

Learning Assessment Committee
Agenda for Friday, September 4, 2009
1:00-2:30 pm in T-750

Members: Vina Cera, Cheli Fossum, Evelyn Lord, Ann McMurdo, Marco Menendez, David Mitchell, Connie Portero, Linda Sanford, Karolyn van Putten, Tina Vasconcellos, Elñora Webb, Wandra Williams, Kathy Williamson

1. **Membership:** people who seldom attend have been notified – they were asked if they were interested in continuing and asked to attend more regularly.

2. **Meeting schedule for the semester:** Any possibility of meeting later on Fridays or on a different day? (I have a conflict, but I can skip parts of it.)
(The following schedule was coordinated with curriculum committee schedule.)

Sept 4

Sept 18

Oct 2

Oct 16

Oct 30

Nov 13

One meeting sometime between Nov. 23 and Dec. 2 (to compensate for Thanksgiving holiday) - Decide on day and time!

Dec 11

3. **Updates:**

- Wrap-up event June 2 and 3 was sparsely attended (15 attendees) but very appreciated by attendees. Pinar and I facilitated. Participants sat at computers and entered their assessment information into TaskStream. When they got stuck, we helped them.
- This experience convinced us (the facilitators) of the importance of this kind of activity – time set aside to sit and do the reporting with help available.
- As of June 30, 59% of courses and 19% of programs have SLOs.
- Only 7% of courses are undergoing any kind of assessment.
- Plans for remaining stipend money: no more stipends for SLOs – they should be done by now.
- No more SLO cluster leads (because no new money)
- There still is money for stipends – we will reserve it for assessment.
- Replacing the facilitator!

Money for stipends

Pay part-time instructors at 1.5× the rate of FT instructors

Rate for FT:

\$50 per rubric, max. 4 rubrics per person

\$75 for conducting assessment and reporting on it in TaskStream (if just one person is doing it).

For multi-section courses:

\$50 for each person conducting assessment and meeting with colleagues to discuss the results

\$100 for the person who also organizes the meetings and enters data into TaskStream.

4. **Plans for this year – refer to minutes from May 22, 2009**
 - I'd like to give more TaskStream trainings and schedule drop-in assessment/TaskStream help hours in F170.
 - What are the most important things to do this semester? (I can't do every great idea we come up with!)
 - What is important for administration to do?

Keep on our radar:

5. **Institutional Outcomes**
6. **GE Outcome Assessment**