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Curriculum Committee Meeting

Friday, April 1, 2016

Tower (Room T-850), 1:00 PM—3:00 PM

Present: Anne Agard\*; Iolani Sodhy-Gereben\*; Vina Cera\*; Rebecca Bailey\*; John Reager\*; Phillippa Caldeira\*; Meryl Siegal\*; Chris Brown\*; Pinar Alscher\*; Laura Gomez-Contreras\*; Pinar Alscher\*; Donald Moore\*; Daniela Nikolaeva Pachtrapanska\*;Heather Sisneros\*; Steven Zetlan\*; Lilia Celhay\*;

Absent: Laura Bollentino\*; Peter Brown\*; Denise Richardson; Chuen-Rong Chan; Phoumy Sayavong; Peter Crabtree; Mildred Lewis

**Guests:** Amy Bohorquez (BIOL); Anna Beavers (BUS); Patrick McDermott (CIS); Felipe Wilson (POSCI);

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** |  1:08- 1:34 Public Announcements and kudos* 2 meetings a semester can miss
* No errata/corrections created for catalog; VP needs to send out statement to all students; issue of communication; no information to public/students/faculty; need resolution urge a statement come out;
* Lisa Cook sent out job announcement for curriculum chair; also if you are interested in tech reviewer; peer mentor; if want to stay on committee tell by next meeting;
* Retreat Friday April 29th ; possibly earlier; Daniela do presentation on Roberts Rules;
 | Donald writes a resolution that will be vetted by the committee; that needs to be sent out to the faculty senate; Pinar, Vina; uniSend to Lisa; Annie send for committeeAgendaRoberts RuleBloom—higher levelIdea for agenda send before next mtg; Discuss how specific we want exit skillsGo through COR; what to look for what should review/questionIssue of clarityDE addendum |
| **II. APPROVAL OF MEETING MINUTES** |  1:34-1:35 Approval of minutes* March 18th minutes
 | 1st Vina2nd Daniela1 abstainapproved |
| **III. ANNOUNCEMENTS AND REPORTS** |  1:35- 1:36 Report on status of proposals approved by the committee in February and March--Iolani * Everything approved in March will go to April CIPD
 | Iolani will report back if anything was tabled at CIPD |
|  |  1:36-1:43 Curriculum Review Update* KASH—invited to dept meeting; haven’t heard
* ARCH—not heard anything; info on website may not be correct; outdated information; updating web shell hopefully that will help with updating the program; MUSIC post updates to program and requirements;
* Document our requests to meet/talk with dept; helpful for admins and if people come and go on the committee so there are no gaps in knowledge;
 | Chairs will inform Lilia if having issue with contacting/getting a response from the dept.  |
|  |  1:43- 1:44 Report from the subcommittee to review new proposals* Draft presented to the committee; specifically for new offering if appropriate for the college;
 | Read and discuss at next meeting |
|  |  1:44-1:56 Policy for updating SLOs and PLOs * When it is appropriate for assessment coordinators to make changes to courses versus coming through the committee; should they have the power, what are the circumstances (used rarely; specifically to fix dept if updated recently); needs to be agreed upon by the committee and then sent to faculty senate. Question of making sure very clear guidelines; mostly thinking of formatting;
 | SLOs draft something from next meeting |
|  |  2:56-3:05 Plans for the accelerated English pathway to ENGL 1A; Presentation by the English department faculty and senate president Lisa Cook* Applied to support ENGL and MATH pathways
* Pilot ENGL 264
* Provided latops to students
* Revise STEM and non-STEM pathways
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| **IV. REVIEW OF PROPOSALS** |  1:50- ENGL* ENGL 001A—Composition and Reading
 | ENGL 001A—added prerequisite; district change; issue of affecting degrees; **TABLED**—no rep present1st 2nd  |
|  | 2:08- 2:27 BUS* 10—C-iD issue addressed
* 32—add DE; question of methods;
* 222—not part of program; info in 38 will cover what was in 222
* 1B—Lec under 100%; fixed during meeting;
* BUS 002
* BUS 004

Motion: we as committee should work on updating our criteria with the DE coordinator; talk with the DE Coordinator  | 1st Vina2nd Iolani1st Annie2nd Vina1 abstainApproved1st: Meryl2nd: Donalduni |
|  | 1:58-2:07 CIS* 62 DE
* 81 DE; prereq 36A 36A or 25 or 62; change
 | 1st Vina2nd PinarSLOs will be reviewed by Rebecca before CIPD2 abstain1st  Vina2nd Lilia2 abstainapproved |
|  | 2:28-2:29 BIOL* BIOL 1B—non-catalog
 | 1st Vina2nd Danielauni |
|  |  2:34-2:37 MEDIA* MEDIA 111—Basic Audio Production

  | MEDIA 111—update; added credit by exam; textbook and SLOs; 1st Rebecca2nd Stevenuni |
|  |  2:29-2:33 POSCI* POSCI 016—State and Local Government
* AA-T
 | POSCI 016—nc; updated text and SLOs; course contentAAT1st Vina2nd Iolaniuni |
|  |  2:37-2:50 ATHL* ATHL 054—Water Polo Theory
 | ATHL 54—new course; with DE; approved with Heather working with Iolani to fix the %; issue of originators not getting notes; recommended change vs recommend approve; follow up with an email1st Vina2nd JohnUni1st  Iolani2nd Donald1 abstainapproved |
|  | Question of reporting to dept chairs with deadlines; curriculum importance; group B |  |
| **VI. ADJOURNMENT** |  |  |