****

Curriculum Committee Meeting

Friday, September 1, 2017

Room T-850, 1-3pm

Present: Pinar Alscher\*; Heather Sisneros\*; Iolani Sodhy-Gereben\*; John Reager\*; Anne Agard\*; Laura Gomez-Contreras\*; Phillippa Caldeira\*; Laurie Allen-Requa\*; Chelsea Cohen\*; Donald Moore\*; Rebecca Bailey\*; Julianne Kirgis;

Absent: Laura Bollentino\*; Meryl Siegal\*; Corey Hollis\*; Peter Crabtree; Chuen-Rong Chan; Denise Richardson; Mildred Lewis; Kevin Wade;

**Guests:** Rina Santos (MATH); Felipe Wilson (POSCI); Ron Betts (ARCH); Lorriann Raji (CULIN); Chantal Martin (CULIN), Ian Latta (LRNRE)

|  |  |  |
| --- | --- | --- |
| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:10 Sign in | 1st :  2nd: |
| **II. ANNOUNCEMENTS** | 1:12 New Membership   * Laurie; taking over Physical Sciences chair on committee * Agenda change: Moving CULIN to 2 pm at request of faulty | 1st : Rebecca  2nd: John |
|  | 1:15 Team Bonding Drill   * What happened over summer? * Something good that happened in the last couple of weeks. |  |
|  | 1:24 New Information   * Faculty Senate Retreat Curriculum Presentation   Slide show added from the faculty retreat presentation  Membership and expectation  Additional points  First item in 10+1; curriculum; needs to be more of a campus wide discussion  Starting Fall 2018: new courses; programs; catalog changes seen in fall  Spring—course updates; non-catalog  Timeline for fall—launch in Apr to Aug  Break down of each step  Goal is to decimate the information to faculty  Missing from original timeline was the conservations that need to happen: amongst the faculty; amongst campuses; dean and admins  Spring semester non catalog focus, shorter timelines  To streamline process; systematic (reframing); helps with catalog deadlines;  Suggest make this a line item at departmental meeting;  State—new courses; noncredit courses; programs will be moved to approved status sooner, but we still need to wait for chaptering (State ID number) which may take up to 1 month  Curriculum cycle=change to 4 year cycle; not officially implemented yet; right now recommendation;  SLO resolution request considering: not seeing any new courses or program unless all assessment is up to date; not submitted to LAC yet; still thinking about the language  Question of adding DE to a course; being blocked if not curriculum or assessment is up to date |  |
|  | 1:40 Membership   * new members, vacancies, Tech Review position announcement, job description   Question of deans on the committee; question to remove from committee; deans should attend when curriculum from division presented; this could still happen but maybe not listed on committee members; question if it should be vpi or dean rep;  Motion: to remove non-voting dean position from committee  Tech Review positions—1 year commitment; application closes next Thursday  Will look at on the 8th for division of tech queues  Additional focus points: updating programs that were affected from last year’s updates.  Delete drafts that have been sitting too long—over 2 years  Creating certificates not in META (listing as just AA/AS not both)  Handouts will be also have electronic version (in curriculum committee folder); goals in mind to stay the course; | 1st John  2nd: Rebecca  Approved; 1 abstain  Suggestion: deans need to hear what is going on with curriculum; tell dean when division curriculum comes to the committee;  Heather will present at deans’ meeting  Email agenda to deans per meeting to invite to come to meeting |
|  | 1:59 Creation of FS DE Subcommittee – Curriculum Committee  Representation   * at FS on Tuesday, will discuss what is required to teach DE (by OEI standards); has to be approved district wide; question of training for faculty to use Canvas * question of EDT 2 is not repeatability; faculty who have taken for Moodle cannot take for Canvas; possible switch to 500 course; |  |
|  | 1:52 META Training   * Incorporated with approvals |  |
