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Curriculum Committee Meeting

Friday, October 4, 2019

Room T-850, 1:00pm-3:00pm

Present: Heather Sisneros\*; Iolani Sodhy-Gereben\*; Anne Agard\*; Vina Cera\*; Cheryl Lew\*; Rebecca Bailey\*; John Reager\*; Laurie Allen-Requa\*; Reginald Constant\*

Absent: Laura Bollentino\*; Karl Seelbach\*; Rudy Besikof\*; \*Meryl Siegal\*;

***Guests:***

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:07pm Sign in |  |
| **II. APPROVAL OF AGENDA/MINUTES/ADDITION TO AGENDA/ANNOUNCEMENTS** | 1:08pm* Approval 9/20/19 minutes;
* Removal of CHEM and CARP
* Adding CB Coding Project
 | minutes1st: John 2nd: RebeccauniChange to agenda1st: John 2nd: Rebeccauni |
| **III. REPORT BACK FROM MEETINGS** | 1:10pm Report back from: ISER Gathering Workshop, Faculty Senate, IEC* ISER—meeting last Friday; discussion of standards
* Faculty Senate—approved dean position; question of why VPI versus President; go to College Council to approval (one month) them implement;
* IEC—added to rubric for allocation curriculum language;
 | Informational/DiscussionQuestion of dean attending currently (even though not official yet)Reminder for VPI that he needs to appoint proxy--Heather |
| **IV. PCAPM TRAINING** | 1:18pm Peralta Curriculum and Planning Manual (PCAPM) Presentation - CC Member Laurie Allen-Requa* Overview of what the PCAH is
* What is it? Defining purpose? Who is in charge? Give meaning to acronyms
* PCAH—standards, consistency,
* Board of Governors are in charge, but Chancellor’s Office does the work but the colleges do the actual work
* Approval process overview from college to State; discussion of the steps and how accurate it is
* CIPD, to BOT. CIPD has 6 voting members from each college
* The people involved in curriculum (responsibilities at each step);
* The importance of taking ownership as originators, taking steps, the importance of META (public documents);
* Discussion of what ways can we fix the process; lack of training for new faculty; syllabi matching the COR (covering what is in there); suggestion to work with the onboarding new faculty adding info about COR and curriculum.
 | Informational/Discussion  |
| **V.I DEAN RESPRESENTATION ROLE ON CURRICULUM COMMITTEE** | 1:53pm Discussion and vote on Dean’s role in Curriculum Committee* Discussion of dean’s expectations from the committee; brainstorming session on the language of charge
* Making connection with curriculum being at all meetings with VPs (standing subject)
* Looking at alternative ways to deal with issues (efficiency); disseminate info
* Help them to support building curriculum,
 | Informational/Discussion Heather will clean it up and then share with the deans on what they want from the committee.  |
| **V.II DEFINING "REVIEW" AND "UPDATE" FOR CURRICULUM CONTENT REVIEW PURPOSES** | 2:03pm Discussion and vote on CPR* Review is separate than update;
* Suggestion to have review and CIC sign off on it as “update”;
* Discussion of accountability, process needs to be clear, check and balances need to be in place;
* Suggestion for deans purview to have them look at the lists for review
* Suggestion to keep same for this year, talk about it the next couple of meetings, and then implement next year.
 | 1st: Iolani2nd: RebeccaMotion to stay for this semester, with plans to research and define a plan to implement in spring/summer for next academic year.uni  |
| **VI. REVIEW OF PROPOSALS** | 2:35pm ASAME* ASAME 21 Asian-American Communities

21—nc; adding DE; exit skills could be more robust;  | 1st: 2nd:TABLED |
|  | ATHL* ATHL 92 Football Officiating II

92—cat; changed description; min duration <6 weeks | 1st: 2nd:TABLED |
|  | CARP* Advanced Carpentry AS

AS—cat; changed title and POS; mirrors new CA | 1st: 2nd:REMOVED from agenda |
|  | CHEM* CHEM 1A General Chemistry
* CHEM 1B General Chemistry
* CHEM 511 Problem Solving for CHEM 1A
* CHEM 512 Problem Solving for CHEM 1B
* Freshman Chemistry Study Skills CCy

1A—cat; changed lec hrs; reqs; overmapped; lab manual 20161B— cat; changed lec hrs; reqs; overmapped;511—new; support for 1A512— new; support for 1BCCy—new;  | 1st: 2nd:REMOVED from agenda |
|  | HLTED* HLTED 1 Exploring Health Issues

1—nc; changing min duration <6 weeks; updating DE; feel the DE addendum (MOI) needs to be specified more; Discussion about rigor, what we will require  | 1st: Iolani2nd: LaurieTABLED; with condition that Heather will contact the dept with request for more information to make a vote (namely how the hours will look, etc);  |
| **CB Codes** | Overview of CB code project* List of all the courses that will have CB 25 and 26 codes marked
 | 1st: John2nd: Laurieuni |
| **VII. NEXT MEETING** | 2:40pm Topics for next meeting* DE Supplement Form Finalization
* Survey Questions for CC meeting guests
* Cancelling Nov 1st mtg due to state regional meeting
 | Informational/Discussion •  |
| **VIII. ADJOURNMENT** |  | 2:52pm |