**Associated Students of Laney College**

**THURSDAY, OCTOBER 26, 2017** **12:00 PM**

MINUTES

**Meeting Location:**

**Student Center Building**

**4th Floor, Room SC401A**

**Laney College**

**900 Fallon St.**

**Oakland, CA 94607-4893**

**Conference Call Number: 1-(515)-604-9939**

**Access Code: 733622**

Members of the public may address the Council on any item within the Council’s jurisdiction. Members of the public must be recognized by the presiding officer to address the Council. A summary of Council rules concerning communications from the public are available from the ASLC Secretary of External Affairs at the meetings. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects which are not on this agenda will be heard under the agenda item “Communications from Members of the Public.” Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the ASLC Secretary of External Affairs. **Laney does not discriminate on the basis of age, race, color, sex or sexual orientation, marital or veteran status, national origin, or disability**

**CALL TO ORDER: 12:04 PM**

**I. ROLL CALL:**

|  |  |  |
| --- | --- | --- |
| Title | Name | P/A |
| President  | Keith Welch (KW) | **P** |
| Vice President | Carol Williams (CW) | **P** |
| External Secretary | Corey Hollis (CH) | **P** |
| Internal Secretary  | Beomjin Kim (BK) | **½ EX** |
| Treasurer  | Tameem Bahram (TB) | **P** |
| Club Affairs Officer | Abigail Baires (AB) | **P** |
| Publicity Commissioner | Laura Bloom (LB) | **P** |
| Student Advocate  | Aisha Jordan (AJ) | **A** |
| Senator  | Enrique Ramos (ER) | **P** |
| Senator  | Andy Tran (AT) | **A** |
| Senator  | Sarah Jung (SJ) | **P** |
| Senator  | Xuecheng “Kristy” Zhang (XZ) | **P** |
| Senator  | Stephen Holloday (SH) | **P** |
| Senator | Yumeng Cui (YC) | **P** |
| Senator | Dominique Brown (DB) | **A** |
| Alternate Senator | Hwan Jin Jo (HJ) | **½ EX** |
| Alternate Senator | Woo Jin “Kris” Lee (WL) | **P** |

**7 members = Quorum**

**II. ADOPTION OF THE AGENDA:**

* **LB made a motion to adopt the 26OCT17 Regular Meeting Agenda as is.** *No objections were made to adopt the 26OCT17 Regular Meeting Agenda as is.*

**III. APPROVAL OF THE MINUTES:**

* **TB made a motion to make a budget transfer of item VII.C.: ASLC Office Repainting Proposal from 28SEP17 Regular Meeting Agenda from fund 5-82-544-5885-1-696600-0000-00 to 5-82-544-5105-1-696600-0000-00 in the amount of $5,000.00.** *No objections were made to make a budget transfer of item VII.C.: ASLC Office Repainting Proposal from 28OCT17 Regular Meeting Agenda from fund 5-82-544-5885-1-696600-0000-00 to 5-82-544-5105-1-696600-0000-00 in the amount of $5,000.00.*
* **CH made a motion to amend item VII.D.: Day of the Dead Project Proposal from the 19OCT17 minutes to cross-out $600.75 and replace with $596.77.** *No objections were made to amend item VII.D.: Day of the Dead Project Proposal from the 19OCT17 minutes to cross-out $600.75 and replace with $596.77.*
* Beomjin Kim and Hwan Jin Jo are present at the 26OCT17 Regular Meeting at 12:07 pm.

**IV. COMMUNICATIONS FROM MEMBERS OF THE PUBLIC:**

(Please line-up to speak when your name is called.) This portion of the agenda provides an opportunity for members of the public to address the Council on matters not included on this agenda. A maximum of 14 minutes (2 minutes per individual maximum) will be provided for speakers under this agenda item. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Under the Brown Act, Council members are not allowed to discuss and/or take formal action at today’s meeting on items brought before them under this item. Council members are only allowed to respond briefly. Persons requesting to address an item included on the agenda will be called upon at the time the agenda item is considered by the Council, and comments on tangential issues not directly related to the item may be ruled out of order. Written statements can be submitted to the ASLC Secretary of External Affairs for inclusion in the minutes.

* A member of the public ask if the constitution can be changed so students who have less than a 2.0 have an opportunity to participate as a council member of ASLC.

**V. ASLC OFFICERS AND COMMITTEE REPORTS:**

A. ASLC Officer and Committee Reports: ASLC members will make any reports from Ad Hoc Committees and or Shared Governance meetings. (10mins, ASLC)

* Keith Welch sat in on the Accreditations Committee on Wednesday, October 25, 2017. Items discussed were as follows:
	+ Food insecurity on Laney Campus.
* Tameem Bahram sat in on the Budget Advisory Committee on Wednesday, October 25, 2017. Items discussed will be attached to the 26OCT17 Minutes.
* Laura Bloom sat in on the Learning Assessment Committee on Friday, October 20, 2017. Items discussed will be attached to the 26OCT17 Minutes.
* Abigail Baires sat in on the Inter Club Council Meeting on Tuesday October 23, 2017. Items discussed were as follows:
	+ 2 Clubs were charter by ICC and are awaiting approval from ASLC.
	+ Classified Senate is organizing a Halloween Celebration on Laney Campus for kids, and will need volunteers to assist with the event on October 31, 2017 from 10:00 – 12:00 pm.
* Corey Hollis sat in on the Participatory Governance Council meeting on Friday October 20, 2017. The items discussed will be attached to the 26OCT17 Minutes.

B. Ad Hoc Committees: ASLC will take action on any issues pertaining to ad hoc committees for the 2017-18 school year. (5mins, ASLC)

* **TB made a motion to rescind Aisha Jordan’s appointment to chair of the Resolutions and Constitution Committee.**
* **LB made a motion to suspend further consideration of the TB motion (to rescind Aisha Jordan’s appointment to chair of the Resolutions and Constitution Committee).** *No objections were made to suspend further consideration of the TB motion (to rescind Aisha Jordan’s appointment to chair of the Resolutions and Constitution Committee.)*

**VI. OLD BUSINESS:**

A. Green Monday Proposal: ASLC will take action on approving the Green Monday’s Proposal. (5mins, ASLC)

* **LB made a motion to suspend further consideration of item VI.A.**  *No objections were made to suspend further consideration of item VI.A.*

B. Black Student Union (BSU) Project Proposals: ASLC will take action on approving the BSU proposals. (5mins, BSU)

* **CH made a motion to approve the Free Breakfast Project Proposal from the BSU project proposals from fund 71-544-5106-1-696600-0000-00 in the amount of $250.00.** *No objections were made to approve the Free Breakfast Project Proposal from the BSU project proposals from fund 71-544-5106-1-696600-0000-00 in the amount of $250.00.*
	+ Funding for the Huey P. Newton Trail Project has not been approved by ASLC from the BSU Project Proposals.
	+ Funding for the BSU club T-shirts has not been approved by ASLC from the BSU Project Proposals.

**VII. NEW BUSINESS:**

A. Friends of Laney Garden Proposal: ASLC will take action on approving the Friends of Laney Garden Proposal. (5mins, Lauren Jelks)

* **TB made a motion to approve the Friends of Laney Garden Proposal from fund 71-544-5885-1-696600-0000-00 not to exceed $1,600.00.** *No objections were made to approve the Friends of Laney Garden Proposal from fund 71-544-5885-1-696600-0000-00 not to exceed $1,600.00.*

B. Reimbursement for Mercy Albaran: ASLC will take action on approving the reimbursement of Mercy Albaran. (5mins, ASLC)

* **LB made a motion to approve the reimbursement for Mercy Albaran from fund 71-544-5885-1-696600-0000-00 in the amount of $200.00.**  *No objections were made to approve the reimbursement for Mercy Albaran from fund 71-544-5885-1-696600-0000-00 in the amount of $200.00.*

C. Social Justice Center Relocation to the Student Center Roundtable: ASLC will discuss and potentially take action on relocating the Social Justice Center to the Student Center. (10mins, ALSC)

* **LB made a motion to suspend further consideration of item VII.C.** *No objections were made to suspend further consideration of item VII.C.*

D. Vending Machine Roundtable: ASLC will discuss next steps with Canteen Co. and or other vending companies. (5mins, ASLC)

