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Curriculum Committee Meeting

Friday, April 1, 2016

Tower (Room T-850), 1:00 PM—3:00 PM

Present: Anne Agard\*; Iolani Sodhy-Gereben\*; Vina Cera\*; Rebecca Bailey\*; John Reager\*; Phillippa Caldeira\*; Meryl Siegal\*; Chris Brown\*; Pinar Alscher\*; Laura Gomez-Contreras\*; Pinar Alscher\*; Donald Moore\*; Daniela Nikolaeva Pachtrapanska\*;Heather Sisneros\*; Steven Zetlan\*; Lilia Celhay\*;

Absent: Laura Bollentino\*; Peter Brown\*; Denise Richardson; Chuen-Rong Chan; Phoumy Sayavong; Peter Crabtree; Mildred Lewis

**Guests:** Amy Bohorquez (BIOL); Anna Beavers (BUS); Patrick McDermott (CIS); Felipe Wilson (POSCI);

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:08- 1:34 Public Announcements and kudos   * 2 meetings a semester can miss * No errata/corrections created for catalog; VP needs to send out statement to all students; issue of communication; no information to public/students/faculty; need resolution urge a statement come out; * Lisa Cook sent out job announcement for curriculum chair; also if you are interested in tech reviewer; peer mentor; if want to stay on committee tell by next meeting; * Retreat Friday April 29th ; possibly earlier; Daniela do presentation on Roberts Rules; | Donald writes a resolution that will be vetted by the committee; that needs to be sent out to the faculty senate; Pinar, Vina; uni  Send to Lisa; Annie send for committee  Agenda  Roberts Rule  Bloom—higher level  Idea for agenda send before next mtg;  Discuss how specific we want exit skills  Go through COR; what to look for what should review/question  Issue of clarity  DE addendum |
| **II. APPROVAL OF MEETING MINUTES** | 1:34-1:35 Approval of minutes   * March 18th minutes | 1st Vina  2nd Daniela  1 abstain  approved |
| **III. ANNOUNCEMENTS AND REPORTS** | 1:35- 1:36 Report on status of proposals approved by the committee in February and March--Iolani   * Everything approved in March will go to April CIPD | Iolani will report back if anything was tabled at CIPD |
|  | 1:36-1:43 Curriculum Review Update   * KASH—invited to dept meeting; haven’t heard * ARCH—not heard anything; info on website may not be correct; outdated information; updating web shell hopefully that will help with updating the program; MUSIC post updates to program and requirements; * Document our requests to meet/talk with dept; helpful for admins and if people come and go on the committee so there are no gaps in knowledge; | Chairs will inform Lilia if having issue with contacting/getting a response from the dept. |
|  | 1:43- 1:44 Report from the subcommittee to review new proposals   * Draft presented to the committee; specifically for new offering if appropriate for the college; | Read and discuss at next meeting |
|  | 1:44-1:56 Policy for updating SLOs and PLOs   * When it is appropriate for assessment coordinators to make changes to courses versus coming through the committee; should they have the power, what are the circumstances (used rarely; specifically to fix dept if updated recently); needs to be agreed upon by the committee and then sent to faculty senate. Question of making sure very clear guidelines; mostly thinking of formatting; | SLOs draft something from next meeting |
|  | 2:56-3:05 Plans for the accelerated English pathway to ENGL 1A; Presentation by the English department faculty and senate president Lisa Cook   * Applied to support ENGL and MATH pathways * Pilot ENGL 264 * Provided latops to students * Revise STEM and non-STEM pathways |  |
| **IV. REVIEW OF PROPOSALS** | 1:50- ENGL   * ENGL 001A—Composition and Reading | ENGL 001A—added prerequisite; district change; issue of affecting degrees;  **TABLED**—no rep present  1st  2nd |
|  | 2:08- 2:27 BUS   * 10—C-iD issue addressed * 32—add DE; question of methods; * 222—not part of program; info in 38 will cover what was in 222 * 1B—Lec under 100%; fixed during meeting; * BUS 002 * BUS 004   Motion: we as committee should work on updating our criteria with the DE coordinator; talk with the DE Coordinator | 1st Vina  2nd Iolani  1st Annie  2nd Vina  1 abstain  Approved  1st: Meryl  2nd: Donald  uni |
|  | 1:58-2:07 CIS   * 62 DE * 81 DE; prereq 36A 36A or 25 or 62; change | 1st Vina  2nd Pinar  SLOs will be reviewed by Rebecca before CIPD  2 abstain  1st  Vina  2nd Lilia  2 abstain  approved |
|  | 2:28-2:29 BIOL   * BIOL 1B—non-catalog | 1st Vina  2nd Daniela  uni |
|  | 2:34-2:37 MEDIA   * MEDIA 111—Basic Audio Production | MEDIA 111—update; added credit by exam; textbook and SLOs;  1st Rebecca  2nd Steven  uni |
|  | 2:29-2:33 POSCI   * POSCI 016—State and Local Government * AA-T | POSCI 016—nc; updated text and SLOs; course content  AAT  1st Vina  2nd Iolani  uni |
|  | 2:37-2:50 ATHL   * ATHL 054—Water Polo Theory | ATHL 54—new course; with DE; approved with Heather working with Iolani to fix the %; issue of originators not getting notes; recommended change vs recommend approve; follow up with an email  1st Vina  2nd John  Uni  1st  Iolani  2nd Donald  1 abstain  approved |
|  | Question of reporting to dept chairs with deadlines; curriculum importance; group B |  |
| **VI. ADJOURNMENT** |  |  |