**Status Report Template in TaskStream**

*This form must be submitted electronically as a MS Word document. Note that a completed assessment includes the Assessment Plan, Assessment Findings, Action Plan, Status Report, and supporting documents/attachments. The Status Report should be completed a few months to a year AFTER the assessment has been conducted. The purpose of the Status Report is to document the status of the actions you described in the “Action Plan”. Ideally, you will attach evidence that a change has been made, and that the changes you made led to an improvement in student performance.*

Instructor name:

Your e-mail address (one that you check regularly):

Your phone number:

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| --- |
| Course name and number (example: “English 1A” or “ESL 218”): |
| Semester and year the assessment was done: |
| Write your SLO that was assessed here: |
| **Which action plan are you referring to in this status report?**  *(Briefly describe the action plan you're referring to if there is more than one action plan in the same academic year you entered above. The “Status Report” is always in reference to an action mentioned in the “Action Plan”.)* |
| **Current status:** (select only one option):   * Not started * In progress * Completed * Not implemented |
| **Describe the progress you've made on the implementation of your previous action plan. Attach any evidence of the changes made.** |
| **Have the changes you made resulted in an improvement in student learning? Explain. If you have evidence of improvement, please attach it here.** |

When you submit this form, please also submit attachments:

* Evidence of changes made
* Evidence of improvement in student learning after the changes were made