

Lab book Check

September 26, 2017

	Exceeds expectations	Meets expectations	Good effort-	Needs improving	Below expectations
Table of contents (TOC) is filled out with page numbers for each experiment.	I, too, need to find the information, and I use the lab book as a reference source. The information on the TOC makes it easy to find my lab sections if they are separated.	The TOC is the last thing I fill out, at least 90% of the time. That way, I know I have the TOC complete.	Sometimes I put the information in the TOC.	I hardly ever fill in the TOC. I don't need to find the data or other info.	There's a table of contents? My lab book is so messy no one would want to read it.
Writes data directly into lab book in the appropriate section as data is collected	I preserve the integrity of my data, and it is a good practice for my future goals.	Usually, one or two times I have lapsed into writing on scraps of paper, but I tape the scraps into my book.	Sometimes, when I remember or when my lab partner reminds to write in the lab book as I do my lab.	Hardly ever, I favor scraps of paper. Except, I keep losing them and have to find my lab partner to copy the data..	What's data? I get that from my lab partner. Hey, will you work with me?
Writes in ink	I bought a special pen for this class. I don't worry about mistakes b/c I neatly cross out errors.	Once or twice, I have forgotten and used pencil.	When I can find a pen, I use it. I favor pencil which I use at least 60% of the time.	I hardly ever use a pen; I can erase my mistakes with a pencil.	What's a pen?
Mistakes are corrected by drawing one line through the mistake, initialing and dating it.	I want to be able to track my errors. Using white out or scribbles would be the same as falsifying data.	Once or twice, I have forgotten and crossed out data with out initialing the mistake.	I never make mistakes. But if I do, want my book to look neat, that is why I use whiteout.	If I don't hide my mistakes, I will look like I don't know anything. I want to be perfect.	Scribble shmibble! who cares, its not like this data is important.
No extra papers are sticking out or stapled in.	I have a permanent record of my work. I trim my papers to fit neatly in the book and glued in as shown in class.	Once or twice, I have forgotten and stapled the papers in the lab book, but I follow format 90% of the time.	Usually. I place the summary and questions in the lab book and but I often forget to put them in correctly, following format.	The extra papers are not neatly put in the lab book. I mean to, but well you know ...If I lose the pages, I can always copy from my lab partner.	What is a summary, what lab questions? I was supposed to attach them to my book?
Original pages are intact and continuous. All the experiments done by student are present. Experiments well-spaced, properly formatted and not mixed.	This shows the original work is complete. A large handout, like the graphing handout, is stapled to the back of the book so I can find it if I need it-this is the appendix. All blank pages are crossed out	I tore out the original pages for the first lab b/c I thought it was neater, but never again. My large handouts: graphing, how to do a lab report, etc are intact and attached to the book.	Sometimes, I do because I can't always read the yellow copy, so I turn in the neater of the two. I did not attach all my large handouts carefully	I always turn in the copy I can read the best. I did not put any of those handouts in the lab book-they are on the internet, aren't they?	Yellow, white, I did not realize there is a difference in the papers. And I lost most of my handouts anyways.

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Writes prelab in book on time. The pages are initialed upon entering and leaving the lab for each experiment.	How else will I pass my lab quizzes and understand what I am doing in lab? Plus this shows that I am prepared for lab so I don't waste time asking really dumb questions like, "I finished step 3, now what?"	Once or twice, I have had other projects that I did not allot time for, and could not do my prelab, but I made sure I read the labs thoroughly before class.	Most of the time, I do my prelab during the lunch hour. It is good enough to maybe pass the quizzes, but I don't always read the lab.	I skim the lab before class and partner up with someone who looks smart. I am running out of lab partners.	What's a prelab? What lab are we doing today? Where's my partner? Why do my labs have to be initialed? Don't you trust that I did the work?
Participates during the lab	My lab partner and I work well together, and assign tasks such that we will both get a similar experience from the lab. We take turns collecting and recording data. We communicate and have each other's phone numbers in case we need consult about lab.	My lab partner and I are a good team. I do the data recording, and my partner runs the experiment. We often switch places. We communicate and have each other's phone numbers incase we need consult about lab.	I do the data recording, and my partner runs the experiment. Why switch when we are good at our jobs? I can call if I need to, but I don't want to bother him, so I don't call.	My lab partner and I fight over who gets to sit and do nothing. Generally, when we show up, we do okay, but we miss a lot of observations and data points because we are not speaking to each other right now.	I give my lab partner the opportunity to excel in lab by letting him do all the work. I can copy later, that is when I show up for lab. My lab partner is often late. Why should I do all the work, when he does not show up>
Lab completeness	I finish my labs in a timely fashion, so that I will have space to start my new lab. if I must separate a lab, I: annotate the bottom of the last page of the section where I stop, and the first page where I continue, and note those changes on the TOC. I also label the pages in the TOC with the information of the lab.	I am missing parts of one or two of the labs or I was absent for a lab. I work hard to keep up.	I have over 60% of the labs done. But I did not allot time to consistently work on labs.	I was absent a lot and did not know how or make the effort to finish many of the labs.	I was supposed to finish the work at home?
Overall presentation	Complete, well organized. A great notebook. Easy to read. Well-conceived. Easy to follow and find lab sections.	Complete, adequate organization, kind of messy in pre-and post lab sections.	Partially complete, partially organized. Messy in pre-and post lab sections.	Messy in pre-and post lab sections, hard to find labs and internal documents. Confusing or weak organization	Messy, incomplete, disorganized [A messy lab book is not an indication of a creative mind],