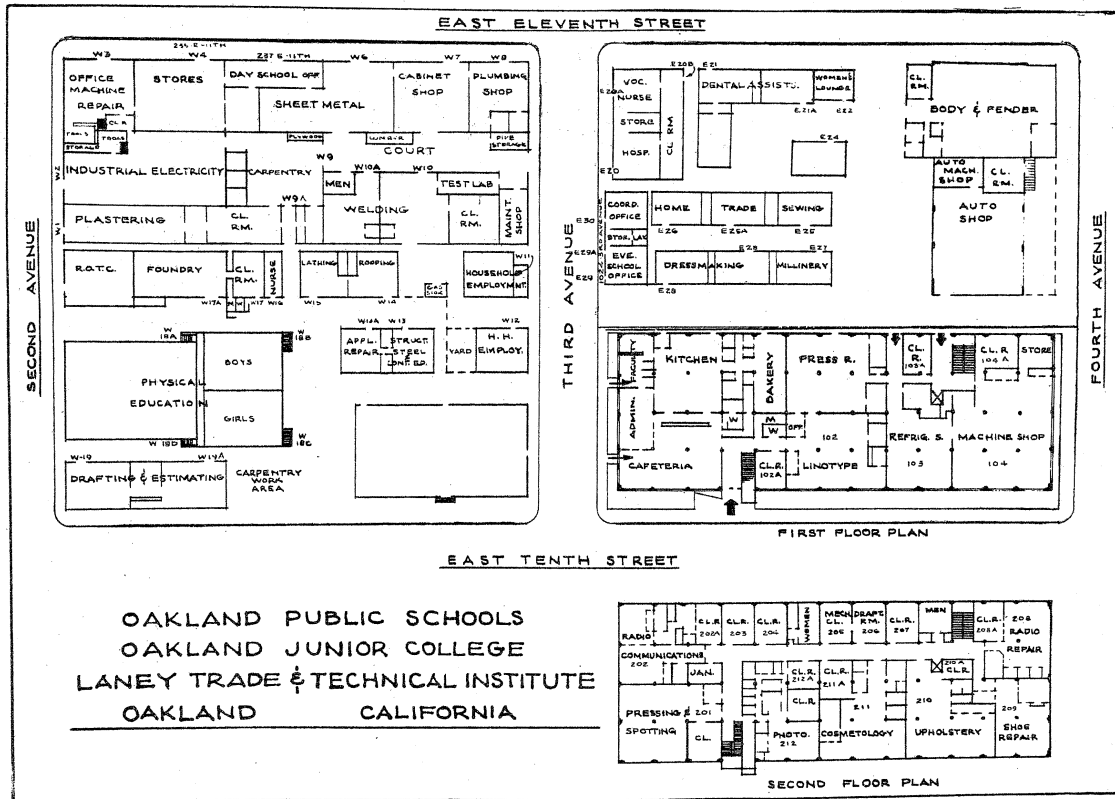


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**STUDENT  
HANDBOOK**

FALL 1956

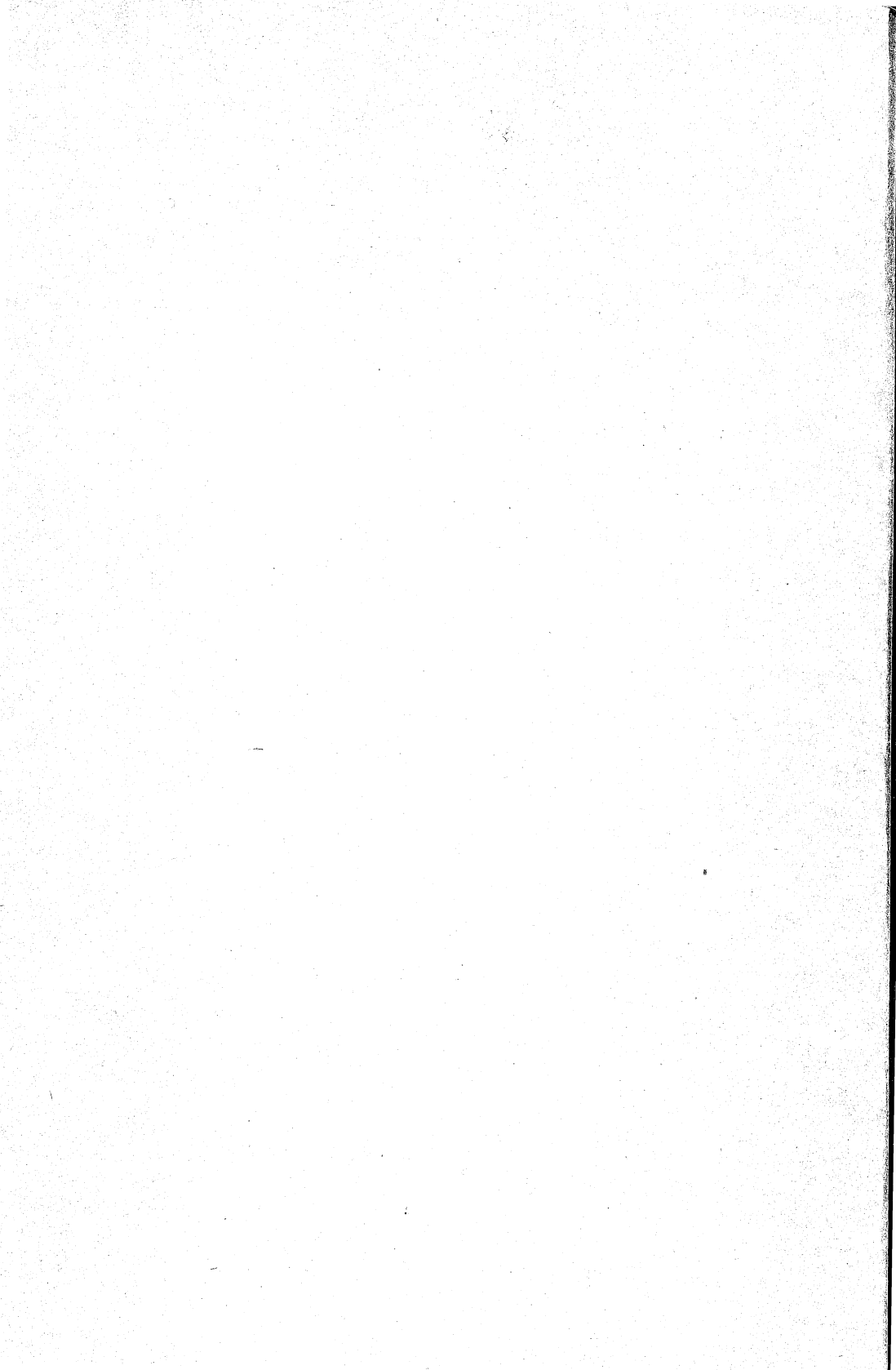
**LANEY TRADE-TECHNICAL DIVISION  
OAKLAND JUNIOR COLLEGE**



*Laney Trade-Technical División  
Oakland Junior College*

# STUDENT HANDBOOK

● Fall 1956





**H. NEIL WRIGHT**

*Dean, Laney Trade and Technical Division  
Oakland Junior College*

### **WELCOME FROM THE FACULTY**

The administrative staff and instructors of the Laney Trade-Technical Division of the Oakland Junior College welcome you as a member of our student body. We urge you to join our student body organization, to participate in all of the student activities, and to enjoy all of the rights and privileges to which this membership entitles you. Laney offers you an opportunity to enter a skilled trade at the apprenticeship level, or to complete your training in one of our terminal courses and enter a trade as a skilled worker; it also affords you the

opportunity of securing an Associate of Arts Degree. We are very proud of the records made during the twenty-eight years this school has been in operation. We hope that you will not only live up to the standards that have been set in the past, but will establish still higher standards for the Trade-Technical Division of the Oakland Junior College.

H. Neil Wright

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**FRANK SOARES**  
*Student Body President*  
*Fall - 1956*

**WELCOME FROM THE STUDENT BODY**

We of the student body wish to welcome you to Oakland Junior College, Laney Trade-Technical Division. The choice you have made in entering Laney will be a memorable occasion in your life.

The Student Handbook is available for your convenience so that student information will be in your possession at all times.

To be a member of the student council you must have a student

body card. Just having a student body card isn't enough. Take advantage of it; participate in student body activities. What you participate in today will become your reward ten-fold at a later date.

Many thanks to those who have participated in activities on our campus, and to those who plan to join us. I would like to say "climb aboard" and join the wonderful faculty and student body members. Inasmuch as Laney is a division of the Oakland Junior College, we feel that the many wonderful things which have been accomplished so far will be doubled in the new semesters to come. May I wish all of you a very pleasant term here and good luck to each and everyone of you.

Frank Soares

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## **GENERAL INFORMATION**

