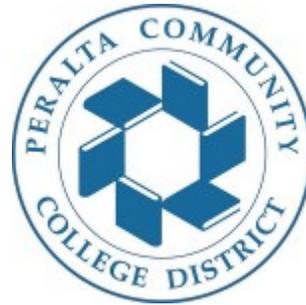


Peralta Community College District



Annual Program Update Template

Final Version: May 20, 2017

Introduction and Directions

The Peralta Community College District has an institutional effective process which consists of the following components: a District-wide Strategic Plan which is updated every six years; Comprehensive Program Reviews which are completed every three years; and Annual Program Updates (APUs) which are completed in non-program review years. While there are individualized Program Review Handbooks for Instructional units, Counseling, CTE, Library Services, Student Services, Administrative units, and District Service Centers, there is one Annual Program Update template for use by everyone at the colleges which is completed in the Fall semester of non-program review years.

The Annual Program Update is intended to primarily focus upon planning and institutional effectiveness by requesting that everyone report upon the progress they are making in attaining the goals (outcomes) and program improvement objectives described in the most recent program review document. The Annual Program Update is therefore a document which reflects continuous quality improvement. Additionally, the Annual Program Update provides a vehicle in which to identify and request additional resources that support reaching the stated goals (outcomes) and program improvement objectives in the unit's program review.

Throughout this document, the term “program” is used to refer to all of these terms: discipline, department, program, administrative unit, or unit.

The following items are required in order to complete the Annual Program Update document at the colleges:

- The most recently completed comprehensive Program Review document.
- Any comments or feedback provided during the program review validation process.
- College Goals
- Institution Set Standards (Institutional Standards that are reported annually to ACCJC)
- College Institutional Effectiveness Indicators (reported to the State Chancellor's Office annually)
- College SSSP plan
- College Equity Plan
- College Basic Skills Plan
- PCCD Strategic Goals and Annual Institutional Objectives
- Data profiles which include but are not limited to disaggregated demographics (age, gender, ethnicity, special populations), enrollment, productivity, student success metrics (retention, completion, etc.), and comparisons of Distance Education versus face-to-face classes.

I. Program Information

Program Name: EARTH AND HUMAN SCIENCES DEPARTMENT (GEOGRAPHY subdivision)

Date: 10/25/2017

Program Type: Instructional Student Services Administrative Unit

(circle the answer)

College or District Mission Statement:

Laney College, located in downtown Oakland, California, is a diverse, urban community college committed to student learning. Our learner-centered college provides access to quality transfer and career- technical education, foundation skills and support services. These educational opportunities respond to the cultural, economic, social, and workforce needs of the greater Bay Area and increase community partnerships and global awareness.

Program Mission:

The mission of geography is to promote a better understanding of the relationship of humans to the Earth. Physical Geography examines the interaction of the Sun's energy with the Earth's water, air, land and ocean systems, and how they interact to create and support complex environments, key to our survival yet vulnerable to human impacts, especially our role in changing the global climate. Another focus is the study of cultural geography that is key to understanding human

interactions with each other across the globe. Geology studies what the earth is made of and the processes that create, move and modify rocks. In 2008, Geography became part of the newly created Earth and Human Sciences Department along with Anthropology and Geology.

Date of Last Comprehensive Program Review: 2016

Date of Comprehensive Program Review Validation:

II. Reporting Progress on Attainment of Program Goals or Administrative Unit Outcomes

Program Goal or Administrative Unit Outcome (AUO) (As reported in the most recent program review; cut and paste the goal or AUO from the program review document)	Which institutional goals will be advanced upon completion? (circle all that apply)	Progress on goal or AUO attainment (choose one)	Explanation and Comments (If a goal or AUO is revised, please explain and describe the revision. Describe the impediments or detail what can be improved.)
Assessment All department faculty assess their classes every semester and do PLOs and or ILO at least once a year. A base line will be created with multiple sections	1. PCCD Strategic Goals (list the specific goal here _____). <ul style="list-style-type: none"> • Ensure quality and excellence of academic programs. 	Completed: _Spring 2017 _____ (date) Revised: _____ (date) Ongoing: __Fall 2017 _____	We stress science since this may be the only science class a student takes. We therefore stress the adherence to the scientific model, focusing on proof provided by data. Geog. Lab especially is orientated to data collection and proving a

