

Learning Assessment Committee
Friday, Jan. 22, 2010
1:00-2:30pm, T-750

Members Present: Vina Cera, Cheli Fossum, Mildred Lewis, Ann McMurdo, Marco Menendez, Linda Sanford, Karolyn van Putten, Eileen White

1. Meeting Schedule for Spring/10 semester:

Many Fridays fall on holidays, and we've decided to give more meeting times to workshops. Workshops will be scheduled in between, as well as activities during Professional Days. Scheduled to date:

Feb. 19 – Workshop in F170

Feb. 26 – Regular meeting

Since March 25 is a Prof. Dev. Day, there will probably be a workshop then, which would cancel our regular March 26 meeting.

We will have only one meeting in months of April and May – April 30 and May 21. We will set up one or two workshops during those months, and will decide on the dates later. Some wrap-up work sessions will be held the first week in June (possibly 1st and 2nd) after Spring semester is over.

2. Reports on Assessment Planning Sessions:

Regular 'assessment hours' were suggested to encourage the institutionalizing of assessment. The idea is to get momentum going with discussions, presenting, sharing and recognition of accomplishments in the arena of Program assessment. They'd be held once a month at noon on Tuesdays, in T450, with food and drink, and an effort made to get a lot of faculty and Student Services to show up. Depts. like Biology and Math, who are further along in the

process could start out by sharing their experiences, and so inspire others to follow. Deans were asked to recommend one or two depts from their division. Divisions one and three will collaborate on a Science model.

3. The Chair presented the committee with a draft report of the assessment of SLOs and improvement plans for the Laney EMP. It's construction was based on the ACCJC rubric for SLOs, and a planning template depicting how we were going to reach the required level by 2012.

We are planning to preface the document with a concise paragraph, outlining Laney's efforts to date.

In general, it was thought that it would read best by pairing each of the standard proficiencies with our status and plans. We decided it was prudent to be cautious in our approach to activities, understanding that we should be focused and realistic in our commitments. Since there will be a month before the next formal meeting, the Chair will update the draft to include our discussion, email it and expect our critiques so adjustments can be made in time for the EMP deadline.

4. The meeting ended with discussion of TaskStream - its capabilities, and when and for whom we should hold further workshops.