### **LANEY HISTORY**

Laney Trade and Technical Institute was founded in 1927 as Central Trade School. The first location of the school was the abandoned Oakland High School building at 12th and Jefferson Streets. The plant was moved to 237 East Eleventh Street in 1938. Central Trade School shared the property between Second and Fourth Avenues with the Merritt Business School. As the program of both schools grew, the Merritt Business School was moved to the campus at 57th and Grove Streets which was previously the University High School. This move occurred in September, 1946. Central then took over the physical plant of the Merritt Business School and all the property between Second and Fourth Avenues, and between East Tenth and East Eleventh Streets.

The new addition to the Laney Trade and Technical Institute was complete in 1951. The name of the school was changed from Central Trade School to Joseph C. Laney Trade and Technical Institute September 7, 1948. The school was established as a junior college July 1, 1953.

Aircraft engines, aircraft mechanics and diesel classes are held at the Technical Annex, 339 Forty-fifth Street, and the horticulture class is held at Merritt Business School, Fifty-seventh and Grove Streets.

### **HIGH SCHOOL DIPLOMAS**

High school diplomas are not required of all students. Admission to Oakland Junior College is based on Section 8821 of the Education Code. In conformity with the code provisions, the admissions policy was adopted by the Cabinet of the Superintendent of Schools in the spring of 1954. This policy was used for the school year 1954-1955.

### **PERSONAL INTERVIEWS**

Every student, regardless of major or time of admission, has at least one personal interview before attending class. In general, the procedure works in this way. The first contact is with the counselors who answer specific questions and explain admissions requirements including transcripts, classification test battery, registration procedures, etc. Trade-technical division students are given a programming interview on the second contact with the counselor. If the student meets the qualifications for the course in which he desires to enroll, he is either enrolled immediately or placed on the waiting list if no opening

is available. Students requesting specific trade fields for which they do not meet minimum requirements may be counseled into further preparatory work in other divisions of the college, into adult education courses, or into other trade fields.

### **TRANSCRIPTS**

At the trade-technical divisions, transcripts are required for students enrolling in dental assisting, cosmetology, vocational nursing, and incoming transfer students. Classification test scores are required of all students. Exceptions to this policy have been made under unusual circumstances.

### **GRADUATION RECOMMENDATIONS**

When high school students are pre-programmed in their high senior year, complete use is made of all high school records including all faculty and administration recommendations. This practice does not apply to students who enter from outside the Oakland Unified School District.

