ESOL Department

Meeting Notes for Program Review

September 9, 2015

1. Official Dates: First draft due, October 9

 Final draft due, October 14

2. Our next meeting: Monday, September 28 at 12:10

 Email drafts of your section to others in our department: Thursday, September 24

3, To get to Program Review data: Step 1: District Ed Services website

 Step 2: Institutional Research

 Step 3: Program Review data

4. Who’s doing what?

 Section 1 : David

 Section 2 (Narrative): David

 Section 3 (Curriculum): Annie

 Section 4: (Assessment): David & Chelsea

 Section 5: (Instruction): Nikki and Suzan

 Section 6: (Student Success): Barbara & Rick

 Section 7: (Resources): Kathleen & Rick

 Section 8: (Engagement & Partnerships): Lisa & Anna

 Section 9: (Professional Development): Kathleen, Anna, Lisa

 Section 10: (Goals) Steve & Jill

5. Notes on Future Goals and Activities (Section 10)

**Curriculum:**  - Strengthen the connection between curriculum and assessment

 - Create an ESOL-only non-credit pathway

 - Create an ESOL piece to prepare for CTE pathways

**Assessment: -** For new-student assessment, replace COMPASS test with a

 state-wide common assessment test. Keep our own writing

 test?

 - Assess our ESOL Certificates (PLOs) at all levels

**Instruction: -** Survey night students to see how we can better serve them and

 adjust night offerings accordingly. Determine difference in needs

 and desires between day and night students.

 - Contextualize Listening/Speaking and Grammar courses

**Student Success:**

 - Create cohorts of courses within ESOL and with other disciplines.

 - Create more high-beginning cohorts

 - Tweak (?) ESL 50B so that it meets CSU communication requirement

**Professional Development:**

- Meetings to discuss shared understandings within our

 department of what terms and descriptors mean

 - Conversations to discuss interpretations of course outlines

 - Trainings surrounding data that affects ESOL; make more data

 requests and make more decisions based on data