**Curriculum Committee Report for Faculty Senate and College Council**

**May 12th, 2014**

Below is a status report for our current curriculum using CurricUNET information. This does not include any new courses that are still being processed. It also includes a projection of numbers trying to include course updates and deactivations in process. Therefore, numbers will vary once course submissions are finalized.

Our second cycle of a more formal Curriculum Review Process (<http://www.laney.edu/wp/curriculum-committee/>) is in process. We are hoping this process will reduce the % of out of date outlines. However, the number of out of date outlines is still a concern.

To keep our catalog in compliance with Title V, we will need to review ~300 courses a year in the future.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **5/14** | **Total Courses** | **Courses Updated 2008** | **Older than 2003** | **Older than 1998** | **fee based** |
| # | 954 | 271 | 146 | 75 | 22 |
| % |  --- | 28.4% | 15.3% | 7.8% |   |
| **3/14** | **Total Courses** | **Courses Updated 2008** | **Older than 2003** | **Older than 1998** | **fee based** |
| **#** | 936 | 290 | 156 | 88 | 22 |
| **%** |  --- | 31.0% | 16.7% | 9.4% |   |
|  |  |  |  |  |
| **10/13** | **Total Courses** | **Courses Updated 2008** | **Older than 2003** | **Older than 1998** | **fee based** |
| **#** | 980 | 392 | 220 | 142 | 20 |
| **%** |  --- | 40.0% | 22.4% | 14.5% |   |
|  |  |  |  |  |  |
| **2012** | **Total Courses\*** | **Courses Updated 2008** | **Older than 2003** | **Older than 1998** |  |
| **#** | 1031 | 650 | 387 | 285 |  |
| **%** | ---  | 63.0% | 37.5% | 27.6% |  |
|  | \*includes experimental courses  |  |  |  |

We are hoping that the adoption of CurricUNET’s Program Review Module will encourage faculty to update their courses as they cannot complete the program review and not see the date of the last outline update. Therefore, the question ‘are your courses up to date’ cannot be ‘yes’ if they courses are not updated recently.

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| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
| **Transfer Degrees (SB1440)**  |  |  |  |  |
|  | **Approved by State** | **Approved Locally** | **In process** | **total** |
| **2014** | 3 | 8 | 2 | **13** |
| **Areas** | Business AdministrationCommunication StudiesMathematics | KinesiologyMusicPolitical ScienceStudio Arts Theater Arts Anthropology Philosophy Psychology (BOT)Sociology (BOT) | Video Production for Video, Broadcast and Digital Cinematography Journalism |   |
| **Notes** |   | not approved at the state, two have been sent back for changes\*we need to send these ASAP | we cannot offer our local degree if this is not completed |  |
|  |  |  |  |  |  |
|  |  |  |  |  |
| **Transfer Degrees** | **Status** | **Concerns** |
| 3 | 8 | 2 |
| Business AdministrationCommunication StudiesMathematics | Approved |  |
| Political ScienceAnthropology  | Submitted to state | Submissions come back asking for changes, faculty not around over the summer |
| Studio Arts  | Finalizing Paperwork |  |
| KinesiologyPhilosophy  | Cannot submit | Template/C-ID descriptors changed, need to update courses |
| Music\*Theater Arts \*Psychology Sociology  | Awaiting BOT approval\*Programs updated this semester |  |
| Video Production for Video, Broadcast and Digital Cinematography Journalism\*\* | Not approved locally | \*\* we cannot offer our local degree if this is not completed |
| **Notes** |   | not approved at the state, two have been sent back for changes\*we need to send these ASAP | we cannot offer our local degree if this is not completed |  |

You can also download all the information on this website here: [Curriculum Committee Website Information Updated-2.10.2014](http://www.laney.edu/wp/curriculum-committee/files/2010/08/Curriculum-Committee-Website-Information-Updated-2.10.2014.docx)

* **Curriculum Committee Home**
	+ Curriculum Committee Guidelines
* **Curriculum Review Process**
	+ Curriculum Review Checklist for Chairs
	+ Example: Media Department
	+ Curriculum Update (excel file)
	+ PeopleSoft List (excel file)
	+ State Inventory of courses and programs (excel files)
	+ Program and Course Approval Handbook (PCAH)
	+ Course Outline of Record Curriculum Guide
* **Meeting Information**
	+ Curriculum Accomplishments 7-10, 10-11, 11-12, 12-13 years
* **Committee Members**
* **How do I? Quick Reference**
* **Approval Process**
	+ Peralta District Curriculum Process
* **Getting Started**
	+ Getting Started in CurricUNET
	+ Creating a Fee Based Course
	+ SLOs vs. Objectives: Writing SLOs, Writing SLO Checklist
	+ Uniform Course Numbering System
	+ Consultation Procedures
	+ PCAH
	+ Title V Guidelines on Repeatability
	+ Educational Program Development Process (Laney specific)
	+ Request for Program Approval Form
		- State forms/signature page
	+ Program Development Manual (PCCD)
	+ Web link to Bay Area Community College Consortium
* **Creating a New Courses or Making Changes to Outlines**
	+ PCAH
	+ Title V Guidelines on Repeatability
	+ Faculty Guide for Transfer
* **Creating a New or Making Changes to Your Program**
* **What Goes to CIPD and What Doesn't**
* **Course Search in ASSIST**
* **CTE Courses and Programs**
* **Transfer Degrees (SB1440) at Laney College**
	+ Information from State Chancellor’s Office Regarding the Bill
* **Agendas and Minutes**
* **Where Do I Find It?**