<p>courses in terms of quizzes, exams, papers, exercises so that all courses can be evaluated fairly.</p>	<p>2. College Goals: (list the specific goal here _____).</p>	<p>(date)</p>	<p>hypothesis. We strive to convey that in lecture. How do we measure this? SLO completion/success rate. Student performance on group projects. See attached SLO schedule and results.</p>
<p>Curriculum (if applicable) Introduced 2 new courses in 2016 -2017: Climate Change, California Geography. Created a Transfer Degree for Geography in 2016-17. Now awaiting final approval in college/state curriculum committees.</p>	<p>1. PCCD Strategic Goals (list the specific goal here _____).</p> <ul style="list-style-type: none"> Strengthen planning and decision-making based upon current data. <p>2. College Goals: (list the specific goal here _____).</p> <p>Goal 5- Provide pathways to careers, degrees and certificates/transfer</p>	<p>Completed: _____ (date)</p> <p>Revised: _____ (date)</p> <p>Ongoing: _ 10/25/17 _____ (date)</p>	<p>Completion of transfer degree compromised by decreasing enrollment that dictates low enrolled classes be cancelled, thus non-essential degree classes are not offered, so the transfer degree implementation is delayed although the curriculum committee recommended approval of the new Geography AA-T degree in Oct. 2017.</p>
<p>Instruction (if applicable)</p>	<p>1. PCCD Strategic Goals (list the specific goal here _____).</p> <ul style="list-style-type: none"> Ensure that educational programs reflect student needs, encourage student success, and foster improved teaching and learning. <p>2. College Goals: (list the specific goal here _____)</p>	<p>Completed: _____ (date)</p> <p>Revised: _____ (date)</p> <p>Ongoing: _____ _10/25/17 _____ (date)</p>	<p>Direct consultation within the department among the 3 instructors Insures the program meets the needs of students. One instructor in tenure review is evaluated consistently to insure symmetry with program.</p>

	Goal 4- Build a culture of success, innovation, belonging and pride).		
<p>Student Success and Student Equity</p> <p>Increase student success rates by deciding what needs to be done to increase DE course success and then implementing. Look at student success by course and see what can be done to increase each course taught into 70-90% success and 70-90% retention rates. For those that fall below 60% have a plan to assist in getting back to high success rates. In addition, where there are strong differences in success rates in gender, age, or ethnicity, create and execute plans to assist faculty and course to have higher success. This includes training, or best practices at Laney, in Peralta, and anywhere in Community Colleges.</p>	<p>1. PCCD Strategic Goals (list the specific goal here _____).</p> <ul style="list-style-type: none"> Develop recommendations and strategies concerning future directions and provide evidence supporting plans for the future, within the department, at the college and at the District level. <p>2. College Goals: (list the specific goal here _____). Increase access for Veterans and Latino students by 5 percentage points within 5 years.</p> <p>Increase course completion by 5 percentage points within 5 years for students who are African American, Latino, and Foster Youth.</p>	<p>Completed: _____ (date)</p> <p>Revised: _____ (date)</p> <p>Ongoing: _10/25/17_____ (date)</p>	<p>Geography Distance Education has expanded to two courses including the core class of Physical Geography that satisfies the science credential for AA degree, and continues the cultural geography course. DE classes are reviewed to insure compliance to equity access. DE success rate increased 24% from 59% to 73% over 2016-2017.</p> <p>Our Department has increased Latinx student access by 9% in a few years time by access Gateway to College programs that enlist youth from Oakland schools, that we are able to retain by our course design.</p>
<p>Professional Development, Institutional and Professional Engagement, and Partnerships</p>	<p>1. PCCD Strategic Goals (list the specific goal here _____).</p> <ul style="list-style-type: none"> Identify effective and exemplary practices. 	<p>Completed: _____ (date)</p> <p>Revised: _____</p>	<p>Department personnel have participated in College Council, Academic Senate, Accreditation, Sustainability and Facilities</p>

<p>Continue to participate in department, division, college, district wide activities and participate in local community and professional engagement and community partnerships such as with the Lake Merritt Institute and Friends of Sausal Creek.</p>	<p>2. College Goals: (list the specific goal here _</p> <p>Goal 6- Create liaisons with community based organizations and become a hub for social, human, health, wellness and housing services _____).</p>	<p>(date)</p> <p>Ongoing: _____ _10/25/17_____ (date)</p>	<p>Committees, ,and Laney Garden sponsorship in recent years.</p> <p>Over 50 students participated in community activities in 2017 alone, fulfilling the ILO of civic engagement and global awareness.</p>
<p>Other Program Improvement Objectives or Administrative Unit Outcomes</p>	<ul style="list-style-type: none"> • 1. PCCD Strategic Goals (list the specific goal here _ • • Strengthen planning and decision-making based upon current data. _____). <p>2. College Goals: (list the specific goal here _____).</p>	<p>Completed: _____ (date)</p> <p>Revised: _____ (date)</p> <p>Ongoing: _____ (date)</p>	
<p>Other Program Improvement Objectives or Administrative Unit Outcomes</p>	<p>1. PCCD Strategic Goals (list the specific goal here _____).</p> <p>2. College Goals: (list the specific goal here _____).</p>	<p>Completed: _____ (date)</p> <p>Revised: _____ (date)</p> <p>Ongoing: _____ (date)</p>	

III. Data Trend Analysis

Please review and reflect upon the data for your program. Then describe any significant changes in the following items and discuss what the changes mean to your program. Focus upon the most recent year and/or the years since your last comprehensive program review.

A. Student Demographics (age, gender, ethnicity, special populations). **Comments about changes:**

Increase in males 8% from 2015- 2017

Increase in female 26% from 2015-17

Increase in High School Under the age 20 35% from 2015 -2017

Increase in age 20-24 by 13% from 2015 -2017

Increase in age 25-39 by 8% from 2015 -2017, w/ a dip in 2017

Increase in age 40+ by 24%

Increase in Asian students by 26% from 2015 -2017

Increase in Hispanic/Latino students by 9% from 2015 -2017

Increase in Pacific Islanders from 100% from 2015 -2017

Increase in White students by 28% from 2015 -2017

Outreach to Gateway to College
Matches general trend

Decrease in African American students by 2% from 2015 -2017

Decrease in two or more race by 40% from 2015 -2017

B. Enrollment (sections, course enrollment, productivity, # of student contacts, etc). **Comments about changes:**

Sections offered increased 16% from 2015 -2017- 8% in 2015-16 & 8% in 2016-17 (n=12-14)

Census increased 19% from 2015 -2017: 8% in 2015-16 & 11% in 2016 (n=446-540)

Productivity increased from 2015-17 from 19.9 to 20.4; = 2% + overall. (Exceeds the value for the entire District 14.11).

C. Student Success (retention and completion rates, # of student contacts, etc.). **Comments about changes:**

Retention overall decreased 1% from 90%>89%, and 92%>91%
 Success rate increased 12% from 79% to 84%

D. Student Success in Distance Education/Hybrid classes versus face-to-face classes (if applicable). Comments about changes:

DE Success increased 24% from 59% to 73% over 2016-2017.

E. Other program specific data or unplanned events that reflect significant change in the program.

IV. Equity

- Please review the student success data for your program and comment upon it. Do performance gaps exist in the student success or achievement rates for disproportionately impacted students, including African-American, Hispanic/Latino, Filipinos/Pacific Islanders, foster youth, veterans, students with disabilities or other groups not listed here? If differences exist, please detail the differences and describe the activities your program is making to address the differences? How will your program evaluate the effectiveness of these activities?

Student success continues to be the hallmark of our department. Productivity ranged between 19.7 to 20.5 FTEF in 2016-17, closely matching past success rates.

From 1999-2004 student enrollment, success, and retention in geography were high, averaging some 80% but all courses declined over the three years spanning 2004-2007. Reasons for this decline include the lack of fulltime faculty. With the hiring of two-time faculty, success and retention rates remain at a high level relative to Laney’s overall productivity of 14.48 in 2016-17.

Geography	Enrollment	FTEF/FTES	Retention	Completion	% A’s
2002-03			83%	64%	

2004-05	893	20.74			
2005-06	683	17.74	71.30%	58.50%	23.50%
2006-07	689	19.58	77.30%	70.80%	26.20%
2007-08	713	20.51	76.30%	68.80%	28.90%
2008-09	820	19.48	83.40%	71.60%	27%

- Please review the SSSP plan, Equity plan, and Basic Skills plans at your college. How does your program address or participate in the information and activities presented in these plans? Are there resources available in these plans that can be utilized by your program or the students accessing your program?

Geography is notable among the disciplines at Laney in its commitment to facilitating DSPS student's access to classes. In the recent past we have pioneered Smart Pen usage, Kurzweil Text to Speech and SPRING 2018 semester we will debut Sonacette, a program that translates the text from the book into various languages., in conjunction with taped lecture notes, allowing us to better target Chinese and Spanish speaking students.

V. Curriculum and Assessment Status

- What curricular, pedagogical or other changes has your department made since the most recent program review?

Stressing more science and critical thinking in our pedagogy, via the tenure review process for one professor and close consultation with our part-time instructor has resulted in more adherence to the text book use and associated educational support materials.; in-class video, etc. More technological support of learning was instituted via pre-testing using Kahoot on-line gaming.

- Were these changes based on assessment of student learning outcomes at the course or program level? Please identify the assessment. If assessment was not used, describe the basis for the change. For example, Title 5 requirements, certifications requirements, etc.

Assessment was not used; instead during tenure evaluations, pedagogy was discussed and this technique was recommended. Feedback from classroom situation confirmed its efficacy and so was expanded in one instructor's classroom. Offering different approaches in classes of the same course allows students choice in what type of instruction they wish to receive.

