

January 31, 2006

RECEIVED

2006 FEB -2 P 1:53

PRESIDENT'S OFFICE
LANEY COLLEGE



Mr. Odell Johnson
President
Laney College
900 Fallon Street
Oakland, CA 94607

**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

Dear President Johnson:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 11-13, 2006, reviewed the Progress Report submitted by the college and the report of the evaluation team which visited on Friday, October 28, 2005. The Commission acted to accept the report, remove Warning, and require the college to submit a Focused Midterm Report.

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Midterm Reports indicate progress toward meeting the evaluation team's recommendations and forecast where the college expects to be by the time of the next comprehensive evaluation. The report also includes a summary of progress on college-identified concerns as expressed in the self study. A Focused Midterm Report is a midterm report which must give evidence of progress on recommendations selected for emphasis by the Commission.

Laney College should submit the Focused Midterm Report by **March 15, 2006**. The Focused Midterm Report should address all the team's recommendations and should demonstrate progress on the recommendations listed below:

Recommendation 1. The team recommends that a District wide plan and an implementation process should be created that is strategic and systematically integrates the educational, financial, physical, and human resources of the District. All planning processes should be inclusive of the four colleges and communities served by the District. The plan should include identified institutional outcomes with criteria for evaluation on a periodic basis. It is recommended that the District wide plan integrate the educational master plans and program reviews of the colleges. The chancellor should ensure that the plan and the ongoing planning processes are communicated throughout the District. (Standards 3.B.1, 3; B.3, 3; C.3; 10.C.1; 10.C.6)

Recommendation 2. The team recommends that the Board of Trustees adhere to its appropriate functions and policy orientation, and rely upon the district chancellor for recommendations affecting the organization of the district as well as the hiring, retention, and termination of all categories of district and college staff. The team further recommends that the Board of Trustees ensure that the district is continuously led by a chancellor as its chief executive officer.

10 COMMERCIAL BOULEVARD
SUITE 204
NOVATO, CA 94949
TELEPHONE: (415) 506-0234
FAX: (415) 506-0238
E-MAIL: accjc@accjc.org
www.accjc.org

Chairperson
JOSEPH L. RICHEY
Public Member

Vice Chairperson
E. JAN KEHOE
Long Beach City College

President
BARBARA A. BENO

Vice President
DEBORAH G. BLUE

Vice President
GARMAN JACK POND

Associate Vice President
LILY OWYANG

Business Officer
BARBARA DUNHAM

ITAS
TOM LANE

Mr. Odell Johnson
Laney College
January 31, 2006
Page Two

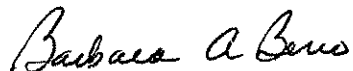
Finally, the team recommends that the Board of Trustees clearly identify and widely disseminate the roles and responsibilities assigned to the district administration and those assigned to the college administration so that the appropriate responsibility and authority are specified and related accountability standards are established. (Standards 10.A.3; 10.A.4; 10.C.1; 10.C.3; 10.C.5)

The Commission is concerned that these issues have remained problematic for at least the last two comprehensive accreditation cycles or pose a serious enough threat to institutional progress to warrant close monitoring.

I have previously sent you a copy of the evaluation team report. Additional copies may now be duplicated. The Commission requires that you give the report and this letter appropriate dissemination to your college staff and to those who were signatories of your college report. This group should include campus leadership and the Board of Trustees. The Commission also requires that all reports be made available to the public. Placing copies in the college library can accomplish this.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Mr. Elihu Harris, Chancellor, Peralta Community College District
Dr. Elnora Webb, Accreditation Liaison Officer
Board President, Peralta Community College District
Dr. John Davitt, Team Chair
Evaluation Team Members

PREPARATION OF A FOCUSED MIDTERM REPORT

The **Focused Midterm Report** is due in the third year following the evaluation team visit and is required whenever the Commission requests the regular Midterm Report focus on specific recommendations. The institution is expected to provide narrative information and analysis regarding the progress made on addressing:

- ◆ each of the recommendations of the evaluation team demonstrating significant progress on those recommendations that were the subject of the focus as detailed in the Commission Action Letter,
- ◆ the areas identified in the planning agenda of its self study, and
- ◆ updates on substantive change approvals or pending proposals.

The report will be reviewed by the Commission at its next regularly scheduled meeting and the institution will be notified as to what action it must take next. The institution is required to send **three copies** of its report to the Commission **plus an electronic version**. **The Focused Midterm Report must be reviewed by the Governing Board prior to its submission.**

Use the following format for the report:

1. Cover Sheet Include the date of submission, the name and address of the institution, and a notation that this is a Focused Midterm Report.
2. Table of Contents
3. Statement on Report Preparation The statement, signed by the Chief Executive Officer of the institution, describes the process of report preparation and identifies those who were involved in its preparation, review, and approval.
4. Response to Team Recommendations and the Commission Action Letter The report should describe the progress made on each recommendation made by the visiting team, analyze the results achieved to date, provide evidence of the results, and indicate what additional plans the institution has developed. Significant progress should be demonstrated on those recommendations that were to be the subject of the focused report as detailed in the Action Letter.
5. Response to Self-identified Issues In the Planning Agenda section of the Self Study Report, the institution reported on areas needing improvement. The institution should provide a brief description of the progress made on these self-identified issues specifying timelines to completion and responsible parties.
6. Updates on Substantive Change Proposals in progress, pending, or planned.

Three copies of the report should be sent to the Commission office at 10 Commercial Boulevard, Suite 204, Novato, CA 94949.