**Associated Students of Laney College**

**THURSDAY, NOVEMBER 2, 2017** **12:00 PM**

MINUTES

**Meeting Location:**

**Student Center Building**

**4th Floor, Room SC401A**

**Laney College**

**900 Fallon St.**

**Oakland, CA 94607-4893**

**Conference Call Number: 1-(515)-604-9939**

**Access Code: 733622**

Members of the public may address the Council on any item within the Council’s jurisdiction. Members of the public must be recognized by the presiding officer to address the Council. A summary of Council rules concerning communications from the public are available from the ASLC Secretary of External Affairs at the meetings. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects which are not on this agenda will be heard under the agenda item “Communications from Members of the Public.” Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the ASLC Secretary of External Affairs. **Laney does not discriminate on the basis of age, race, color, sex or sexual orientation, marital or veteran status, national origin, or disability**

**CALL TO ORDER:**

**I. ROLL CALL:**

|  |  |  |
| --- | --- | --- |
| Title | Name | P/A |
| President  | Keith Welch (KW) | **P** |
| Vice President | Carol Williams (CW) | **P** |
| External Secretary | Corey Hollis (CH) | **P** |
| Internal Secretary  | Beomjin Kim (BK) | **1/2** |
| Treasurer  | Tameem Bahram (TB) | **P** |
| Club Affairs Officer | Abigail Baires (AB) | **P** |
| Publicity Commissioner | Laura Bloom (LB) | **EX** |
| Student Advocate  | Aisha Jordan (AJ) | **1/2** |
| Senator  | Enrique Ramos (ER) | **P** |
| Senator  | Andy Tran (AT) | **P** |
| Senator  | Sarah Jung (SJ) | **P** |
| Senator  | Xuecheng “Christy” Zhang (XZ) | **P** |
| Senator  | Stephen Holloday (SH) | **EX** |
| Senator | Yumeng Cui (YC) | **1/2** |
| Senator | Dominique Brown (DB) | **1/2** |
| Alternate Senator | Hwan Jin Jo (HJ) | **A** |
| Alternate Senator | Woo Jin “Kris” Lee (WL) | **P** |

**7 members = Quorum**

**II. ADOPTION OF THE AGENDA:**

* **CH made a motion to amend the 2NOV17 Regular meeting agenda by adding item VII.G: ASLC Thanksgiving Proposal.** *No objections were made to amend the 2NOV17 Regular meeting agenda by adding item VII.G: ASLC Thanksgiving Proposal.*
* **CH made a motion to adopt the 2NOV17 with the added amendment.** *No objections were made to adopt the 2NOV17 Regular meeting agenda with the added amendment.*

**III. APPROVAL OF THE MINUTES:**

* **CW made a motion to approve the 26OCT17 Minutes***. No objections were made to approve the 26OCT17 Minutes.*

**IV. COMMUNICATIONS FROM MEMBERS OF THE PUBLIC:**

(Please line-up to speak when your name is called.) This portion of the agenda provides an opportunity for members of the public to address the Council on matters not included on this agenda. A maximum of 14 minutes (2 minutes per individual maximum) will be provided for speakers under this agenda item. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Under the Brown Act, Council members are not allowed to discuss and/or take formal action at today’s meeting on items brought before them under this item. Council members are only allowed to respond briefly. Persons requesting to address an item included on the agenda will be called upon at the time the agenda item is considered by the Council, and comments on tangential issues not directly related to the item may be ruled out of order. Written statements can be submitted to the ASLC Secretary of External Affairs for inclusion in the minutes.

* Member of the public spoke about the American Indian Child Resource Center Pow Wow to be held on December 2nd and 3rd at the Laney College Gymnasium.
* Beomjin Kim was present at the 2NOV17 Regular meeting at 12:11 pm.
* Aisha Jordan was present at the 2NOV17 Regular meeting at 12:16 pm.
* Member of the public spoke about International Food and Dance Event on Monday November 13th from 12pm – 1pm.
* Dominique Brown was present at the 2NOV17 Regular meeting at 12:18 pm.
* Member of the public spoke about the Oakland A’s Stadium. Urges ASLC to take a stance on the Oakland A’s interest in Peralta District Location.
	+ Oakland A’s owner is in favor of private education.
* A member of the public spoke about the Oakland A’s Stadium. Encourages ASLC to take a stance on the Oakland A’s interest in Peralta District location.
	+ Create ways to educate the campus on the Oakland A’s issue.
* A member of the public spoke in regards to the Oakland A’s Stadium. Wants ASLC to know that members of classified staff support ASLC.
	+ Members of Classified have conducted a survey on the Oakland A’s purchasing Peralta District land and the majority are not in favor of the Oakland A’s purchasing the Peralta District land.
* A member of the public will meet with the designers for the ASLC office on Wednesday to discuss the plans for the ASLC office. Would like to know the ASLC members that will attend the meeting.

