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Curriculum Committee Meeting

Friday, November 15, 2019

Room T-850, 1:00pm-3:00pm

Present: Heather Sisneros\*; Pinar Alscher\*; Iolani Sodhy-Gereben\*; Anne Agard\*; Vina Cera\*; Rebecca Bailey\*; John Reager\*; Laurie Allen-Requa\*; Laura Bollentino\*; Karl Seelbach\*; Rudy Besikof\*; Denise Richardson\*;

Absent: Cheryl Lew\*; \*Meryl Siegal\*; Reginald Constant\*;

***Guests:*** *Myron Franklin (WDTEC); Kim Glosson (BUS); Barbara Yasue (ESOL); Laura Espino (ESOL); Felipe Wilson (SOCSC by phone); Melissa McElvane (CONMT)*

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| **AGENDA ITEM** | **SUMMARY OF DISCUSSION and DECISIONS** | **FOLLOW UP ACTION and RESPONSIBLE PARTY** |
| **I. CALL TO ORDER** | 1:14pm Sign in |  |
| **II. APPROVAL OF AGENDA/MINUTES/ADDITION TO AGENDA/ANNOUNCEMENTS** | 1:17pm* Approval 10/18/19 minutes;
* Add WDTEC 30, 272, Music 152;
 | minutes1st: Rebecca2nd: KarlApproved; 1 abstainAgenda1st: Laurie 2nd: Vinauni |
| **III. REPORT BACK FROM MEETINGS** | 1:18pm Report back from: Heather Sisneros* College Council:
* IEC:
* Accreditation Workday:
* Dept Chair meeting was yesterday and there was an update on COCI project; advising departments to make appointments with curriculum members and will send list to deans with depts that didn’t; looking at the data of how many are out of compliance and how many have never been offered; Discussion of 3 curriculum projects currently happening; question of on documenting “review”; Heather states the definition is departments will fill in curriculum review form on Excel sheet and give it to Heather; Heather will then post on website; The form is given to year 3 in program review (and year 1 if CTE); all curriculum must be “updated” every 5 years (proposal in META);
 | Informational/Discussion•  |
| **IV. INFORMATION/PRESENTATION** | 1:pm Peralta Curriculum and Planning Manual (PCAPM) Presentation - CC Member Vina Cera*
 | Informational/Discussion * PULLED
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|  | 1:pm Memorandum AA 19-44: Collaborative Programs Eligibility Criteria and Submission Guidelines*
 | Informational/Discussion * PULLED
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| **V. DE SUPPLEMENT FORM** | 1:33pm Finalize Distance Education Supplement Form and vote on it.– Chelsea Cohen (DE Coordinator), and Heather Sisneros* Use the example from last meeting;
* Changes to first questions; group simplified the language; document edited with changes;
* Changes to second question; suggestion to list each SLO and provide one example of how method will be modified
* Change to 3rd question to How is the course
* Change language in 4b
* Will update and vote on it at next curriculum meeting Dec 6th
 | Informational/Discussion * All suggestions and edited are reflected in the OneDrive draft
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| **VI. REVIEW OF PROPOSALS** | 1:pm WDTEC* WDTEC 10 Wood Technology I
* WDTEC 11 Furniture Cabinet Layout I
* WDTEC 20 Wood Technology II
* WDTEC 21 Furniture Cabinet Layout II
* WDTEC 30 CAD/CAM Techniques in the Cabinet-Making Industry
* WDTEC 40 Advanced CAD/CAM Techniques in the Cabinet-Making Industry
* WDTEC 200 Special Projects Laboratory
* WDTEC 211A Basic Computerized Drafting Techniques
* WDTEC 250A Introduction to Furniture Making
* WDTEC 250B Introduction to Furniture Making
* WDTEC 271 Artisans in Wood I
* WDTEC 272 Artisans in Wood 2
* WDTEC 466N Occupational Work Experience in Wood Technology

10—cat; changed description; reqs; 11— cat; changed description; reqs;20— cat; changed description; reqs;21— cat; changed description; reqs;30— cat; changed description; reqs;40— cat; changed description; title; SAM; 200—cat; changed SAM; description; reqs; 211A—deact; nip250A—deact; nip250B—deact; nip271—deact; nip272—deact; nip466N—cat; corrected hrs to match district | 1st: Rebecca2nd: JohnUni;  |
|  | BUS* BUS 43BA Introduction to Microsoft Excel for Business Applications
* BUS 43BB Introduction to Microsoft Excel for Business Applications
* BUS 210 Financial Management and Investments
* Banking and Finance AS
* Banking and Finances CA

