



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

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ITAS
TOM LANE

March 5, 2004

Mr. Odell Johnson
President
Laney College
900 Fallon Street
Oakland, CA 94607

RECEIVED
2004 MAR -8 P 4:37

Dear President Johnson:

At the meeting of June 11-13, 2003, the Accrediting Commission for Community and Junior Colleges took action with regard to Laney College, which included a Progress Report with a visit. This letter will confirm that the report is due in the Commission Offices and to the visiting team members by March 15, 2004, and the visit will take place on March 26, 2004.

The team roster is attached. Should any member of this team represent a conflict of interest or otherwise warrant attention, please contact me promptly. The team will devote its attentions primarily to the matters that are identified in the Action Letter (attached) and to which the report is directed. You will be hearing from the team chair to discuss the visit and take care of any logistical matters that might be involved.

Upon completion of the visit, the Team Chair will prepare a short report which will be presented to the Commission at its meeting June 2004. Soon after the meeting the College will be informed of the action taken by the Commission. I must remind you that after the visit the College will be billed for the visit itself (direct costs plus fifteen percent for office overhead).

Thank you for all of your work in support of accreditation processes. Quality assurance, institutional effectiveness and ongoing improvement can only result with the kind of special efforts that you and Laney College are making.

Sincerely,

Darlene Pacheco
Associate Director

AD/tl

cc: Dr. Jose Ortiz, Accreditation Liaison Officer

Enclosure: Action Letter, Team Roster



**Laney College
Office of Instruction**

900 Fallon Street • Oakland, California 94607
Tel. (510) 464-3213 • Fax (510) 464-3231
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MEMORANDUM

TO: Dr. John Davitt

FROM: José M. Ortiz, Ed.D.
Vice President of Instruction

DATE: March 12, 2004

SUBJECT: Accreditation Progress Report

Enclosed please find the Laney College Accreditation Progress Report for your review and reference.

As you know, you are scheduled to visit Laney College on Friday, March 26, 2004, to validate the report. We look forward to having you and Mr. Pond spend some time with us and experience life at Laney College. We hope to hear from you regarding logistics of your visit.

Thank you for your work.

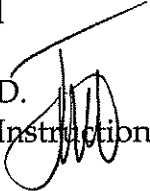


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Accrediting Commission for Community and Junior Colleges

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Enclosed please find the Laney College Accreditation Progress Report for your review and reference.

As you know, the visiting team is scheduled to be here at Laney College on Friday, March 26, 2004, to validate the report. We look forward to having them spend some time with us and experience life at Laney College.

Thank you for your cooperation and support in preparing these documents for the team.

Of course, if you have any questions or concerns, I can be reached at the above telephone number or email: jortiz@peralta.edu.