

**Learning Assessment Committee Meeting,
Friday, March 23, 2007
1-2:30 pm in T-750**

Present: Vina Cera, Peter Crabtree, Cheli Fossum, Jackie Graves, Matt Kritscher, Ann McMurdo, Mae Frances Moore, Karolyn van Putten, Louis Quindlen
Guest: Abel Guillen, Peralta District Trustee

1. Trustee Guillen came from a Laney Senate event to meet us and listen in to our issues. We introduced ourselves and briefly informed him of our committee's activities. We also introduced the idea of District Outcomes to him.
2. Ann McMurdo distributed copies of the District Graduate Exit Survey. These forms are supposed to accompany graduate petitions, and will be a good source of assessment material of institutional outcomes from the graduating students' point of view, regarding satisfaction with academic quality, services, and other data.
- 3) We looked over the draft of the resolution requesting the development of an assessment plan for the PCCD. It was very well done and with a few suggestions, will be ready to present to the Senate on 4/17. Please see the copy in the minutes.
- 4) We confirmed the timeline we developed at the previous meeting regarding course and program SLOs, and outcome assessment. There was discussion about adopting degree/certificate gen ed outcomes in lieu of institutional ones. It was agreed that we should aim for faculty-developed ge outcomes to be completed by the end of Fall07. All courses should be able to map to some of these outcomes. We discussed how these ge outcomes could be assessed, reported and acted upon. We will finalize our timeline at the next meeting, so we can have a resolution ready for Faculty Senate adoption on 4/17. We will require that these outcomes be posted on dept. web sites.
- 5) The English Dept. reported that other English Depts. in the Dist. were of the opinion that all basic skills courses should have common SLOs. There is a general opinion that this is a reasonable position, especially in sequential and transfer courses, but timewise this presents a hurdle for us, as we are ahead in our process. Since there is no specific mandate that we know of, and since Dist-wide CORs differ in their content, we feel that we will continue with our current process. Curriculum cte. members were delegated to approach their Chair, to bring the matter up at CIPD for discussion, and a written policy resolution.
6. The latter part of the meeting was spent discussing the content and formatting of a survey going out to faculty, asking them to check which listed areas they thought most important for Laney College students. The results will be used to inform our Prof. Dev. Day workshop on 4/26. Cheli had prepared a draft taking samples from Laney's Gen Ed

areas and other colleges' examples. The survey will be both online and on paper. It will also be finished to distribute to Chairs at the upcoming Thurs. meeting, 3/29. A final draft will be included in the minutes.

7. We need to plan the structuring of the 4/26 event at our next meeting. Our aim is to have a draft of ge outcomes by the end of that day.

8. The idea of a workshop on assessment for the Board was introduced and favorably accepted. The ACCJC frequently does give workshops on the role of the Board and what its standards need to be, and it was decided that the proposal should come from the DAS. Karolyn will take that idea to the DAS for follow through.

9. We closed the meeting with agreements to both look over the survey and timelines and give feedback to the co-chair.

Regarding our planning the design for a permanent area in our COR for SLOs, we were advised to check the LA Valley College site. They've got forms in place that link to SLOs, with sign-offs for dept. chairs, deans.