43BA—deact; need Book CA43BB—deact; need Book CA210—nc; updating DE; missing addendum--TABLEDAS—cat; changed POS; 21-22—21-23CA—cat; changed POS; 21-22—18-19 | 1st: Laura 2nd: RebeccaUni (TABLED 210) |
|  | ESOL* ESOL 50A Advanced Listening and Speaking
* ESOL 52 Advanced Reading and Writing
* ESOL 257A Intermediate Reading & Writing Workshop: Developing Critical Reading, Writing and Thinking Skills
* ESOL 257B Intermediate Reading & Writing Workshop: Expanding Critical Reading, Writing and Thinking Skills
* ESOL 257C Intermediate Reading & Writing Workshop: Strengthening Critical Reading, Writing and Thinking Skills
* ESOL 257D Intermediate Reading & Writing Workshop: Consolidating Critical Reading, Writing and Thinking Skills
* ESOL 259A ESOL Advanced Reading and Writing Workshop: Developing Critical Reading, Writing, and Thinking Skills
* ESOL 259B ESOL Advanced Reading and Writing Workshop: Applying Reading, Writing and Critical Thinking Skills
* ESOL 259C Advanced Reading and Writing Workshop: Strengthening Critical Reading, Writing and Thinking Skills
* ESOL 259D Advanced Reading and Writing Workshop: Consolidating Critical Reading, Writing, and Thinking Skills

50A—nc; 52—cat; changed number, description257A—new; Not ready for committee; missing key aspects257B— new; Not ready for committee; missing key aspects257C— new; Not ready for committee; missing key aspects257D— new; Not ready for committee; missing key aspects259A—new; support class ESOL 52?259B— new; support class ESOL 52?; under methods, add other methods library visit; question of role of librarian consulting with content; 259C-- new; support class ENGL 1A259D-- new; support class ESOL 253; question about mapping to ILO; corrected;  | 1st: Rebecca2nd: JohnUni; condition to meet with originator to fix changes as needed |
|  | SOCSC* PSYCH 28 Introduction to Research Methods in Psychology--TABLED
* POSCI 3 International Relations

28—nc; adding DE addendum; no content validation3—nc; adding DE addendum; weak exit skills; typo in description | 1st: Rebecca2nd: VinaUniDE1st: Vina2nd: Johnuni |
|  | MUSIC* MUSIC 26 Choral Ensemble
* MUSIC 121 Music Skills I
* MUSIC 152 Live Sound
* Music Industry Studies AA

26—deact; nip121—cat; changed reqs (adding 101 as pre/co); 152—new; AA—cat;  | 1st: Rebecca2nd: Karluni |
|  | MEDIA* MEDIA 122 Music Video Production
* MEDIA 125 Scriptwriting for Video, Broadcast and Digital Cinematography

122—cat; removed reqs; adding DE; hasn’t been approved by SLO; lec needs to be expanded; addendum is not the approved template125—nc; adding DE; lec needs to be expanded; understand in SPO; no rationale for 2014 book; addendum is not the approved template | 1st: 2nd: TABLED |
|  | ENGL* ENGL 201A Preparation for Composition and Reading
* ENGL 201B Preparation for Composition and Reading
* ENGL 268A Basic Reading
* ENGL 268B Basic Reading

201A—deact; part of LEAP program; part of prereqs201B—deact; part of LEAP program; part of prereqs268A—deact; nip; part of prereqs268B—deact; nip part of prereqs | 1st: 2nd: TABLED |
|  | CULIN* CULIN 212 Introduction to Culinary Arts

212—cat; changed description and title; changed reqs | 1st: 2nd: TABLED |
|  | CHEM* CHEM 25 The Chemistry of Energy and Environmental Issues

25—deact; nip | 1st: Laura2nd: Rebeccauni |
|  | ART* ART 145 Advanced EcoArt Matters: Community Outreach and Collaboration
* Ceramics AA

145—cat; changed description; top code; reqs; AA—cat; updated POS; changed top code?; have 2 non-State approved class in the POS; drafts in POS; no narrative | 1st: 2nd: TABLED |
|  | ARCH* ARCH 103 Materials of Construction
* ARCH 204 Computer Aided Drafting Laboratory-CAD Lab

103—deact; in ARCH AS/CA204—deact; in GE | 1st: Laura2nd: Rebeccauni |
|  | CONMT* CONMT 2 Green Rating Systems for the Built Environment
* CONMT 3 California Title 24 Part 6 Nonresidential Energy Standards
* CONMT 4 California Title 24 Part 6 Residential Energy Standards
* CONMT 8 California Title 24, Part 11 CALGreen

2—nc; adding DE; add additional DE methods; 3—cat; changed SAM code; adding DE, add additional DE methods;4— cat; changed SAM code; adding DE; add additional DE methods;8-- nc; adding DE; add additional DE methods; | 1st: Rebecca2nd: KarluniDE1st: Rudy2nd: Johnuni |
| **VII. NEXT MEETING** | 2:56pm Topics for next meeting* Dean Representative Role on Curriculum Committee
	+ Welcoming Dean Richardson; discussion next meeting of how dean can be involved
* First round of Survey Questions for guests who attend Curriculum Committee
* Academic Integrity
* Rudy’s presentation moved to spring
* DE form final voting
* Articulation agreements
 | Informational/Discussion •  |
| **VIII. ADJOURNMENT** |  | 2:57pm |