

Learning Assessment Committee
Friday, Dec. 11, 2009
1:00-2:30pm, T-750

Members Present: Vina Cera, Cheli Fossum, Evelyn Lord, Ann McMurdo, David Mitchell, Newin Orante, Kathy Williamson

1. Meeting/Workshop Schedule for Spring semester:

Many Fridays fall on holidays, and we've decided to give more meeting times to workshops. The first regular meeting will begin on Jan. 22, followed by Feb. 26, Mar. 12, 26, Apr. 23, May 21.

Workshops will be scheduled in between, as well as activities during Professional Days.

There'll be some wrap-up work sessions first week in June (possibly 2?) after Spring semester is over.

2. Assessment Planning Retreat:

The retreat will be held on Thursday, Dec. 17, from 8:30 – 11:30 am off campus. The retreat will be mainly for Laney administration, LAC co-chairs, Faculty Senate president, and any LAC members that can make it are also urged to attend. Experience and input at the last WASC retreat informed us that many assessment activities required the cooperation and participation of administrators. It is hoped that including them in any action plans developed will help in achieving our assessment goals.

3. Student Services Report:

Newin Orante has made great progress in getting Student Services organized and focused on assessment. He's gathered all work done to date for archiving and

documentation. He's turned in several reports to the chair for LAC archives.

Meetings and trainings have been held to help participants understand and practice the process. All areas now have a set of SLOs, though these need to be further refined. Newin is aiming to have an action plan in place by the end of January, and 30-40% of SLOs moving through a cycle for the March report.

A Task Force has been created, representing all areas of Student Services. It is hoped they will take the lead in getting the work done. Since LAC's Services rep's job has been cut, it was suggested that one of the coaches could replace her position. It was also suggested that some monetary incentive be shared from the small pot we have left over from last year's budget.

There was some discussion of surveys, but Newin was of the opinion that in order not to skew results, overarching SLOs had to be developed that referred to all areas of Student Services. In the past, surveys were given to all graduating students, but these are no longer carried out, since there's currently no district/college research staff. There is however a college satisfaction/engagement survey done yearly, and this might be a vehicle to survey culture across the campus, that could tie into Student Services SLO assessment.

4. Review of College Mission Draft:

Dean Linda Sanford who's leading the Mission Statement re-write, asked for input from the LAC committee, on which of the final two drafts we preferred. After some discussion, it was decided to go with Draft #2.

