

Learning Assessment Committee
Agenda for Friday, January 12, 2007
1:00-2:15 pm in T-750

Members: Tracy Camp, Vina Cera, Cheli Fossum, Jackie Graves, Evelyn Lord, Ann McMurdo, David Mitchell, Mae Frances Moore, Karolyn van Putten, Louis Quindlen, Elñora Webb, Ed Wright

1. Confirm meeting dates for this semester:
Jan 12, Jan 26, Feb 9, Feb 23, Mar 9, Mar 23, Apr 13, Apr 27, May 11.
(Friday holidays are Feb 16, Apr 6, May 18. Spring break is April 2-6. Flex days are Jan 10, Feb 28, and Apr 26.)

2. Revisit Brown bag dates and topics –possible dates:
Wed Jan 24, Th Feb 8, Wed Feb 21, Th Mar 8, W Mar 21, Th Mar 29, Wed Apr 18, Th May 3, Wed May 16.

Last time, the suggestion (made by one or more committee members) was to have fewer and more focused brown bags.

Possible topics:

- Accreditation and SLOs
- How to Write SLOs (topic was not well-attended and previous brown bags, but maybe more people will be interested now that it's part of program review)
- Introduction to Rubrics
- Creating and using rubrics – maybe an ongoing study group?
- Possible methods of assessment
- Study group/support group for people trying assessment – sharing ideas and insights
- Introduction to institution-wide outcomes
- Discussion of institution-wide outcomes for Laney
- Other ideas?

3. Intensive self-training session for us (LAC) on assessing outcomes:
Saturday Jan. 20 or Saturday Jan. 27, 2:30-6 pm. Location ?
Potluck.

4. Training: What is needed? How do we reach everyone?

- How to write course SLOs
- Developing program SLOs (Question: many departments do not offer degrees. Should they still have program outcomes? The Chem department set program

outcomes for a certain series of classes that students would take IF there was a chemistry degree. Is this an acceptable approach?

- How to assess outcomes
- How to create rubrics

5. Overall plans – how do we get everyone to do this? (set and assess outcomes)
Require it and provide lots of assistance?

Where we want to be eventually:

- Student learning outcomes for every course at Laney
- Program outcomes set for every department
- Institutional outcomes developed. HOW??
- Alignment between course, program, and institutional outcomes
- Outcomes set for all student services areas
- Outcomes set for each administrative office, including deans, business office, etc.
- Assessment of outcomes in a regular cycle (Everyone!)
- Using results for improvement and recording/reporting on all assessment work being done. (Seems easiest if the reporting is just part of program review.)

We must make sure that the results of our assessments are actually used and that positive change comes from this approach! (Otherwise, it's going to be difficult to explain to people why we're doing this. Also, if it doesn't result in positive change, we're not doing it right.)

6. Thinking ahead:

Last semester, we asked Faculty Senate to get every department to write outcomes for one class. What next?

- See if it really happened. (Ask Deans for syllabi and check syllabi. Can also check SLOs on syllabi to see if they follow the format.)
- Ask each department to write outcomes for 4 courses each semester until all courses have SLOs? (What is a reasonable number?)
- Ask each department to assess one outcome this semester?
- Other ideas?