Curriculum Committee Minutes

September 4, 2015

**Present**: Laura Bollentino, Rebecca Bailey, Heather Sisneros, Pinar Alscher, Michael Jay, Laura Contreras, Rosendo Del Toro, Iolani Sodhi-Gereben, Donald Moore, Joan Bobkoff, Vina Cera, Peter Brown, John Reager, Lilia Celhay, Denise Richardson, Anne Agard, Philippa Caldeira

**Seating of new members**: John Reager, new faculty representative for Humanities. Meryl Siegal, our other new faculty representative, will attend the next meeting.

**Discussion of meeting recorder position**, apart from Curriculum Specialist notes on Committee course and program actions.

- possibly rotate the position among members…

- no resolution, but a committee member volunteered to take notes this session

**Review of Aug. 22 Retreat Minutes**:

Approved as Corrected

**New Course Proposals**: (These courses were put in before we stopped submissions):

Approved with suggested changes to justifications:

ATHL 042 Technique & Conditioning for Intercollegiate Swimming

ATHL 044 Strength Training for Swimming

ATHL 045 Fundamentals of Intercollegiate Diving

 they’ve already been tech reviewed

Course tabled:

CARP 206 High Performance Building

**Applications for Tech Rev, Peer Mentor Positions:**

 - There will be 4 Tech Reviewers at .15 each

 - and 2 Peer Mentors at .1 each for now, to see how this works out

 - those interested in the positions, please look at the job description and apply

**Upcoming Training Sessions**:

 1) Friday, Sept. 25th, 11am - 1pm

 2) Friday, Oct. 9, noon - 2pm

**DE Representative on Committee:**

 - DE coordinator, Anne B., not available on Fridays

 - VPI is meeting with the coordinator to determine how this can be resolved

**Future Discussions:**

 - Learning Assessment committee (LAC) Chair, Rebecca B., presented this idea to consider: or both for curriculum integrity and accreditation, LAC is creating a rubric to assess SLOs and PLOs - they will look to see that the SLOs match the course objectives, matching the assignments Rebecca will write up a summary for a broader discussion to take place at our next meeting on September 18;

**Curriculum Review:**

- Anne stated we need to start these soon

 - Iolani has already started the process behind the scenes, reaching out to chairs and deans

 - would like to have more pressure from the deans for completion

 - possibly the union should be involved

 - where do part-timers fit into this equation??

 **-** Pinar made a motion to report to the senate:

**\*\* \*\*Motion:** the union and FAS will work collaboratively to inform full time faculty of the importance committee work and in particular the importance of updating curriculum.  We formally request that deans implement a consequence to a lack of participation on this matter.  In other words, courses will not be listed if not done correctly.

- Seconded by Donald

- passed unanimously