is to keep the assessment super easy, super straight forward  -72 participants in large group  -Rebecca's break out and discussion of bias in data as respondents are volunteers and data not legit  -Trying to remove bias will diminish the number of respondents.  -Goal right now is to just work to collect data and move forward from here. It will not be perfect, but it will still be good.  -Then it will build into the culture and then move forward with how to be more careful about how data is collected  -David as long as we are not making high stakes decision on this data  Vicki-how can we expand the dispersement of the surveys. As I continue to analyze services area and can spend more time on this, what about utilizing shred governance committees. Report back to committees ---and then documented in the meeting minutes.  -need a better way of finding out how to better distribute the survey  -SS units may also have their own emails for students, so could reach them also-  -Cheli question on if survey can indicate what the activity is | Can we see if anyone has watched the video?  -Go to Coll. Council, FS, IEC, CC even  -check in Apr 22 events still happening online, student success and equity committee, CTE Advisory Committee,  Counseling people |
| Report out from Service Area Outcomes PD day | Cynthia Alvarado report back on Service Area SAO workshop  -Desirable: fillable sheet and Cynthia possible make one  Questions: How to get META access and write it in META  How do they adapt SAO to reflect current situation?  -Hosting another workshop in a couple of weeks and more hands-on writing session/discuss what people have come up with  -Need to include admin units also as they have same needs/requirements  -Need to have examples of assessment in all units: SS, Instruction, Admin, etc.  -Next step for units is to show mapping of ILOs with SAOs. |  |
| Where we are w/ ILO rubrics and moving forward | -Communication: rubric was in decent shape.  -Personal and Professional development - almost finalized  -Goal: have draft rubrics done by end of semester  -CTE dedicated to helping to develop CTE ILO rubric  -Attendees agree to meet an extra time on May 15  -Will send info to committee members not in attendance today |  |
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| Other Stuff? | -Committee self-evaluation to come  -Analyzing assessment results to help build next year’s goals | Send email reminder to LAC members |