## Club Details

|  |  |
| --- | --- |
| Name of the club/ organization: |  |

## Event Information

|  |  |
| --- | --- |
| Event title: |  |
| Event location: |  |
| Event date: |  |
| Event time: |  |
| Number of Attendees: |  |

## Event Evaluation

What was the audience response?

What went well?

What would you have done different?

Do you have any comments, suggestions or additional comments?

Submitted by: Date: