

LEARNING ASSESSMENT REMINDERS

DECEMBER 2007

Thanks for your hard work this semester! We will report on successful departmental assessment accomplishments next semester.

SLOs

- Submit all SLOs your department has developed so far to mfossum@peralta.edu
- Write SLOs for your remaining courses
- Include SLOs in course syllabi

Program Outcomes

- Meet with your department to develop outcomes for any degrees or certificates you offer. Deadline: beginning of Spring 08.
- Post program outcomes on the department website.

Assessment of Outcomes

- Each department should assess two outcomes in one course by the end of Fall 2007.
- Report on the results by February 1, 2008.
- Submit copies of your “assessment tools” with your results.
- Make a plan to assess more outcomes in more courses during Spring 2008.

Forms and directions for filling them out are available at:

<http://www.laney.peralta.edu/SLOforms>

Other useful information can be found at:

<http://www.laney.peralta.edu/learningassessment>

and

<http://www.laney.peralta.edu/SLOs>

Assistance is available! Contact Cheli Fossum at 464-3272 or mfossum@peralta.edu

Upcoming Outcomes and Assessment Workshops Spring 2008

- **Tuesday Jan. 15 in the afternoon: Writing Your Program Outcomes workshop** for Vocational departments (and possibly any department). Please contact mfoosum@peralta.edu or lquindlen@peralta.edu to sign up.
- **Wed. Jan 16 from 2-4 pm in A239: “How to Assess Your SLOs” workshop**
- **Wed. Jan 16 from 6-7:30 pm in A239: “SLOs for Beginners” workshop**
This is scheduled at night so that instructors who teach at night will be able to attend. Any faculty members who are unfamiliar with SLOs should attend this meeting, especially part-timers.