| **III. REVIEW OF PROPOSALS** | 2:08 COPED/LABST   * COPED 456H * LABST 456H   COPED—deactivating  LABST—new; replacing COPED course  Moving COPED courses to be housed in the subject dept; | 1st: John  2nd: Rebecca  Uni |
|  | MATH   * MATH 261 Pre-Algebra Foundations   261—new;  Going through BSC grant; support for students; 3 semesters to get to transfer level course; after should be able to move to 230 or 240 | 1st: Rebecca  2nd: Julie  uni |
|  | POSCI   * POSCI 16 State and Local Government * POSCI 19 Introduction to Global Studies * POSCI 20 Global Issues * AA-T Global Issues   16—reactivation  19—new  20—new  AA-T—new;  19, 20—part of new transfer degree; hope is future be in Interdisciplinary Studies dept to be created; | 1st: John  2nd: Laurie  uni |
|  | ARCH   * ARCH 33 Architectural Drafting and Design III * ARCH 104A Beginning Computer Aided Drafting (CAD) * ARCH 107 Architectural History and Theory * ARCH 204 Computer Aided Drafting Laboratory—CAD Lab   33—nc;  104A—updating; changed description  107--updating; changed description  204-- updating; deleted 104A as prereq; added “*Student must be currently enrolled or finishing the Architecture program.”*  Updating the department and course information | 1st: Rebecca  2nd: John  Uni; |
|  | ART   * ART 101 Continuing Printmaking   101—not react; updating; changed description | 1st: Donald  2nd: Julie  uni |
|  | ATHL   * ATHL 51 Intercollegiate Women’s Water Polo Team * ATHL 53 Intercollegiate Water Polo Team Pre-Season Preparation   51—nc;  53—nc;  Change SLO wording from knowledge to apply | 1st: John  2nd: Rebecca  uni |
|  | BUS   * BUS 72 Principles of Retailing * BUS 209 Fundamentals of Income Tax * BUS 456Q OCC/WE in Administrative Office Systems and Applications   72-- nc;  209-- nc;  456Q-- nc; PULLED | 1st: Rebecca  2nd: John  456Q—pulled due to glitch in META  uni |
|  | COPED   * COPED 450 General Work Experience * COPED 451 OCC/WE   450—updating; adding repeatability;  451--updating; adding repeatability;  Updated the course to meet State standards; can’t bring to CIPD until other campuses bring at same time. | 1st: Rebecca  2nd:John  Suggestion to reduce SLOs to 3 vs 4  uni |
|  | CULIN   * CULIN 212 Culinary Arts Fundamentals Lab * CULIN 214 Hospitality Careers and Skills Development * CULIN 215 Culinary Math Fundamentals * CULIN 216 Introduction to Food Science & Nutrition * CULIN 219 Introduction to Sanitation   212—updating; changed description and removed prereqs; added recommended prep  214—updating; changed description and removed prereqs; added recommended prep  215—updating; changed description and removed prereqs; added recommended prep  216—updating; changed description and removed prereqs; added recommended prep  219—updating; changed description and removed prereqs; added recommended prep  Remove prereqs to help with scheduling; | 1st: Rebecca  2nd: John  uni |
|  | E/ET   * E/ET 207B National Electrical Code for Electricians 2   207B—updating; added prereq and recom prep | 1st: Laurie  2nd: Donald  Addendum issue with ILOs (glitch in META); remap to 2 ILOs  uni |
|  | ECT   * ECT 18 HVAC Installation Practices * ECT 21 Introduction to Direct Digital Controls * ECT 22 Commercial HVAC Systems   18—updating; changed recom prep to prereq  21—nc;  22-- updating; changed recom prep to prereq | 1st:  2nd:  TABLED |
|  | JOURN   * JOURN 55 Introduction to Journalism   55—nc; | 1st:  2nd:  TABLED |
|  | LABST   * LABST 13 Economics for Labor and Community Leadership   13—nc; | 1st:  2nd:  TABLED |
|  | LRNRE   * LRNRE 272 Computer Access Projects * LRNRE 501 Supervised Peer Tutoring   272—nc;  501—updating; CB 21 changed (substantial change)  501--Updating course; thinking of connection to TRC; used COA’s course; | 1st: Julie  2nd: John  uni |
|  | SPAN   * SPAN 30A Beginning Conversational Spanish   30A—nc; | 1st:  2nd:  TABLED |
| **VIII. ADJOURNMENT** |  | 3:00pm |