

**Learning Assessment Committee
Special Meeting
Agenda for Friday, April 20, 2007
1:00-2:30 pm in T-750**

I think we should cancel the April 27 meeting. Reasons:

- a. We will be worn out from the workshop we led the previous day and we will deserve a break.**
- b. There's now a (very useful looking) budget meeting/presentation scheduled for April 27 that conflicts with our meeting time.**

I propose meeting on May 4 or May 11 instead - whichever day has fewer conflicts. (May 11 is a regularly scheduled LAC meeting.)

Looking ahead, May 18 is a holiday, and May 25 is the last day of finals week!

Members: Tracy Camp, Vina Cera, Peter Crabtree, Cheli Fossum, Jackie Graves, Matt Kritscher, Evelyn Lord, Ann McMurdo, David Mitchell, Mae Frances Moore, Karolyn van Putten, Louis Quindlen, Elñora Webb, Ed Wright

1. (90 minutes) Plan April 26 workshop!!

Work out all of the details.

Can we all commit to participating/leading?

Work out the plan and the logistics.

What will we do? What do we need?

Make a list of handouts to provide

Breakout sessions – how many?

Present results of survey

Discuss

Choose a smaller list of outcomes

Work on re-wording

Possible activity (MFM's idea): Have instructors look over the list of possible outcomes and write the course numbers for courses they teach that include instruction in this outcome. We may want to construct a two-column response area next to each of the possible outcomes. One column could be labeled "course department and number" and the other column could be labeled "assessed" where instructors can check if they evaluate this instruction. After compiling this information, we can chart the outcomes and course alignment for following up on SLO production and assessment monitoring.