### **HEALTH RECORDS AND EXAMINATIONS**

The school does not administer health examinations routinely to all entering students. The health program involves the following: review of all health records where problems are indicated; referral of health problems to nurse by staff; routine checks of students returning after illness; some use of experimental health forms in physical education classes; follow-up on medical excuses from physical education classes; physical examinations for pupils in certain classes. Lines of communication are kept open between the health office and the teaching, administrative, and counseling staffs.

### **PRINTED DESCRIPTIVE MATERIAL**

The college catalog, student handbooks, visiting permits, class schedules, and individual leaflets describing each trade-technical course are available in the school office.

### **ORIENTATION**

In order to maintain flexibility in the trade-technical program to meet students' needs to a greater degree, orientation is conducted on an individual basis. Specific techniques used for orientation are: probationary period; conferences with instructor and counselor concerning probationary report; assignment of an advanced student to assist

the beginner in educational and social adjustment; use of student handbook for instructional purposes; and introductory assembly at beginning of each semester.

### **WORK HABIT RECORDS**

A complete record of work habits is kept for all trade-technical students by the instructor.

### **COMMUNITY TOURS**

Classes at both the Laney and Merritt Campuses have made tours in the community, visiting firms and locations which have educational value to students.

### **SERVICE FOR VETERANS**

The Oakland Junior College is approved by the Veterans' Administration as an educational institution for veterans under Public Laws number 550, 16, and 894. Students are assisted in problems pertaining to their veteran status by the coordinator of veterans' affairs and the clerical assistant in the veterans' training service office.

Functions of this department include:

1. Assisting the veteran in preparing his application to the Veterans Administration, and in planning an objective acceptable to the Veterans Administration and in accordance with the training plan agreed upon by the student and counselor.
2. Consulting with the school counseling staff and administration to interpret Veterans Administration regulations, requests, and provisions.
3. Checking monthly report forms for veterans enrolled under the provisions of Public Law No. 550. Classes in the trade-technical division of the college are classified as "accredited."
4. Assisting veteran students with specific problems pertaining to veteran status.
5. Maintaining records of all transmittals to the Veterans Administration from the school, and copies of students' certificates of eligibility, authorizations, and enrollments are kept here.

### **CAMPUS VISITS**

During the high senior year, Oakland high school students who plan to attend Oakland Junior College are given an opportunity to visit the school. These tours, under the supervision of high school American

problems teachers, are conducted by members of the regular staff at Oakland Junior College. The visitations are arranged after representatives of Oakland Junior College have spoken to each American problems class in every Oakland high school as part of the students' instruction in career planning. Visitations by students from high schools outside of Oakland are arranged and handled on an individual basis.

### COUNSELOR

Three counselors have divided Laney classes for purposes of guidance for entering students. The following is the breakdown of the counseling load.

**Mrs. Hewlett —**

Cosmetology  
 Dental Assisting  
 Household Employment  
 Medical Assisting  
 Millinery

Trade Sewing  
 Vocational Nursing  
 Waitress Training

Tailoring and Dressmaking

**Mr. Eastman —**

Auto Mechanics  
 Body and Fender  
 Machine Shop  
 Drycleaning  
 Mill Cabinet  
 Electricity —  
 Photography  
 Printing

Office Machine Repair  
 Carpentry  
 Radio Communications  
 Radio and Electronics  
 Refrigeration  
 Shoe Rebuilding  
 Upholstery

**Mr. Thomas —**

Aircraft Power Plant  
 Airframe Mechanics  
 Baking  
 Cooking  
 Diesel Engine Mechanics  
 Drafting and Building Estimating

Mechanical and Engineering  
 Drafting  
 Horticulture  
 Plumbing  
 Sheet Metal  
 Acetylene Welding  
 Electric Welding

### PROBATIONARY PERIOD

Admission to class is made by presenting an admit to class slip and the probationary form to the teacher who accepts both. All students are admitted to class for a probationary period of five weeks. During this time the teacher observes the student carefully, keeping a weekly check

on his progress to determine if there is anything which would prevent him from becoming employable in his occupation. Should it become obvious to the teacher that the student has handicaps which cannot be overcome by training and which would prevent employment in the trade, he is scheduled for a counseling interview, the purpose of which is to point out his problems and to determine what, if any, alternate programs may be undertaken. Further guidance testing may be suggested. In any event, every effort is made to avoid wasting the time of the student and school in training for which the applicant is unsuited or in which employment is doubtful.

### **PLACEMENT**

Each trade teacher is the placement agent for his trade. A follow-up of each placement is customary as well as periodic visits to other employers who may have employed students from the class. Placement is not confined to the immediate area but may be anywhere jobs occur, and in fields associated with the training program.

### **TESTING PROGRAM**

Classification tests are administered to all applicants for admission to Oakland Junior College. The tests are used to place students in classes suited to their individual needs. The test battery includes: Otis Quick-Scoring Mental Ability Test, Gamma Form Em; Stanford Achievement Advanced Language Arts Test, Form Fm; and Stanford Achievement Intermediate Arithmetic Test Form Dm, Part 2—Arithmetic Reasoning.

Tests frequently used for specific classes include the Kuder Vocational Interest Inventory (used for dental assisting and printing trades students); Army General Classification Test, Civilian Edition (used for vocational nursing and printing trades students); Minnesota Clerical Aptitude Test (used for dental assisting students); and Basic Skills in Arithmetic (used for radio electronics students).

### **CALENDAR**

Class instruction extending up to six hours is scheduled all days Oakland public schools are in session. The regular school year extends from September until the middle of June. Terms and semesters are of no particular significance to trade students, because the instructional program is designed to meet individual needs and most classes accept enrollees virtually any time throughout the school year provided there is an opening. Placement in a trade occupation may be made when the

skill of the individual has reached an employable level. Candidates for the Associate of Arts degree are required to complete the equivalent of four full semesters of 60 units of credit.