- Attach a summary depicting the program's progress on assessment of course and program level outcomes (SLOs and PLOs). Please evaluate your program's progress on assessment. What are the plans for further assessments in the upcoming academic year? Please include a timeline and/or assessment plan for the future.

See Attachment of SLO's

- What does your program do to ensure that meaningful dialogue takes place in both shaping and assessing course and program level outcomes? Where can one find the evidence of the dialogue?

Department meetings are where dialogue takes place shaping the courses. The minutes of the meeting are attached and may be found on the department website.

- Describe your plans for improvement projects based upon the assessment results. Attach evidence (the assessment report from TaskStream, departmental meeting notes, or the assessment spreadsheet showing these results).

Departmental meeting notes attached.

VI. Additional Questions

A. For CTE:

- Please describe any recommendations resulting from advisory committee meetings that have occurred since your last program review.
- Did you receive Strong Workforce Funds? Please briefly describe your progress in meeting the state mandated metrics.
- Is your discipline/department/program working with a Deputy Sector Navigator? If so, in which sector? Briefly describe your discipline/department/program's work with the Deputy Sector Navigator.
- Is your discipline/department/program currently participating in any grants? Please discuss your progress in meeting the stated goals in the grant.

B. For Counseling:

- What has the counseling department done to improve course completion and retention rates? What is planned for the future?

- What has the counseling department done to improve SSSP counseling services? Please discuss your progress in improving SSSP counseling services.

C. For Library Services:

- Please describe any changes in the library services, collections or instructional programs since the last program review or annual program update and fill in the information below.

	This Academic Year:	Previous Academic Year(s)	Explanation of Changes
Library Open Hours Per Week			
Library Visits (gate count)			
Other Library Usage			

	This Academic Year	Previous Academic Years (s)	Explanation of Changes
Total Library Materials Expenditures			
Total Print Book Collection (titles)			
Total E-book Collection (titles)			
Total Database Subscriptions			
Total Media Collection (titles)			
Total Print Periodical Subscriptions			
General Circulation Transactions			
Reserve Circulation Transactions			

In-house circulation Transactions (optional)			
Media Circulation Transactions (optional)			
E-book Circulation Transactions- Describe – (optional)			
Other Circulations Transactions – Describe – (optional)			
Total Circulation Transactions			

D. For Student Services and/or Administrative Units:

- Briefly describe the results of any student satisfaction surveys or college surveys that included evaluation and/or input about the effectiveness of the services provided by your unit. How has this information informed unit planning and goal setting?

- Briefly describe any changes that have impacted the work of your unit.

VII. New Resource Needs Not Covered by Current Budget

Human Resources: If you are requesting new or additional positions, in any job classification, please explain how new positions will contribute to increased student success.

Human Resource Request(s)	Already Requested in Recent Program Review?	Program Goal (cut and paste from program review)	Connected to Assessment Results and Plans?	Contribution to Student Success	Alignment with College Goal (list the goal)	Alignment with PCCD Goal (A, B, C, D, or E) (list the goal)
Geology Adjunct	no	no	no	More FTES possible		

- **Technology and Equipment:** How will the new technology or equipment contribute to student success?

Technology and Equipment Request(s)	Already Requested in Recent Program Review?	Program Goal (cut and paste from program review)	Connected to Assessment Results and Plans?	Contribution to Student Success	Alignment with College Goal (list the goal)	Alignment with PCCD Goal (A, B, C, D, or E) (list the goal)

- **Facilities:** Has facilities maintenance and repair affected your program in the past year? How will this facilities request contribute to student success?

Facilities Resource Request(s)	Already Requested in Recent Program Review?	Program Goal (from program review)	Connected to Assessment Results and Plans?	Contribution to Student Success	Alignment with College Goal (list the goal)	Alignment with PCCD Goal (A, B, C, D, or E) (list the goal)
Restoration of lab room A-273. Fix the door to A-266 Restore lab table in A275	no	no	no	Creation of better learning environment and appearance that Laney is welcoming to students and is not a shabby place.		



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- Professional Development or Other Requests:** How will the professional develop activity contribute to student success? What professional development opportunities and contributions make to the college in the future?

Professional Development or Other Request(s)	Already Requested in Recent Program Review?	Program Goal (from program review)	Connected to Assessment Results and Plans?	Contribution to Student Success	Alignment with College Goal (list the goal)	Alignment with PCCD Goal (A, B, C, D, or E) (list the goal)

Approved by the District Academic Senate, May 20, 2016

Endorsed by the Planning and Budgeting Council, May 27, 2016

APU Review Sign-Off:

Department Chair/Faculty Lead Mark Rauzon



Signature Mark J. Dawson _____

Department/ Discipline Geography _____

Date 10/26/17 _____

Division Dean _____

Signature _____

Division Name & College _____

Date _____