**V. ASLC OFFICERS AND COMMITTEE REPORTS:**

A. ASLC Officer and Committee Reports: ASLC members will make any reports from Ad Hoc Committees and or Shared Governance meetings. (10mins, ASLC)

* Abigail Baires sat in on the Institutional Effectiveness Committee the items discussed were as follows:
	+ Approved the DE Improvements and Support for Institutional Effectiveness Proposal.
		- The budget for the DE Improvements and Support for Institutional Effectiveness Proposal is pending.
	+ Announced the Laney College Strategic Planning Listening Session will be held on Friday November 3, 2017 from 12:00 pm – 1:30 pm in the 4th floor conference room of the Student Center.
* Tameem Bahram sat in on the Intergrative Planning Work Group (IPWG). The report is attached to the 2NOV17 Minutes.
* Aisha Jordan mentioned that ASLC and the student body need to be more involved in committee meetings.
* Keith Welch attended the Welcome Reception for the Laney College President Tammeil Gilkerson on Friday, October 26, 2017. The event was well attended.

B. Ad Hoc Committees: ASLC will take action on any issues pertaining to ad hoc committees for the 2017-18 school year. (5mins, ASLC)

* **AB made a motion to create the Events Planning Committee.**

 **Roll call vote: CW – Yay, CH – Yay, TB – Nay, AB – Yay, AJ – Yay, ER – Yay, SJ – Yay, XZ – Yay, AT – Yay. DB – Yay.**

* + *With 9 Yays and 1 Nay, the motions passed.*
	+ ***Abagail Baires is the chairperson for the Events Planning Committee.***
* **TB made a motion to create the Institutional Awareness Committee.** *No objections were made to create the Institutional Awareness Committee.*
	+ ***Tameem Bahram is the chairperson for the Institutional Awareness Committee.***
	+ **Gabriel Baca requested to be a member of the Institutional Awareness Committee.** *No objections were made to Gabriel Baca’s request to be a member of the Institutional Awareness Committee.*
* **CH made a motion to chair the Constitutions sub-committee.** *No objections were made to chair the Constitutions sub-committee.*

**VI. OLD BUSINESS:**

A. Green Monday Proposal: ASLC will take action on approving the Green Monday’s Proposal. (5mins, ASLC)

* ***No objections were made to table item VI.A.***

B. Black Student Union (BSU) Project Proposals: ASLC will take action on approving the BSU proposals. (5mins, BSU)

* Yumeng Cui is present at the 2NOV17 Regular meeting at 12:45 pm.
* **TB made a motion to approve Black Student Union (BSU) T-Shirt invoice from the BSU Project Proposal from fund 71-544-4304-1-696600-0000-00 in the amount of $576.00.**

 **Roll Call: CW – Yay, CH – Yay, BK – Abstention, TB – Abstention, AB – Yay, AJ – Yay, AT – Yay, SJ – Yay, YC – Yay, DB – Yay.**

* *With 7 yays and 2 abstentions, the motion passed.*

C. ASLC Town Hall Proposal: ASLC will take action on approving the ASLC Town Hall Proposal. (5mins, ASLC)

* Corey Hollis updated the council on the ASLC Town Hall event that will happen on Thursday November 9, 2017 in the 4th floor conference room of the Student Center from 12:00 pm – 1:00 pm.

D. Asi Se Puede/Latin(x) Project Proposal: ASLC will take action on approving the Asi Se Puede Project Proposal. (5mins, Asi Se Puede/Latin(x))

* **CW made a motion to extend the 2NOV17 Regular meeting 15-minutes.** *No objections were made to extend the 2NOV17 Regular meeting 15-minutes.*
* Carol Williams was excused from the 2NOV17 Regular meeting at 1:09 pm.
* **TB made a motion to approve the Nahui Ehekatl Traditional Aztec Dance Group invoice from the Asi Se Puede/Latin(x) Project Proposal from fund 71-544-5106-1-696600-0000-00 in the amount of $400.00.** *No objections were made to approve the Nahui Ehekatl Traditional Aztec Dance Group invoice from the Asi Se Puede/Latin(x) Project Proposal from fund 71-544-5106-1-696600-0000-00 in the amount of $400.00.*

**VII. NEW BUSINESS:**

A. Physics Club Proposal: ASLC will take action on approving the physics club proposal (5mins, Physics Club)

* ***No objections were made to table item VII.A.***

B. International Office Event Presentation: Kamisha James will present to ASLC an event from Peralta District International Office for the purpose of receiving ASLC support. (10mins, Kamisha James)

* ***No objections were made to table item VII.B.***

C. Student Center Project Manager Proposal: ASLC will take action on approving the Student Center Project Manager Proposal (10mins, Kim Gonzalez)

* Kim Gonzalez presented the Student Center Project Manger Proposal.
* **SJ made a motion to table item VII.C.** *No objections were made to table item VII.C.*

D. Chartering/Re-charting clubs: ASLC will take-action on chartering/re-charting clubs. (5mins, ASLC)

* **SJ made a motion to charter the Poetics Club.** *No objections were made to charter the Poetics Club.*
* **CH made a motion to charter the Chess Challengers club.** *No objections were made to charter the Chess Challengers club.*

