Minutes

Laney College Curriculum Committee

9-18-15

Present: Anne Agard, Steven Zetlan, Rebecca Bailey, Michael Jay, Laura Contreras, Peter Brown, Vina Cera, mystery signature, Pinar Alscher, Rosendo Del Toro, John Reager, Meryl Siegal, Denise Richardson, Lilia Celhay, Iolani Sodhy-Geberen, Donald Moore, Laura Bollentino, Phillippa Caldeira

1) Tech Reviewers announced:

Vina Cera, John Reager, Donald Moore, Pinar Alscher

 Steven Zetlan and Peter Brown applied for Shepherd positions.

2) Committee co-chairs will ask Deans to follow through with Group C non-respondents on last year’s curriculum review.

3) Motion to request CIPD to make course approval process transparent as to process and time at each step after CIPD.

Donald Moore 1st, Steve Zetlan 2nd, motion passed with one abstention.

(Steve—was there this motion, or another motion referencing the demands on Amany at the District, that we have omitted?)

4) Course Proposals:

1. a) CARP 223 CAL-OSHA 30-Hour Construction Industry Training: Tabled because we must see this course and cross-listed E/ET and ECT courses all together.
2. b) CARP 206 was discussed: needs to go through using the GoogleDox walk-around: Vina Cera will inform Karl Seelbach about this.

c) KIN and PSYCH sports psychology courses were discussed. Inter-departmental consultation must occur before we review either course. Peter moved, Anne seconded, MSU.

5) Motion passed: From now on, all new courses and updates must show correlation between assignments and SLOs as required by ACCJC: each SLO must have at least 1 assignment mapped to it. – Chairs will send FAS out announcing this MSU (? didn’t catch who 1,2’ed).

6) Curricu-camp scheduled for Sept. 25 in A 153, 11 a.m. to 1 p.m.

Highest priority is to be sure that course actually being taught are compliance with Title V.

7) Recommendation by Amy that departments with the largest number of courses be split between Groups A, B and C for Curriculum review.

(Clarify—is this what Amy meant?)

8) Discussion of roles for new Shepherds: assisting in cases where completing curriculum review is a challenge due to training or staffing issues.

9) Discussion of stipends for part-timers who perform curriculum updates and reviews, as are received for assessment work.

10) We need to offer curricu-camps in the evening.

11) GoogleDox walk-around is in place for emergency situations pending META coming online. Faculty needing to submit proposals using this walk-around should be referred to Annie.

12) Distance Education representation: There are union and job description issues involved in requiring committee DE representation. Lilia is exploring possible solutions.

13) Pinar reported on compilation of informational handbooks for committee members: Will be looking at a good faculty guide from Foothill College.