A summer session of six weeks is scheduled immediately following the regular semester which ends in mid-June.

### ATTENDANCE

Regular attendance and punctuality are required of all students. Unexplained absence and repeated tardiness without justification will be considered cause to remove the student's name from the school roll.

When a student has been absent three consecutive days or four times during the semester without verification of illness or permission from the Dean's office, he will be dropped from the course.

### EMERGENCY INSTRUCTIONS

**Fire Alarm**—Series of SHORT blasts on alarm horns. General plan is to move all students off of school property and across either Second Avenue, East Eleventh Street, or Fourth Avenue, but NOT across East Tenth Street. This will leave the two blocks occupied by the school free for the use of fire fighting equipment.

Students will proceed immediately to the fire station indicated by the placard on the walls of the shops and the classrooms.

**All Clear Signal**—One LONG blast on alarm horns. Students will return to shops or classrooms immediately.

**Air Raid Alarm**—Series of LONG blasts on alarm horns. In the event that bombs are dropping nearby, the general plan calls for students and instructors to take refuge in any place available. Otherwise, they will move rapidly to the shelter areas indicated by the placards on the walls of the shops and classrooms.

**All Clear Signal**—One LONG blast on alarm horns.

**Earthquake**—The new buildings of this school are believed to be relatively earthquake safe. Wooden structures, such as portables, are among the safest buildings during earthquakes. Therefore, the recommendation in case of severe earthquake is for all persons to immediately take refuge under any solid desk, table or bench to protect against injury due to fall-objects. It may be well to hold onto something solid to prevent being thrown about. Standing in an open doorway is considered to be a relatively safe place during an earthquake. Do not attempt to reach the streets until all temblors have ceased. Be on the lookout for fallen wires.

## **SCHOOL OFFICE HOURS**

The day school office at 237 East 11th Street is open to the public from 8 a. m. to 4:15 p. m. Inquiries and applications will be accepted during the regular school session, and in vacation periods as well. Information about day and evening classes may also be obtained by telephoning the school office, TEmplebar 6-2622 (5:30 — 6:30 p. m. TEmplebar 6-2637).

The evening-class office is open Monday through Thursday from 1. to 9 p. m. on days that the school is in session, and from 8 a. m. until 4 p. m. every Friday. During vacation periods, office hours are from 9 a. m. to 4:30 p. m.

## **GRADES, REPORTS, DIPLOMAS, AND DEGREES**

Grades are recorded on the student's record card at the end of each semester. Upon completion of a course or when leaving school, a student may obtain a vocational-training record card. A certificate of achievement will be granted, on recommendation of the instructor, to those students who have successfully completed the prescribed hours of instruction. A special diploma is awarded to students who complete the course in dental assisting and vocational nursing. Report cards are given to all high school students at the end of each report card period (six weeks), and grades are forwarded to the high school issuing the diploma. Credit earned in trade-technical courses may also be applied to a terminal Associate in Arts degree.

## **LENGTH OF TRAINING PERIOD AND HOURS**

The length of courses varies depending on the student's objective and the content of the course. For those students desiring an Associate in Arts degree, the curriculum is the equivalent of two years or the completion of 60 units for credit. All trade-technical classes are in session six hours daily with the exception of cosmetology which is offered in an eight-hour program.

## **EXPENSES**

No tuition fee is charged for attendance at Laney, the trade-technical division of Oakland Junior College. All students are expected to pay the student body fee and to purchase the required textbooks.

Coveralls, smocks, aprons or uniforms characteristic of the occupation are worn in some classes, and the students are required to provide themselves with such outfits either by purchase or rental. Students who enroll in physical education are expected to furnish the prescribed physical

education uniform. While some tools and supplies are furnished, most classes have a nominal requirement for hand tools and supplies which are to be furnished by the student.

A registration fee of approximately \$2 per semester is charged for evening and summer session classes.

### AWARDS

Awards are presented for scholarship, athletic and sports participation, and for outstanding service in student government. Athletes who reach performance standards in sports are awarded block letters and certificates.

### NEWSPAPER

*The Tower*, your college newspaper, is published weekly by the Associated Students. Printing is done at the Laney campus of Oakland Junior College. Complete coverage of all school events is the goal of the editorial staff. If you know of any newsworthy event not covered by one of the staff, write a detailed report of the activity and include in it the "five W's"—who, what, where, when, and why. Any reports should be left in news notes Box inside main Cafeteria door.

### SMOKING

Smoking regulations permit smoking in the dining room. Smoking is not authorized elsewhere in the school building. Step outside the building. Please treat the corridors, washrooms, and classrooms as you would your own home.

### CLEAN CAMPUS

The public judges us by the appearance of our campus. If Oakland Junior College is to maintain high status and prestige in the community, "good housekeeping" is a prerequisite. Don't be a "litterbug."

### PARKING

Limited space is available for parking in the parking lots. Please be careful not to block the entrance or exit of other cars or driveways. Street parking in front of private homes must be done with consideration for our neighbors. The reputation of our school and our graduates is affected by the care with which we treat those in our neighborhood. The police will cite or tow away violators of the parking rule. When



eating lunches in cars, please be careful not to throw debris or litter into the street or parking area.

### APPRENTICESHIP

Entrance into many of the skilled trades, after training, is through apprenticeship. The recognized entrance age for apprenticeship in most of the skilled trades in this area is between 18 and 23 years, and for veterans a maximum age of 25. Those who plan to enter apprenticeship, therefore, in order to be considered for placement, should be within these ages.

Many trades grant some credit for time spent in school, depending on the progress of the individual during the probationary period of apprenticeship.