E. ASLC Microphone purchase: ASLC will take action on approving the purchase of a microphone for ASLC (5mins, ASLC)

* ***No objections were made to table item VII.E.***

F. ASLC Office Policies and Procedures: ASLC will discuss and possibly take action regards to ASLC office policy and procedure for ASLC members (10mins, ASLC)

* ***No objections were made to table item VII.F.***

G. Thanksgiving Dinner Proposal: ASLC will take action on approving the Thanksgiving Dinner Proposal. (5mins, ASLC)

* **AJ made a motion to approve the Thanksgiving Dinner Proposal from fund 71-544-5106-1-696600-0000-00 not to exceed $2,500.00.**  *No objections were made to approve the Thanksgiving Dinner Proposal from fund 71-544-5106-1-696600-0000-00 not to exceed $2,500.00.*
	+ The Thanksgiving Dinner event will be held on Wednesday, November 15, 2016 at 3:00 pm.
* **CH made a motion to adjourn the 2NOV17 Regular meeting at 1:32 pm.** *No objections were made to adjourn the 2NOV17 Regular meeting at 1:32 pm.*

**VIII. ANNOUNCEMENTS:**

**IX. MEETING ADJOURNED: 1:32 pm**

**Integrated Planning Meeting**

**October 31, 2017**

**Attendance:**

|  |  |  |
| --- | --- | --- |
| Yashica Crawford, Chief of Staff | Jackie Graves, Asso. Dean, Student Success | Peter Crabtree, Dean of CTE |
| Roger Chung, Faculty, Ethnic Studies | Chuen-Rong Chan, Dean of Liberal Arts | Mildred Lewis, Dean of Financial Aid |
| Tammeen, Student, ASLC Treasurer | Donald Moore, Faculty | Beth Maher, Faculty, ESOL |
| Eleni Gastis, Faculty, English/Senate VP | Rina Santos, Faculty, Basic Skills Math |   |

**Link to Guided Pathways**

There was discussion of the link to Guided Pathways work, and Yashica shared that there is the Strategic Planning work that is taking place that will include information related to planning around this initiative, along with the Integrated Planning work.

**Amended Timeline**

Dean Graves shared that the State is developing a new portal and will not be ready for submission until late January.  Given this, we have more time to work on the plan in time for a January board meeting date (instead of December).

**Review of Data Needs**

Dean Graves shared that there was discussion with Dean Engle (COA) to review their Tableau reports and how Laney can have the same.  It includes information related to department-specific data, program-specific data, and other indices.  Dean Graves worked with Dolores to link it to our website so that it is assessable.  While late to use for Program Review, it is now available for continuous improvement.

We have also been working with the Equity Committee and consultant Nathan Pellegrin on how to use the data to work on closing our achievement gaps.  There had been a request from our Equity Committee and Dr. Gilkerson to review data on disproportionate groups, along with a 2-year cohort (instead of the 6-year cohort data from the State Chancellors Office).

Dean Graves will share the information to the Laney Tableau webpage through the faculty website.  In addition, we will be receiving additional data from Institutional Research related to program-specific data points.

There has been a request to provide this information based on ethnicity and gender, since this was part of our goals that was cited.   There was also a request for dual enrollment information.

**Committee Feedback Received**

The following committees were visited to gain preliminary feedback on the activities that have taken place from 2015-2017 to provide support on progress that has been made, along with feedback on the goals and activities for 2018-19 and 2019-20.

* Foundation (Basic) Skills Committee
* SSSP Committee
* Equity Committee
* ASLC
	+ Tammeen shared preliminary feedback of the Integrated Planning work.  There was concern related to tangible benefits to students (book vouchers, food).  One of the priorities of the Equity Committee were the tangible benefits, so greater clarity of this is needed.  In addition, links to transportation and greater commitment to these goals is needed.  In terms of evaluations for teachers and counselors, there was a desire to have systems in place for feedback to be provided.  There was also a recommendation that students can have the same, consistent counselor throughout their education experiences.  There was discussion about potential workshops about parameters on how student engagement and self-advocacy
	+ In terms of student morale, Tameem shared that transportation, lack of food, and perceptions of not feeling appreciated/performance issues negatively affect how students feel.
	+ Roger shared a survey that is currently available, called Culturally Engaging Campus Environments, which is currently being used by some Colleges that we may want to consider. There was discussion related to how to implement measurement of the student experience.  The Cessi results will be shared when they become available, along with simple assessments to gather feedback (i.e. website tool)

**Next Steps – Additional Committee Feedback**

The following (new) Committees will be visited in November and December to gather feedback:

* ASLC
* Laney Faculty Senate
* Laney Classified Senate
* Institutional Effectiveness Committee

**Agenda for the Next Meeting**

* Use of survey tools to assess how the community/student voice is feeling.   Potential for including on the Institutional Effectiveness Committee.