****

Curriculum Committee Meeting

Friday, September 1, 2017

Room T-850, 1-3pm

Present: Pinar Alscher\*; Heather Sisneros\*; Iolani Sodhy-Gereben\*; John Reager\*; Anne Agard\*; Laura Gomez-Contreras\*; Phillippa Caldeira\*; Laurie Allen-Requa\*; Chelsea Cohen\*; Donald Moore\*; Rebecca Bailey\*; Julianne Kirgis;

Absent: Laura Bollentino\*; Meryl Siegal\*; Corey Hollis\*; Peter Crabtree; Chuen-Rong Chan; Denise Richardson; Mildred Lewis; Kevin Wade;

**Guests:** Rina Santos (MATH); Felipe Wilson (POSCI); Ron Betts (ARCH); Lorriann Raji (CULIN); Chantal Martin (CULIN), Ian Latta (LRNRE)

|  |  |  |
| --- | --- | --- |
| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:10 Sign in | 1st : 2nd:  |
| **II. ANNOUNCEMENTS** | 1:12 New Membership* Laurie; taking over Physical Sciences chair on committee
* Agenda change: Moving CULIN to 2 pm at request of faulty
 | 1st : Rebecca2nd: John |
|  | 1:15 Team Bonding Drill* What happened over summer?
* Something good that happened in the last couple of weeks.
 |  |
|  | 1:24 New Information* Faculty Senate Retreat Curriculum Presentation

Slide show added from the faculty retreat presentationMembership and expectationAdditional pointsFirst item in 10+1; curriculum; needs to be more of a campus wide discussionStarting Fall 2018: new courses; programs; catalog changes seen in fallSpring—course updates; non-catalogTimeline for fall—launch in Apr to AugBreak down of each stepGoal is to decimate the information to faculty Missing from original timeline was the conservations that need to happen: amongst the faculty; amongst campuses; dean and adminsSpring semester non catalog focus, shorter timelinesTo streamline process; systematic (reframing); helps with catalog deadlines; Suggest make this a line item at departmental meeting; State—new courses; noncredit courses; programs will be moved to approved status sooner, but we still need to wait for chaptering (State ID number) which may take up to 1 monthCurriculum cycle=change to 4 year cycle; not officially implemented yet; right now recommendation; SLO resolution request considering: not seeing any new courses or program unless all assessment is up to date; not submitted to LAC yet; still thinking about the languageQuestion of adding DE to a course; being blocked if not curriculum or assessment is up to date |  |
|  | 1:40 Membership* new members, vacancies, Tech Review position announcement, job description

Question of deans on the committee; question to remove from committee; deans should attend when curriculum from division presented; this could still happen but maybe not listed on committee members; question if it should be vpi or dean rep; Motion: to remove non-voting dean position from committeeTech Review positions—1 year commitment; application closes next ThursdayWill look at on the 8th for division of tech queuesAdditional focus points: updating programs that were affected from last year’s updates. Delete drafts that have been sitting too long—over 2 yearsCreating certificates not in META (listing as just AA/AS not both)Handouts will be also have electronic version (in curriculum committee folder); goals in mind to stay the course;  | 1st John2nd: RebeccaApproved; 1 abstainSuggestion: deans need to hear what is going on with curriculum; tell dean when division curriculum comes to the committee; Heather will present at deans’ meetingEmail agenda to deans per meeting to invite to come to meeting |
|  | 1:59 Creation of FS DE Subcommittee – Curriculum Committee Representation* at FS on Tuesday, will discuss what is required to teach DE (by OEI standards); has to be approved district wide; question of training for faculty to use Canvas
* question of EDT 2 is not repeatability; faculty who have taken for Moodle cannot take for Canvas; possible switch to 500 course;
 |  |
|  | 1:52 META Training* Incorporated with approvals
 |  |
| **III. REVIEW OF PROPOSALS** | 2:08 COPED/LABST* COPED 456H
* LABST 456H

COPED—deactivatingLABST—new; replacing COPED courseMoving COPED courses to be housed in the subject dept;  | 1st: John2nd: RebeccaUni |
|  | MATH * MATH 261 Pre-Algebra Foundations