### DAY CLASSES AND INSTRUCTORS

Architectural Drafting and Building Estimating 60A-B-C-D	Mr. Ralph Sisson
Auto Mechanics 50A-B-C-D	Mr. Garnett R. Avey
Auto Mechanics 50A-B-C-D	Mr. Frances E. Hance, Jr.
Auto Body and Fender 50A-B-C-D	Mr. William J. Gethin Mr. Elecie P. Farum
Baking 50A-B-C-D, 60A-B	Mr. Albert J. Martin
Carpentry 50A-B-C-D	Mr. Norman B. Hayden
Cooking—Restaurant 61A-B-C-D	
Cosmetology 70A-B-C-D	Miss Ruby Hobbs Mrs. Jessie Zehr
Dental Assisting 72A-B	Mrs. Nancy Conens Mrs. Cleo Whetmore
Drycleaning 60A-B	Mr. Roy L. Bowles
Electricity—Industrial 50A-B, 60A-B-C-D	Mr. Glenn R. Van Noy
Horticulture—Ornamental 60A-B-C-D	Mr. Leon Erlin
Housekeeping and Household Management 61A-B	Miss Gertrude Garrett
Machine Shop 50A-B, 60A-B-C-D	Mr. Andrew Graham Mr. William Koenigkramer
Mechanical and Engineering Drafting 63A-B-C-D	Mr. Michael J. Bifano
Medical Assistants	
Mill and Cabinet 51A-B-C-D	Mr. Robert R. Gonzalez
Millinery 62A-B	Mrs. Bernadette Skahan
Office Machine Repair 62A-B-C-D	Mr. Frank H. Lesh

Photography 63A-B-C-D

Plumbing 52A-B-C-D

Printing

Graphic Arts Applied

Hand Composition 60A-B

Machine Composition 62A-B-C-D

Presswork 61A-B

Radio Communications 70A-B-C-D,  
71C-D

Radio and Electronics 61A-B-C-D

Refrigeration 50A-B, 60A-B-C-D

Sewing—Trade 60A-B

Sheet Metal 51A-B-C-D

Shoe Rebuilding 62A-B-C-D

Tailoring and Dressmaking—Ladies  
61A-B-C-D

Upholstery 51A-B

Vocational Nursing 73A-B-C

Waitress—Fountain Training 62A-B-C

Welding, Arc 61A-B

Welding, Acetylene 62A-B

Aircraft Power Plant 70A-B-C

Airframe 71A-B-C

Diesel Engine Mechanics 60A-B-C-D

Continuation Classes

American Problems I and II

English 71

Mathematics 50

Mathematics Workshop

Political Science 51

Public Speaking 51A

First Aid

Physical Education (Women)

Health Education

Physical Education (Men)

Mr. William High

Mr. Raymond K. Dunning

Mr. Fred Martin

Dr. Charles A. McMillan

Mr. Peter A. W. Lang

Mr. James H. Moffett

Mr. Howard S. Gilstrap

Mr. Robert Shrader

Mr. William S. Huberich

Mr. Edwin A. Van Gundy

Mr. William Whelan

Miss Adeline M. Giuntini

Mr. Richard R. Hooker

Mr. Arthur Fava

Mr. Edward N. Abood

Mrs. Lila C. Johnson

Mr. Elner G. Pierson

Miss Alice McKinny

Mrs. Frances E. Frame

Miss Ruth Swanson

Mrs. Carmen Goad

Mr. Arthur R. Robinson

Mr. Ivan G. Sawdey

Mr. Warren Susan

Mr. Clifford Rohrbacher

Mr. Charles Graves

Michael Preston

Mr. Albert D. Mohler

Miss Doreen Lindsay

Mr. Boris Gregory

## EVENING CLASSES

Evening classes offered by Laney Trade and Technical Institute are organized primarily to provide a definite type of training to those employed in trade fields. Enrollment in trade extension and apprenticeship classes is limited to those actually employed in the field to which the instruction pertains.

Apprenticeship classes are organized primarily for regularly indentured apprentices in the trade. These classes provide technical and related training to apprentices to supplement their on-the-job training, enabling them to meet apprenticeship requirements.

Up-grading or trade extension training of both a practical and theoretical nature is offered workers employed in various industries.

A great number of adult classes are offered to the general public when equipment and space are available.

Counselors are on duty in the day school from 8 a. m. to 3 p. m., and for the evening classes from 1 to 9 p. m.

The registration fee for evening classes is \$2 per semester. There are two semesters each year, the fall semester from September to the middle of December and the spring semester from January to mid-June.

Visitors are encouraged to contact the counselors and to visit those classes in which they may be interested.

As both day and evening classes operate under the California Plan for Vocational Education, the majority of evening classes are restricted to those working in the trades. These restricted classes are operated under a Federally reimbursed program.

### Apprenticeship Courses

Appliance Repair	Molding and Coremaking
Auto Mechanics	Painting
Auto Parts	Plastering
Baking	Plumbing
Body and Fender	Radio Repair and TV
Carpentry	Refrigeration
Electric Motor Repair	Roofing
Industrial Pipe Welding	Sheet Metal
Inside Wiring	Sprinkler Fitting
Lathing	Steamfitting
Machine Shop	Structural Steel Fabricators
Meat Cutting	Tool and Die
Mill and Cabinet	Upholstery

### Trade-Extension Courses

Auto Tune-up and Carburetion	Printing
Blue Print Reading	Hand Composition
Body and Fender	Machine Composition
Dental Assisting	Presswork
Electric Code	Sheet Metal
Automatic Transmissions	Tool Engineering
Machine Shop	Welding
Practical Nursing	Arc
Pressing	Acetylene

### Other Courses

Auto Mechanics	Mechanical Drawing and
Cake Decorating	Tool Design
Drafting and Building Estimating	Mill and Cabinet
Driver Training	Photography
Industrial Electricity	Radio Code
Machine Shop	Radio Repair
Mechanical and Engineering	Sewing
Drafting	Shoe Repair
	Tailoring—Men's

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## **STUDENT ACTIVITIES**

The student body is an association of all Oakland Junior College students. Each campus has an active student government which guides the student activity program.

