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Curriculum Committee Meeting

Friday, September 15, 2017

Room T-850, 1-3pm

Present: Pinar Alscher\*; Heather Sisneros\*; Iolani Sodhy-Gereben\*; John Reager\*; Anne Agard\*; Laura Gomez-Contreras\*; Phillippa Caldeira\*; Laurie Allen-Requa\*; Chelsea Cohen\*; Donald Moore\*; Rebecca Bailey\*; Laura Bollentino\*; Meryl Siegal\*; Julianne Kirgis;

Absent: Corey Hollis\*; Peter Crabtree; Chuen-Rong Chan; Denise Richardson; Mildred Lewis; Kevin Wade;

**Guests:** Sui Song (district); Patrick McDermott (CIS)

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:15 Sign in | 1st :  2nd: |
| **II. APPROVAL OF MINUTES** | 1: 17   * Approval of 5/12/17 Minutes * Approval of 9/1/17 Minutes | 1st : John  2nd: Rebecca  3 abstained by 9/1 Laura, Vina, Meryl; 1 abstained by 5/12/17 Meryl |
| **III. APPROVAL OF SECTION 1 OF HANDBOOK** | 1:20 Mission/charge/function   * Learning communities—suggestion of having a retreat between the two groups in future; outreach; not part of our mission at the moment (too much on our plate at the moment); 6 @LC currently; * Noncredit—suggestion of having a path; look at other campuses | 1st :  2nd: |
| **IV. FACULTY ORIGINATOR RESPONSIBILITY** | 1:35 Role of faculty originator in the approval process   * In PCAMP, originator is supposed to represent agenda; recently originator have been asking chairs to act as proxy; * Question of dept chair being here in if originator cannot make it. * If neither is available, question of having procedure of who is allowed to represent (deans can support but not represent); * Heather will put together a document laying out of the rule; | 1st :  2nd: |
| **V. TECH REVIEWER CHECK LIST** | 1:45 Tech Reviewer Check list   * Pinar and Iolani will take group through the tech reviewer process | 1st :  2nd: |
| **VI. REVIEW OF PROPOSALS** | 2:30 BUS   * BUS 456Q Occupational Work Experience in Administrative Office Systems and Applications   456Q—nc; fix percentages; question of mapping to ILOs; decision of policy for future use; map to 1 (PPD) | 1st : Rebecca  2nd: Vina  uni |
|  | COPED   * COPED 456C   456—deact; | 1st : Julie  2nd: Laurie  uni |
|  | ECT   * ECT 18 HVAC Installation Practices * ECT 21 Introduction to Direct Digital Controls * ECT 22 Commercial HVAC Systems   18—updating; changed recom prep to prereq  21—nc;  22-- updating; changed recom prep to prereq | 1st : Julie  2nd: Donald  uni |
|  | JOURN   * JOURN 55 Introduction to Journalism   55—nc; | 1st : Rebecca  2nd: Julie  uni |
|  | LABST   * LABST 13 Economics for Labor and Community Leadership   13—nc; ILOs | 1st :John  2nd: Rebecca  With ILO cleanup  uni |
|  | SPAN   * SPAN 1B Elementary Spanish * SPAN 30A Beginning Conversational Spanish   1B—update; removing credit by exam  30A—nc; | 1st : Vina  2nd: Laurie  uni |
|  | WDTEC   * WDTEC 466N Occupational Work Experience in Wood Technology   466N—new; missing COPED 466N at same time (listed active) | 1st :  2nd:  PULLED |
|  | CIS   * Database Management with SQL CA   Update; added to electives (removed deactivated courses) | 1st : John  2nd: Rebecca  uni |
| **VIII. ADJOURNMENT** | Asked for an additional 10 minutes to meeting  1st: Rebecca  2nd: Julie  uni | 3:11pm |