**Associated Students of Laney College**

**THURSDAY, NOVEMBER 30, 2017** **12:00 PM**

MINUTES

**Meeting Location:**

**Student Center Building**

**4th Floor, Room SC401A**

**Laney College**

**900 Fallon St.**

**Oakland, CA 94607-4893**

**Conference Call Number: 1-(515)-739-1484**

**Access Code: 263651**

Members of the public may address the Council on any item within the Council’s jurisdiction. Members of the public must be recognized by the presiding officer to address the Council. A summary of Council rules concerning communications from the public are available from the ASLC Secretary of External Affairs at the meetings. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects which are not on this agenda will be heard under the agenda item “Communications from Members of the Public.” Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the ASLC Secretary of External Affairs. **Laney does not discriminate on the basis of age, race, color, sex or sexual orientation, marital or veteran status, national origin, or disability**

**CALL TO ORDER: 12:08 pm**

**I. ROLL CALL:**

|  |  |  |
| --- | --- | --- |
| Title | Name | P/A |
| President | Keith Welch (KW) | **P** |
| Vice President | Carol Williams (CW) | **A** |
| External Secretary | Corey Hollis (CH) | **P** |
| Internal Secretary | Beomjin Kim (BK) | **P** |
| Treasurer | Tameem Bahram (TB) | **P** |
| Club Affairs Officer | Abigail Baires (AB) | **P** |
| Publicity Commissioner | Laura Bloom (LB) | **1/2** |
| Student Advocate | Aisha Jordan (AJ) | **A** |
| Senator | Enrique Ramos (ER) | **P** |
| Senator | Andy Tran (AT) | **P** |
| Senator | Sarah Jung (SJ) | **A** |
| Senator | Xuecheng “Kristy” Zhang (XZ) | **P** |
| Senator | Stephen Holloday (SH) | **P** |
| Senator | Yumeng Cui (YC) | **A** |
| Senator | Dominique Brown (DB) | **EX** |
| Alternate Senator | Hwan Jin Jo (HJ) | **A** |
| Alternate Senator | Woo Jin “Kris” Lee (WL) | **P** |

**7 members = Quorum**

**II. ADOPTION OF THE AGENDA:**

* **TB made a motion to move item VII.D.: City Internship Proposal above item VII.A.: Aisha Jordan’s gas reimbursement.** *No objections were made to move item VII.D.: City Internship Proposal above item VII.A.: Aisha Jordan’s gas reimbursement.*
* **CH made a motion to add California Campus Camp Presentation to New Business.** *No objections were made to add California Campus Camp Presentation to New Business.*
* **CH made a motion to add Spring Semester Welcome Back Week to New Business.** *No objections were made to add Spring Semester Welcome Back Week to New Business.*
* **CH made a motion to add Budget Transfer to New Business.** *No objections were made to add Budget Transfer to New Business.*
* **KW made a motion to add End of the Semester Bar-B-Que to New Business.** *No objections were made to add End of the Semester Bar-B-Que to New Business.*
* **TB made a motion to adopt the 30NOV17 Regular meeting agenda with the added amendments.** *No objections were made to adopt the 30NOV17 Regular meeting agenda with the added amendments.*

**III. APPROVAL OF THE MINUTES:**

* **TB made a motion to approve the 22NOV17 Special meeting minutes.** *No objections were made to approve the 22NOV17 Special meeting minutes.*
* Laura Bloom is present at the 30NOV17 Regular meeting agenda at 12:13 pm.

**IV. COMMUNICATIONS FROM MEMBERS OF THE PUBLIC:**

(Please line-up to speak when your name is called.) This portion of the agenda provides an opportunity for members of the public to address the Council on matters not included on this agenda. A maximum of 14 minutes (2 minutes per individual maximum) will be provided for speakers under this agenda item. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Under the Brown Act, Council members are not allowed to discuss and/or take formal action at today’s meeting on items brought before them under this item. Council members are only allowed to respond briefly. Persons requesting to address an item included on the agenda will be called upon at the time the agenda item is considered by the Council, and comments on tangential issues not directly related to the item may be ruled out of order. Written statements can be submitted to the ASLC Secretary of External Affairs for inclusion in the minutes.