Student officers from Laney, Liberal Arts, and Merritt Divisions form the Oakland Junior College Student Body Council.

### **TRADE-TECHNICAL DIVISION**

The Laney Campus has continued the plan of student body organization established prior to junior college status. Elective officers on the Laney Campus work with representatives of the Merritt Campus in planning of over-all student body activities for Oakland Junior College.

### **CLUBS**

In the Trade-Technical Division interest in clubs has centered around the major field. Dental assisting students affiliate with the Metropolitan Oakland Dental Assistants' Association. Amateur radio station (W6YN) is licensed to the Laney Trade and Technical Institute Radio Club and is open to all members of the radio communications class. The Oakland Technical Flying Club is a function of the aircraft classes. Other clubs on the Laney Campus are as follows: Glee Club, College "Y" Club, Newman Club, Horticulture Club.

### **INTRODUCTION TO ACTIVITIES**

Activities are explained to high school seniors in their American problems classes. Activities are discussed with students at the pre-registration orientation program. Student participation in activities is discussed and encouraged by faculty and counselors. The importance of activities is emphasized through the following media: the student paper, the student handbook, assemblies and rallies, and bulletin boards.

### **STUDENT BODY CARDS**

Student body cards are sold to all entering students at \$3.00 per semester. Late enrollees generally will be given consideration for an adjustment on the full price, however, the date in the term at which this adjustment occurs is still to be decided.

Preferential status in Laney departments offering services are offered. Student meal tickets valued at \$5.50 may be purchased for only \$5 by holders of student body cards.

Such activities as clubs, student newspaper, athletics, and all phases of the student activity program are handled by the student body officers and the council. The student council is composed of a representative

from each major course elected by the students enrolled in this major.

Student body membership entitles students to free admission to all home games.

Students from both campuses participate in the following: four California Junior College Student Government Association conferences; the Governor's conference on narcotics; the journalism conference at Stockton and as speakers at various civic functions.

### ATHLETICS

Oakland Junior College is a member of the Northern California Junior College Association, with membership in the "Big Eight" conference. Athletic teams will engage in regular inter-collegiate conference competition with other junior college teams in football, basketball, baseball, track, tennis, and golf.

### ATHLETIC ELIGIBILITY

In order to participate in competitive sports (Big Eight Conference), a student must:

1. Have passed in 10½ units the previous semester if enrolled in college.
2. Be currently enrolled in at least 10½ units and be making satisfactory progress.
3. Pass a physical examination prior to competing.
4. Obtain the approval of the coach of the sport.

The program includes intercollegiate competition in football, basketball, track, baseball, tennis, golf, and swimming.

### SPORTS SCHEDULES

#### Football Schedule — Fall, 1956

Friday, September.....	Not yet scheduled
Friday, September 28.....	San Jose J. C. at San Jose, 8:00 p.m.
Friday, October 5.....	Stockton J. C. at Stockton, 8:00 p.m.
Friday, October 12.....	Sacramento J. C. at Bushrod, Oakland, 2:30 p.m.
Friday, October 19.....	S. F. City College at San Francisco, 2:00 p.m.
Friday, October 26.....	Modesto J. C. at Bushrod, Oakland, 2:30 p.m.
Saturday, November 3.....	San Mateo at San Mateo, 2:00 p.m.
Friday, November 9.....	West Contra Costa at Bushrod, Oakland, 2:00 p.m.
Friday, November 16.....	Santa Rosa J. C. at Bushrod, Oakland, 2:00 p.m.

## Basketball Schedule -- 1956-1957

### Practice Schedule

Saturday, December 1.....San Jose J. C. at San Jose, 8:00 p.m.  
Tuesday, December 4.....Saint Marys Frosh at Oakland, 8:00 p.m.  
Saturday, December 8.....East Contra Costa at Concord, 8:00 p.m.  
Tuesday, December 11.....California Blues at Oakland, 8:00 p.m.  
Friday, December 14.....Vallejo J. C. at Oakland, 8:00 p.m.  
Tuesday, December 18.....Napa J. C. at Oakland, 8:00 p.m.  
Friday, December 21.....USF Frosh (Tenative) at San Francisco, .....  
Friday, January 25.....Stanford Frosh at Palo Alto, 8:00 p.m.

### League Schedule

Wednesday, January 9.....San Mateo at San Mateo 8:00 p.m.  
Friday, January 11.....Modesto at Oakland, 8:00 p.m.  
Tuesday, January 15.....Santa Rosa at Santa Rosa 8:00 p.m.  
Friday, January 18.....Stockton at Stockton, 9:00 p.m.  
Tuesday, January 29.....C. C. S. F. at Oakland, 8:00 p.m.  
Friday, February 1.....West Contra Costa at Richmond, 8:00 p.m.  
Wednesday, February 6.....Sacramento at Sacramento, 8:00 p.m.  
Wednesday, February 13.....Modesto at Modesto, 8:00 p.m.  
Tuesday, February 15.....Santa Rosa at Oakland, 8:00 p.m.  
Tuesday, February 19.....Stockton at Oakland, 8:00 p.m.  
Friday, February 22.....C. C. S. F. at San Francisco, 8:00 p.m.  
Tuesday, February 26.....West Contra Costa at Oakland, 8:00 p.m.  
Friday, March 1.....Sacramento at Oakland, 8:00 p.m.

## OAKLAND JUNIOR COLLEGE YELLS

### Oakland Yell

O-A-K-L-A-N-D, Oakland, Oakland, Oakland.