* Carol Williams was excused from the 26OCT17 meeting at 1:00 pm.
* **TB made a motion to extend the 26OCT17 Regular Meeting 15 minutes.** *No objections were made to extend the 26OCT17 Regular Meeting 15 minutes.*
* ***ASLC agreed to refer this matter to Vending Machine Ad Hoc Committee.***
* ***Keith Welch is the Chair of the Vending Machine Ad Hoc Committee.***
	+ ***Tameem Bahram requested to be a member of the Vending Machine Ad Hoc Committee.***
	+ ***Laura Bloom requested to be a member of the Vending Machine Ad Hoc Committee.***
	+ ***Stephen Holloday requested to be a member of the Vending Machine Ad Hoc Committee.***

E. ASLC Town Hall Proposal: ASLC will take action on approving the ASLC Town Hall Proposal. (5mins, ASLC)

* **TB made a motion to approve the ASLC Town Hall Proposal from fund 71-544-5106-1-696600-0000-00 not to exceed $500.00.** *No objections were made to approve the ASLC Town Hall Proposal from fun 71-544-5106-1-696600-0000-00 not to exceed $500.00.*
* **CH made a motion to refer ASLC Town Hall Proposal to ASLC Town Hall Proposal Ad Hoc Committee.** *No objections were made to refer ASLC Town Hall Proposal to ASLC Town Hall Proposal Ad Hoc Committee.*
	+ ***Corey Hollis is the Chair of the ASLC Town Hall Proposal Ad Hoc Committee.***

F. Business Cards for ASLC Members: ASLC will take action on approving business cards for ASLC members. (5mins, ASLC)

* Xuecheng “Kristy” Zhang was excused from the 26OCT17 Regular Meeting at 1:04 pm.
* **TB made a motion to approve the purchase of business cards from Blaisdell for: Yumeng “Regina” Cui, Dominique Brown, Woo Jin “Kris” Lee and Hwan Jin Jo from fund 71-544-5885-1-696600-0000-00 not to exceed $150.00.** *No objections were made to approve the purchase of business cards from Blaisdell for: Yumeng “Regina” Cui, Dominique Brown, Woo Jin “Kris” Lee, and Hwan Jin Jo from fund 71-544-5885-1-696600-0000-00 not to exceed $150.00.*

**VIII. ANNOUNCEMENTS:**

* Stephen Holloday made the announcement that: ASLC needs to add to the 2NOV17 Regular Meeting Agenda ASLC office policy and procedures for discussion.
* SJ made a motion to adjourn 26OCT17 Regular Meeting at 1:16 pm. No objections were made to adjourn the 26OCT17 Regular Meeting at 1:16 pm.

**IX. MEETING ADJOURNED: 1:16 pm**

**SHARED GOVERNANCE REPORT**

|  |  |
| --- | --- |
| NAME OF COMMITTEE: | Budget Advisory Committee |
| DATE OF MEETING: | October 25, 2017 |
| COMMITTEE CHAIR: | Fred Bourgoin |

**SUMMARY OF ITEMS COVERED:**

* Resolution by BAC Regarding District use of Equity Funds when the Intent of State was for colleges to use and report funds
	+ Resolution passed unanimously.
* Laney Budget Advisory Committee Resolution: Regarding District Reserves, Institutional Planning, and Budget Management.
	+ Colleges are mandated to maintain a minimum of 5% budget reserves
	+ Peralta District currently has a reserve of 5.6% for FY 16-17
	+ Peralta District in FY 15-16 reserve was 14.6%
	+ Unpaid student registration fees were counted as revenue for Peralta district and for FY 16-17 Peralta District was instructed to write off those funds because they cannot be counted as revenue.
	+ Resolution passed unanimously.

**RECOMMENDED ACTION:**

* Approving resolution for District use of Equity Funds.
* Approving resolution regarding District reserve funds.

**HOW DO THESE ISSUES AFFECT STUDENTS?:**

* Depending on the matter pertaining to District use of reserve funds, if Peralta Districts reserve funds fall below 3% the State Chancellor’s office has the right to intervene and take over Peralta District from the Board of Trustees due to a lack of confidence in Peralta Districts ability to mange public funds.
* This will affect students depending on what the state’s strategy is for Peralta District moving forward.