* A Member of the public spoke in regards to the Foundation Skills Committee (FSC).
  + Looking for a students to join the committee.
  + Will look to change meeting times to 2nd & 4th Wednesdays at 1:00 pm - 2:30 pm.
  + FSC has a budget fund foundational skills based projects and may have an increased budget for the 2018 spring semester.
  + Will have tutors in all the Basic Skills Classes.
  + There will be tutoring over the summer for basic math and English skills.
* A member of the public spoke in regards to ASLC’s opposition to the Oakland Athletics’ re-location to the Peralta District site.
  + 90% of voting students collected over the fall 2017 semester are opposed the Oakland Athletics’ re-location to the Peralta District site.
  + 80% of students who voted during the Social Justice Center Rally on the Quad of Laney campus on Wednesday November 15, 2017 are opposed to the Oakland Athletics’ re-location to the Peralta District site.
  + Would like to know what are the next steps for ASLC to advocate in opposition to the Oakland Athletics’ re-location to the Peralta District site.

**V. ASLC OFFICERS AND COMMITTEE REPORTS:**

A. ASLC Officer and Committee Reports (Discussion/10mins/ASLC): ASLC members will make any reports from Ad Hoc Committees and or Shared Governance meetings.

* Corey Hollis sat in on Budget Advisory Committee (BAC). Items discussed are as follows:
  + Approved President Gilkerson’s proposed changes to the College’s resource allocation process.
* Keith Welch had a meeting with President Gilkerson. Items discussed are as follows:
  + Guided pathways to success are working on a 3-5 year plan.
  + Guided pathways will be implemented by all community colleges in California.

B. Ad Hoc Committees (Discussion/5mins/ASLC): ASLC will take action on any issues pertaining to ad hoc committees for the 2017-18 school year.

* Institutional Awareness Committee
  + Proposing ASLC members report to the Institutional Awareness committee their shared governance meeting reports.
    - May implement this process during the 2018 spring semester.
* Tameem Bahram request that ASLC members have their class schedules in an ASLC binder.
* **CH made a motion to move to item VII.E.: California Campus Camp presentation.** *No objections were made to move to item VII.E.: California Campus Camp presentation.*

**VI. OLD BUSINESS:**

A. Chartering/Re-charting clubs (Discussion/Action/5mins/ASLC): ASLC will take action on chartering/re-charting clubs.

* ***No objections were made to table item VI.A.***

B. ASLC Office Policies and Procedures (Discussion/Action/10mins/ASLC): ASLC will discuss and possibly take action regarding ASLC office policies and procedures for ASLC members.

* ***No objections were made to table item VI.B.***

**VII. NEW BUSINESS:**

A. Aisha Jordan’s gas reimbursement (Discussion/Action/5mins/ASLC): ASLC will consider reimbursing Aisha Jordan for gas purchases to Sacramento, CA for Student Senate for California Community Colleges Fall 2017 General Assembly in the amount of $50.00.

* ***No objections were made to postpone item VII.A. until receipts are received.***

B. Richard Garcia’s gas reimbursement (Discussion/Action/5mins/ASLC): ASLC will consider reimbursing Richard Garcia for gas purchases to Sacramento, CA for Student Senate for California Community Colleges Fall 2017 General Assembly in the amount of $50.00.

* **CH made a motion to approve Richard Garcia’s gas reimbursement from fund 72-544-5885-1-696000-0000-00 not to exceed $100.00.** *No objections were made to approve Richard Garcia’s gas reimbursement from fund 72-544-5885-1-696000-0000-00 not to exceed $100.00.*

C. Inter Club Council (ICC) Constitution (Discussion/Action/10mins/ASLC): ASLC will consider actions to revise the ICC constitution.

* Item VII.C. was not addressed before the adjournment of the 30NOV17 Regular meeting.

D. City Internship Proposal (Discussion/Action/5mins/Tameem Bahram): ASLC will consider approving the City Internship proposal for Tameem Bahram not to exceed $6,000.00.

* Tameem Bahram presented the City Internship Proposal to ASLC.
* **CH made a motion to extend the 30NOV17 regular meeting 10 minutes.** *No objections were made to extend the 30NOV17 regular meeting 10 minutes.*
* **LB made a motion to table item VII.D.**

**Roll call vote: CH – Nay, BK – Yay, AB – Nay, LB – Yay, ER – Yay, AT – Yay, SH – Nay, TB – Nay**

* *With 4 Yays and 4 Nays, Keith Welch made a tiebreaker vote of Nay.*
* *The motion to table item VII.D. did not pass.*
* **CH made the motion to postpone item VII.D. until 7DEC17 Regular meeting.**

**Roll call vote: CH – Yay, BK – Yay, TB – Nay, AB – Nay, LB – Nay, ER – Nay, AT – Nay, SH – Nay**

* *With 2 Yays, and 6 Nays, the motion to postpone item VII.D. did not pass.*
* **CH made a motion to approve the City Internship Proposal from fund 71-544-5885-1-696600-6000-00 not to exceed $6,000.00.** *The motion passed unanimously.*
* Xuecheng “Kristy” Zhang was excused from the 30NOV17 Regular meeting at 1:10 pm.
* **SH made a motion to adjourn the 30NOV17 Regular meeting at 1:31 pm.** *No objections were made to adjourn the 30NOV17 Regular meeting at 1:31 pm.*

E. California Campus Camp Presentation (Discussion/15mins/Trustee Yuen): ASLC will receive a presentation on California Campus Camp.