### Hello Yell

H-E-L-L-O, Hello (name of the opposing mascot—twice) hil

### Pep Yell

Let's go, Thunderbirds, let's go (clap, clap) .

Let's fight, Thunderbirds, let's fight (clap, clap) .

Let's go, Thunderbirds, let's fight, Thunderbirds!

Let's go, Thunderbirds, let's fight!

### Go Get 'Em

Go, go get 'em!

Go, go get 'em!

Go get 'em, blue!

Go get 'em, gold!

Go get 'em, Thunderbirds, go, go, go!

### Give 'Em the Ax

Give 'em the axe, the axe, the axe (stomp, stomp) !

Give 'em the axe, the axe, the axe (stomp, stomp) !

Give 'em the axe, give 'em the axe, give 'em the axe where?

Right in the neck, the neck, the neck (stomp, stomp) !

Right in the neck, the neck, the neck (stomp, stomp) !

Right in the neck, right in the neck, right in the neck, there!

### Stomp Yell

5 stomps,

5 slaps on legs,

5 claps,

GO!

(Repeat three times.)

### Come on a Blue

Come on a blue!

Come on a Gold!

Come on a team! Let's go!

### Roll on Thunderbirds

(Chant)

Roll on you Thunderbirds!

Roll on you Thunderbirds!

Roll on you Thunderbirds! Fight! Fight! Fight!



### **Fight Yell**

You gotta F-I-G-H-T,  
You gotta F-I-G-H-T,  
You gotta Fight, Fight, Fight!

### **Dollar for Dollar**

Dollar for dollar, you can't beat a Thunderbird!  
(Three times.)

### **Football Shorts**

Block that kick, hey!  
First and ten—do it again!  
Hey, hey, all the way.  
Hey, hey, what's the score? That's OK, but we want more! Go! Go!  
We want a touchdown!  
Hit 'em again! hit 'em again! harder! harder!  
Go-o-o-o Thunderbirds!  
All the way, Thunderbirds!  
Fight! fight! fight!  
Hey, hey, take it away!  
Push 'em back, push 'em back, way back!  
Get that ball! hey!  
Hold that line! hey!

**CONSTITUTION OF THE  
ASSOCIATED STUDENTS OF THE LANEY CAMPUS  
OAKLAND JUNIOR COLLEGE**

Approved January, 1955; Amended June, 1955

**PREAMBLE**

We, the students of the Oakland Junior College, Laney Campus, in order to assume the responsibility of the social, cultural, and athletic activities of the Associated Students Organization, to administer student activities, and to stimulate and sponsor constructive activities and experiences as permitted under the Education Code of the State of California and the legal rules and regulations of the Board of Education of the Oakland Junior College, Laney Campus, do ordain and establish this constitution.

**BY-LAWS**

**Article I**

**Name, Colors, Seal, and Mascot**

*Section 1.* The name of this organization shall be The Associated Students of the Oakland Junior College, Laney Campus.

*Section 2.* The colors shall be blue and gold.

*Section 3.* The seal shall be in the form of a circle and be representative of all three college divisions.

*Section 4.* The mascot shall be known as the Thunderbird.

**Article II**

**Membership**

All those who have been legally registered and are enrolled in a class and in legal possession of a current student body card shall be considered members and shall be entitled to the privileges thereof.

**Article III**

**Organization**

*Section 1.* The controlling body of the Oakland Junior College, Laney Campus shall be known as the Student Council.

*Section 2.* Each class of the Oakland Junior College, Laney Campus shall be represented by a student who is a member of that class and who is in possession of a current Associated Student Body Card.

*Section 3.* The representative and the alternate to the student council shall be elected by those classmates who are members of the Associated

Student Body of The Oakland Junior College, Laney Campus, with the approval of the instructor.

*Section 4.* Each representative is to remain in office during the semester for which elected.

*Section 5.* The representative is to remain in office during the semester for which elected unless irregularity in attendance, lack of interest in the work, or misconduct appear to justify a change. Such a change will be possible only with the approval of the members of the student council and faculty adviser.

*Section 6.* Class representatives shall be elected within two weeks after the opening of each semester. The elective representative shall assume office immediately and hold same until the end of the semester or until replaced by a newly-elected representative.

*Section 7. (a)* All officers shall be limited to two semesters in any one office.

*(b)* Officers to be elected by the Associated Students shall be: student body president, vice-president, secretary, and treasurer.

*(c)* All candidates must be completing (or have completed) their first semester and be members of the Associated Students.

*(d)* All candidates must have a 1.0 grade average for the current semester.

*(e)* All nominations shall be by petition; the petitions shall be signed by student body card holders only. Candidates must have at least fifty (50) signatures of the Associated Students.

*(f)* Elections must take place three (3) weeks before the end of each semester.

*(g)* Date for the circulation of petitions shall be decided by the nomination and elections committee.

*(h)* All candidates for office must be approved by the dean, faculty adviser, and his major instructor.

*(i)* If a candidate is not approved, he shall be given a statement of the reason from the dean.

*Section 8.* Each student council member shall have one vote on the student council. In the absence of the regular representative his alternate may vote in his stead.

*Section 9.* All clubs and organizations formed by the students of Oakland Junior College, Laney Campus, and using college material, name, or funds shall come under the jurisdiction of the student council.

*Section 10.* Any club or organization drawing funds or materials from the association, involved in fund raising events, collecting dues, or tak-

ing part in activities sponsored in full or part by this association shall be considered an Associated Students' organization.

*Section 11.* Students shall obtain approval of new organization, including the constitutions of such organizations, from the constitution committee and the student council.

*Section 12.* Any club or organization of the Associated Students may cause its members to pay dues, subject to the approval of the student council. Such funds are to be collected and deposited in the treasury of the Associated Students and credited to the account of the organization or club. Funds may be withdrawn only with the permission of the appropriate faculty adviser and the club or organization.

