

**Learning Assessment Committee**  
**Agenda for Friday, September 18, 2009**  
**1:00-2:30 pm in T-750**

Members: Vina Cera, Cheli Fossum, Evelyn Lord, Ann McMurdo, Marco Menendez, David Mitchell, Connie Portero, Linda Sanford, Karolyn van Putten, Tina Vasconcellos, Elñora Webb, Wandra Williams, Kathy Williamson

1. **Meeting schedule for the semester:**

Sept 18, Oct 2, Oct 16, Oct 30, Nov 13,  
November 30 (Monday), 2:30-4:00 pm  
Dec 11

2. Have fewer committee meetings, more events

Workshops in F170 – Getting things done

Please commit to at least 2 of the 3 workshops – we'll need you to be there to help people.

Set aside Oct 2, Oct 30, Nov. 13 1:00 – 4:00 PM (Oct 16 was not available!)

TaskStream training Monday Sept 28, 4:00-5:30 pm or Thursday Oct 1 4:00-5:30 pm.

These times can be changed.

3. LAC Committee members contact their colleagues – where are you, what do you need, etc.

4. Plan workshops