 **SHARED GOVERNANCE REPORT**

|  |  |
| --- | --- |
| NAME OF COMMITTEE: | Participatory Governance Council |
| DATE OF MEETING: | Friday, October 20, 2017 2:00 pm – 4:00 pm |
| COMMITTEE CHAIR: | Cleavon Smith, DAS President |

**SUMMARY OF ITEMS COVERED:**

* Presentation on Community Engagement
	+ Spoke about the A’s Ball Park and where Peralta District is at with the decisions. Questions asked:
		- How are they defining Affordable housing and what is the research behind affordable housing for Peralta Students?
		- Is there any language around Laney College not moving from its location?
		- What about the other developers buying property around Laney College? Who are they and do they have the best interest of Laney College in mind with their developments?
		- We need to ensure all benefits and negotiations are put in writing and made before construction starts if Peralta agrees to do business with the Oakland A’s.
* Trustee Ad Hoc Committee 3 trustees will be on the committee
	+ What would the topics of discussion be for this Ad Hoc Committee?
		- Research work groups on:
			* Other districts processes and procedures
			* Health
			* Affordable housing
			* Job creation
			* Transit
			* Environmental issues
* Formation of Ad Hoc committee for Public-Private Initiatives.
	+ Purpose
		- To provide early input into the potential partnership between Peralta and private developers.
		- Help determine the framework to engage internal communities in discussion of partnerships.
		- To engage internal constituents in conversations about potential benefits and pitfalls for the partnership.
	+ Rationale
		- This work requires a good amount of time and deliberations to be accomplished.
		- The Committee will help to inform constituents and bring forth a thoughtful recommendation or set of recommendations to the Chancellor and the Board
		- This Committee may be reenacted based on developments and interests
* Next meeting will be held on Friday, October 27, 2017, 11:30 am.

**HOW DO THESE ISSUES AFFECT STUDENTS?:**

* The decisions that will be made in this Participatory Governance Council meeting will affect what the future of Laney College will be in regards to it’s relationship with realtors and developers interested in Peralta land and other pertinent topics.

 **SHARED GOVERNANCE REPORT**

**Report** **on** **the** **Laney** **College** **Learning** **Assessment** **Committee** **Meeting** **Oct.** **19,** **2017 By:** Laura Bloom, ASLC Publicity Commissioner **To:** ASLC Council on October 26, 2017

* ●  I arrived a few minutes early for the noon meeting. Rebecca Bailey, and Heather who is also on the committee were setting up. I was curious about a few things. I wanted to know if the Cirricunet assessment software she is working on could be coded to also assess what methods and tools were used in lesson planning, also execution of lecture and laboratory instruction models. I wondered if this information could also be used to measure student success. I was asked to email my question, and then we could discuss it.
* ●  Meeting came to order at 12:05 p.m.
* ●  Minutes approved
* ●  Training Part II, Rebecca Bailey said the meeting time allotted today will be used to  continue testing the Cirricunet assessment software, and the departmental version used last week will not be used for the training occurring today, Rebecca Bailey invites faculty to join training.
* ●  She is working with dean’s to plan that two people from their departments to show up
* ●  She is still working with Julie’s division for training to happen during professional days
* ●  Kevin Wade contacted her to ask about what’s available now.
* ●  Definitely will be part of plan to keep informed
* ●  One of the important things is to define outcomes
* ●  So that once this is set up it will be available for both sides
* ●  Looking at other meetings times
* ●  Will set up training during finals weeks
* ●  May have impromptu trainings
* ●  Will have ongoing trainings throughout the spring semester
* ●  Some people don't know anything about this
* ●  Cassandra student services said Ian finally has current stuff, he is involved now
* ●  She talked to him, he wants to talk to any of the students in the student center to join in.
* ●  He doesn't work on Friday’s
* ●  Last week when we tried to access everything, it was not 100% so this week it is setup  for all faculty to use the biology module, Rebecca asks the faculty to not mess the  module up while they are using it today.
* ●  To get in all faculty will need is to have access to the meta system, but will also need  access to the curricunet as well
* ●  I left when training began.
* ●  Note- last week I looked on as the process began, from signing in, again while everyone  followed the links thru the software, or while others at the table learned how. Eventually  each faculty member was actually in the correct area of the program during the training.
* ●  Add- There was also noticeable individual user/workstation glitches/delays when  everyone at the table tried to access the server at the same time during initialization or starting the program.