#### **Article IV Elections Committee**

*Section 1.* The vice-president shall appoint an elections committee from members of the Student Council.

The vice-president shall be chairman of this committee and shall vote only in the case of a tie. The elections committee shall set up all regulations for the election in accordance with legislation and provisions of this constitution.

There shall be a minimum of four (4) members on this committee.

*Section 2.* Any vacancies occurring during a semester in the office of vice-president, secretary, or treasurer, shall be filled by a student elected to the office by members of the student council at a regular student council meeting. And be it further resolved that the student filling the vacancy must be a member of the student council at the time of the vacancy.

#### **Article V Recall Elections**

*Section 1.* All officers and members of the Council of the Associated Students of Oakland Junior College, Laney Campus, shall be subject to a recall election upon presentation to the Council of a petition signed by twenty-five (25) per cent of the A.S.O.J.C., Laney Campus, members.

The elections committee will be in charge of holding all recall elections.

#### **Article VI Committees**

*Section 1.* A standing committee chairman can be a member of the

student council or a member of the Associated Students. A standing committee chairman shall be appointed by the student council president and must be approved by the executive committee.

(a) *Assembly and Rally*—This committee shall be in charge of all rallies, assemblies and functions designed to build the morale of the association.

(b) *Social*—This committee shall arrange for dances, parties, etc., for the purpose of bringing together old and new students.

(c) *Publicity*—This committee shall assist in collecting copy for the school newspaper. It shall also arrange for any publicity for any school activity.

## **Article VII**

### **Duties of the Officers**

*Section 1.* The president shall call and conduct all meetings. He shall be ex-officio member of all committees. He shall not be allowed to make any motions nor vote except where his vote would alter the results.

*Section 2.* The vice-president shall preside in the absence of the president. He shall be distinct and separate from the parliamentarian.

*Section 3.* The secretary shall keep a permanent record of the proceedings of all student council and executive council meetings. The secretary will turn the student council minutes over to the faculty adviser to be edited and distributed to the offices and departments of the college, Laney Campus.

*Section 4.* The treasurer shall keep a record of the financial business of the Associated Students and shall give a financial report regarding receipts and expenditures for each month, as well as showing a balance retained.

## **Article VIII**

### **Legislative Power**

*Section 1.* All legislative power shall be vested in the Student Council.

*Section 2.* Any business of the Associated Students is to be done only after the approval of the Student Council and the faculty adviser.

*Section 3.* All expenditures and contracts involving Associated Students' funds shall be authorized by the Student Council and the faculty adviser.

*Section 4.* No student, group of students, or club may use the name of the college or the Associated Students in sponsoring any activity or in soliciting of any kind, without first obtaining written approval of

the Student Council, faculty adviser, and final approval by the the dean, Oakland Junior College, Laney Campus.

## **Article IX**

### **Finance**

*Section 1. Distribution of funds:* All funds allocated for the joint use of both the Laney Campus and the Merritt Campus will be made on the basis of an approved pro-rated budget with the approval of the O.J.C. Laney Student Council.

Actual custody of these funds is to be held by the secretary-treasurer as the representative of the Laney Campus.

The funds made to the Merritt Campus will be for the joint activities of both campuses: (1) athletics, (2) school newspaper, (3) joint entertainment, and (4) the contingency fund.

To facilitate the disbursement of specific funds the Laney Campus will forward its pro-rated share, and in one lump sum, as approved, to the Merritt Campus, on a date so specified by the dean of the Laney Campus.

*Section 2.* The balance of the Laney Campus Student Body funds, after pro-rated expenditures have been made, shall be retained at the secretary-treasurer, and with the endorsement by the dean of the Laney Campus where such funds will be budgeted and allotted within the limits of the budget, disbursement to be made by the Laney Campus Laney Campus.

Any non-budgeted funds for specific purposes will be made only when such an expenditure has had the approval of the Laney Campus Student Body Council, the Laney Campus secretary-treasurer, and the dean of the Laney Campus.

*Section 3.* The direct payment and disbursement of funds for any specific amount shall be made by check only. All checks shall bear the signature of the Laney Campus secretary-treasurer, and the dean of the Laney Campus.

## **Article X**

### **Executive Committee**

*Section 1.* The four elective officers plus one member appointed from the student council group by the president, and the faculty adviser shall constitute an Executive Committee.

*Section 2.* The president, with the advice of the Executive Committee, will appoint whatever additional committees are deemed necessary to conduct the affairs of the Laney Campus Student Body Association.

## **Article XI**

### **Quorum**

A majority shall constitute a quorum for the transaction of business in meetings of the Student Council and the Executive Committee of the Laney Campus.

## **Article XII**

### **Parliamentary Authority**

Robert's Rules of Order, Revised, shall govern the conduct of all meetings.

## **Article XIII**

### **Meetings**

*Section 1.* The Oakland Junior College, Laney Campus, Student Executive Committee, which is defined in Article X of these by-laws, shall meet at least once a week.

*Section 2.* The Student Council shall meet at least once every two weeks and/or at the call of the president, the faculty adviser, or by written request of one-fourth ( $\frac{1}{4}$ ) of the members of the Associated Students of the Laney Campus.

## **Article XIV**

### **Amendments**

*Section 1.* Proposed amendments to these rules of order shall be accepted from the floor of a regular or special meeting of the Laney Campus Student Council and printed copies shall be made available at the time. The president shall designate a special election to hold at the next meeting.

*Section 2.* All amendments to these rules of order shall require a two-thirds ( $\frac{2}{3}$ ) positive vote of those voting.

## **Article XV**

The rules and provisions in these by-laws and rules of order shall govern the organization in all cases to which they are applicable.

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