**VACANCY ANNOUNCEMENT**

**POSITION:   Tech Reviewer Committee Member, Curriculum Committee**

Working in collaboration with the Laney Faculty Senate, the Chair of the Curriculum Committee nominates candidates for Curriculum Committee Tech Reviewers. The Vice President of Instruction assigns release time for the positions. Tech Reviewers serve for a term of two consecutive semesters. These faculty members work in coordination with the other members of the curriculum committee to ensure quality assessment of curriculum submitted college-wide.

**RESPONSIBILITIES**

1. Fulfill all the responsibilities of a Curriculum Committee Member, including compliance with the Committee attendance policy.
2. Tech Reviewers must agree to lead/be point person for at least one Curricu-Camp a semester.
3. Be assigned a division to oversee curriculum submissions:
   * + Serve as a resource person to all division disciplines.
     + Make sure that all curriculum has been thoroughly edited to meet State standards (i.e., Lec/Lab Hours; SLOs, etc).
     + Make sure the curriculum language matches Bloom's Taxonomy.
     + Confirm that curriculum has been approved by all necessary parties.
     + Respond to questions from faculty.
     + Provide feedback on drafts of curriculum in a timely manner.
4. Be friendly, helpful, and supportive

**MINIMUM QUALIFICATIONS**

* Laney College faculty member/s with experience developing curriculum.
* Familiarity with CurricUNET/META

**DESIRED QUALIFICATIONS**

Direct experience on/be a member of the Laney College Curriculum Committee

**COMPENSATION**

Total allocated release time for Tech Reviewers is 0.15. The Tech Reviewer shall serve for a period of two consecutive semesters and can be reappointed for additional years. There will be 4 Tech Reviewers assigned to the committee at all times.

**DEADLINE DATE:** September 4, 2015

Please submit your letter of interest electronically to Faculty Senate President Lisa R. Cook [lrcook@peralta.edu](mailto:lrcook@peralta.edu), and cc Vice President of Instruction [lcelhay@peralta.edu](mailto:lcelhay@peralta.edu) and Ms. Christy Blue@ [cblue@peralta.edu](mailto:cblue@peralta.edu). You may also submit the letter of interest to these parties via inter-office mail.