* Trustee Nick Gonzalez Yuen presented the California Campus Camp presentation.
* Looking to have teams of 4-6 members of students and faculty (at minimum 2 students and 2 faculty members) from each Peralta District community college to attend California Campus camp.
* Expecting to have teams finalized by the end of the Fall 2017 semester.
* Details of the presentation are attached to the 30NOV17 minutes.

**VIII. ANNOUNCEMENTS:**

**IX. MEETING ADJOURNED: 1:31 pm**

**California Campus Camp Presentation**

**Mission:**

The California Campus Camp is our annual training for students, faculty, and staff to learn the essential skills of community organizing, democratic participation and leadership development. The camp is meant to foster strong relationships within and across our community college campuses, grounded in the specific needs and opportunities of our respective communities. Sessions focus on practical skills in democratic political action such as one-on-one volunteer outreach and leadership development, campaign messaging, power mapping and strategic planning, relationship building, and making good choices to lead healthy, sustainable and fulfilling lives while participating in effective political practices.

**Participants:**

About half of the participants at our California Campus Camp are from De Anza College, with the other half coming from sister campuses throughout the state. This year, we have a special focus on developing the community college organizing network in the Bay Area. We hope that your campus will put together a strong team of 4 to 6 key student and faculty participants. I’m writing to ask for your help in this process. Ideal teams consist of both students and at least 2 faculty/staff who can act as the long-term institutional anchors that supports the ongoing development of a strong student leadership pipeline for this work. We would like you both to apply to participate and to help build a strong team from your campus. The weekend is usually co-hosted by a mixture of student groups, student government, and academic departments, and has between 70 - 90 participants.

**Time and place:**

The De Anza California Campus Camp takes place over 48 hour at the Ben Lomond Quaker Center in the Santa Cruz mountains from Thursday, February 1st at 5 PM to Saturday February 3rd at 5 pm. Participants also register for a 2-unit De Anza College class, all of the hours of which take place within the 48 hours of the training.

**Cost:**

Non-De Anza participants pay a camp fee of $160 to defray the costs of 2 nights of lodging, six meals, snacks and training material. (Our actual expenses are much higher than this.) Participants then separately sign up and pay for the required 2 unit De Anza POLI 56 class. Most of our institutional partners have figured out some source of funding for participants through their local campuses. Please talk with us about this if you need help strategizing funding sources.

**How to Apply?**

If you would like to join us [please fill out this campus information form and application](https://goo.gl/forms/YstS9Wza9BAyrC4X2" \t "_blank). Please also share this link with others you believe would be ideal candidates from your campus. When we receive your applications, we will contact you to help you through the entire process.

**Campus Camp Frequently Asked Questions**

#### What is the California Campus Camp?

#### The California Campus Camp (formerly “Campus Camp Wellstone”) is an intensive and energizing training program that is open to Community College students, faculty and staff in California interested in gaining practical skills in democratic  political action. We believe that leadership, political action, and civic engagement can be woven together to develop a critical mass of diverse leaders with the motivation,  expertise and power to build strong, healthy and just communities.  We also believe that the only way to build power is in partnership with others, and not by ourselves.

#### Who should apply?

California Campus Camp is open to California Community College students and faculty in the Bay Area and other parts of the state  interested in gaining practical skills in democratic political action that promotes the interests of community colleges students, staff, and faculty and the surrounding communities. Space is limited at the Camp with about ½ of the participants coming from De Anza College and the balance from sister campuses. Priority is given to participants coming as part of a team comprising both students and faculty/staff who are prepared to use the training to expand the culture of democratic organizing on their home campuses.  If you want to make real change on a particular issue in your community, this is the right place for you.

**What to expect?**

California Campus Camp is an interactive, problem-solving environment for all types of learners. We focus on practicing concrete skills, like strategic planning, power mapping, grassroots organizing, and message development. Our goal is to help participants become effective and skilled organizers by teaching how to successfully recruit and retain volunteers  while managing a project or campaign.