261—new; Going through BSC grant; support for students; 3 semesters to get to transfer level course; after should be able to move to 230 or 240 | 1st: Rebecca2nd: Julieuni |
|  | POSCI* POSCI 16 State and Local Government
* POSCI 19 Introduction to Global Studies
* POSCI 20 Global Issues
* AA-T Global Issues

16—reactivation19—new20—newAA-T—new; 19, 20—part of new transfer degree; hope is future be in Interdisciplinary Studies dept to be created;  | 1st: John2nd: Laurieuni |
|  | ARCH* ARCH 33 Architectural Drafting and Design III
* ARCH 104A Beginning Computer Aided Drafting (CAD)
* ARCH 107 Architectural History and Theory
* ARCH 204 Computer Aided Drafting Laboratory—CAD Lab

33—nc; 104A—updating; changed description107--updating; changed description204-- updating; deleted 104A as prereq; added “*Student must be currently enrolled or finishing the Architecture program.”*Updating the department and course information | 1st: Rebecca2nd: JohnUni;  |
|  | ART* ART 101 Continuing Printmaking

101—not react; updating; changed description | 1st: Donald 2nd: Julieuni |
|  | ATHL* ATHL 51 Intercollegiate Women’s Water Polo Team
* ATHL 53 Intercollegiate Water Polo Team Pre-Season Preparation

51—nc; 53—nc; Change SLO wording from knowledge to apply | 1st: John2nd: Rebeccauni |
|  |  BUS* BUS 72 Principles of Retailing
* BUS 209 Fundamentals of Income Tax
* BUS 456Q OCC/WE in Administrative Office Systems and Applications

72-- nc;209-- nc;456Q-- nc; PULLED  | 1st: Rebecca2nd: John456Q—pulled due to glitch in METAuni |
|  | COPED* COPED 450 General Work Experience
* COPED 451 OCC/WE

450—updating; adding repeatability; 451--updating; adding repeatability;Updated the course to meet State standards; can’t bring to CIPD until other campuses bring at same time.  | 1st: Rebecca2nd:JohnSuggestion to reduce SLOs to 3 vs 4uni |
|  | CULIN* CULIN 212 Culinary Arts Fundamentals Lab
* CULIN 214 Hospitality Careers and Skills Development
* CULIN 215 Culinary Math Fundamentals
* CULIN 216 Introduction to Food Science & Nutrition
* CULIN 219 Introduction to Sanitation

212—updating; changed description and removed prereqs; added recommended prep214—updating; changed description and removed prereqs; added recommended prep215—updating; changed description and removed prereqs; added recommended prep216—updating; changed description and removed prereqs; added recommended prep219—updating; changed description and removed prereqs; added recommended prepRemove prereqs to help with scheduling;  | 1st: Rebecca2nd: Johnuni |
|  | E/ET* E/ET 207B National Electrical Code for Electricians 2

207B—updating; added prereq and recom prep | 1st: Laurie2nd: DonaldAddendum issue with ILOs (glitch in META); remap to 2 ILOsuni |
|  | ECT* ECT 18 HVAC Installation Practices
* ECT 21 Introduction to Direct Digital Controls
* ECT 22 Commercial HVAC Systems

18—updating; changed recom prep to prereq21—nc; 22-- updating; changed recom prep to prereq | 1st:2nd:TABLED |
|  | JOURN* JOURN 55 Introduction to Journalism

55—nc;  | 1st:2nd:TABLED |
|  | LABST* LABST 13 Economics for Labor and Community Leadership

13—nc; | 1st:2nd:TABLED |
|  | LRNRE* LRNRE 272 Computer Access Projects
* LRNRE 501 Supervised Peer Tutoring

272—nc;501—updating; CB 21 changed (substantial change) 501--Updating course; thinking of connection to TRC; used COA’s course;  | 1st: Julie2nd: Johnuni |
|  | SPAN* SPAN 30A Beginning Conversational Spanish

30A—nc;  | 1st:2nd:TABLED |
| **VIII. ADJOURNMENT** |  | 3:00pm |