Participants learn concrete organizing skills specific to the community college setting as well as general organizing skills such as campaign messaging, one-on-one volunteer outreach, power mapping, and building networks and relationships to multiply our power. Our California Campus Camp is an opportunity to foster leadership and help community college leaders and emerging leaders leverage their creativity and power.

#### What you should I do to get started?

California Campus Camp is usually co-hosted by a mixture of student groups, student government, and academic departments, and each camp has between 70-85 participants. [Please fill out this campus information form and application.](https://engage.wellstone.org/pages/ccw-campus-information-form) When we receive your application, we will contact you to learn more about your specific training needs, and also help you through the entire process.

#### What does it cost to attend California Campus Camp?

This retreat is funded in part by De Anza Associated Student Body (DASB) Senate and De Anza's Office of the President, as well as by student fees collected from participants. The actual cost to put on this training is approximately $300 per person. We ask that each De Anza attendee contribute on a sliding scale from $40 to $160. This helps defray the costs for 2 nights of lodging, 6 meals, snacks, and training materials.  Scholarships are available though we ask that each participant contribute *something*; talk with our camp organizers about your needs.

Non-De Anza College students fees are also on a sliding scale, from $160 to $300. Most non-De Anza campuses have some source of institutional funding to help participants pay their fees.

In addition to the camp fee, participants must register for a the 2-unit De Anza College POLI 56 class. The cost of this class is in addition to the camp fee. BOG recipients should be able to have this fee paid for with their Board of Governors fee waiver. In some cases, non-De Anza students can receive some institutional help from their home campuses to help with this fee.

Note: the ACTUAL cost of putting on this retreat is in excess of $300 per participant, including for catering for six meals; snacks; 2 nights lodging, retreat materials, and our wonderful trainers & organizers.

#### What if you don’t have the money to contribute the minimum amount on the sliding scale?

We don’t want money to be the thing in the way of your attending. De Anza participants should  contact the camp organizers about scholarship opportunities for the retreat. Non-De Anza participants should be in touch with the lead contact from their campus to see what institutional support is available for their participation.

**Where will California Campus Camp be held this year?**

The main part of the De Anza's 2018 Campus Leadership Camp from Feb 1-3, 2018 will be a 48 hour training at the Ben Lomond Quaker Center in the Santa Cruz mountains. Address: 1000 Hubbard Gulch Rd, Ben Lomond, CA 95005. In some cases, participants have organized car-pools to get people to and from the site.

**When will California Campus Camp be held this year?**

De Anza's 2018 Campus Leadership Camp retreat will be a 48 hour day training at the Ben Lomond Quaker Center from Thursday February 1st at 5 PM to Saturday February 3rd at 5 pm. We have a pre-camp meeting on Wed Jan 24 from 7:30 to 10:30 PM (video link available for out-of-owners) and a post-camp follow up on Wednesday February 28, 2018 on campus from 5pm-10pm.

#### Traveling to attend California Campus Camp?

We encourage carpooling as much as possible. Please let us know if you need a ride to the California Campus Camp, and we organize a pickup for you, wherever you live in California.

**What do I bring to the training site?**

The training site is the Ben Lomond Quaker Center. This is a self-service retreat center where participants are expected to help with set-up, cleanup, and to bring their own linens, etc. You will need towels, toiletries including soap for showers, pillowcase and bedding (sleeping bag or single sheets and blankets). The site provides one pillow and one blanket per bed. You will want a flashlight, good walking shoes, and a sweater. Some people like to have slippers and a throw, alarm clock, earplugs and shower shoes. Some participants will need to bring floor pads with sleeping bags. If possible please bring additional sleeping equipment for other guests.

**What NOT to bring to training site?**

Please do not bring pets, except certified assistance animals, candles, incense, or anything else that would create a strong scent. Please also do not bring drugs or alcohol.

#### Is POLI 56 a required class?

All participants must register for the 2-unit De Anza College POLI 56 class, Introduction to Community Organizing.  This is a critical aspect of how we fund the CA Campus Camp. All hours for this class are completed during the main CCC training on Feb 1-3, The instructor of record is Nicky Gonzalez Yuen ([YuenNicky@fhda.edu](mailto:YuenNicky@fhda.edu)). recommend that you

Grades:

The grade for the POLI 56 class will rely heavily on hands-on demonstrations of their participatory learning during the training itself, with a short written assignment based on participants learning during the training. We strongly encourage participants to take this class on a credit/no-credit basis if there is any question about their ability/willingness to complete the written assignment.