

Timeline for Outcomes and Assessment Tasks

Academic/Vocational Departments

Course SLOs:

- By beginning of Spring 2007, develop a set of SLOs for one core course and include these SLOs in syllabi for all sections of that course.
- By the beginning of Fall 2007, SLOs for at least eight courses should be developed and should appear in Fall 2007 syllabi for each course. If a department offers eight or fewer courses total, SLOs for all of these courses should be developed.
- Beginning Fall 2007, all new courses and course revisions that go through the curriculum committee will be required to include SLOs as an addendum.
- By the beginning of Spring 2008, SLOs for at least twenty courses should be developed and should appear in Spring 2008 syllabi for each course. If a department offers fewer than twenty courses total, SLOs for all of these courses should be developed.
- By the beginning of Fall 2008, all course-level SLOs should be completed, and the SLOs should appear on departmental websites.

Program SLOs:

- Beginning of Fall 2007 to mid-Fall 2007 - Departments develop program SLOs and outcomes for degrees and certificates they offer. The goal will be for all program/certificate outcomes to be complete by the end of Fall 2007. The Learning Assessment Committee will offer guidance and support for this process through holding workshops/brainstorming sessions during professional development days.
- All departments should post their completed program outcomes on their department web pages by the end of Fall 2007.

Assessment of outcomes:

- For Fall 2007, all departments should assess two course-level outcomes for all sections of one of their core courses. Departments should collect information before the end of the Fall 2007 semester, discuss the results, and decide on a plan for improvement to be implemented Spring 2008.
- Spring 2008 – departments should assess one or two program outcomes and a few more course-level outcomes. By the end of the semester, departments should collect assessment data, reflect on the results, and use results to make modifications/improvements (this will be an integral part of the continuous up-date of their program reviews).
- Departments should report on their assessments, results, and improvements made using a reporting template. (Starting end of Fall 2007 or Spring 2008 and updated yearly.) This template will be a key element in program review.
- This process should be cyclical. In the following semesters, more program and course outcomes should be assessed, discussed, and improvement plans should be made and implemented.
- Program review for 2009 should include evidence of the department's progress in the assessment cycle.
- The assessment reports should be available online.

General Education Outcomes:

- Faculty will be asked to participate in developing General Education outcomes during Spring 2007, to be completed definitely by the end of Fall 2007.
- Course outcomes in the GE programs will be checked for alignment with the GE outcomes. (Spring 2007-Fall 2007)
- Plan the assessment of the GE outcomes using course-embedded assessment. (Fall 2007) For each GE outcome, a selection of instructors will choose an assignment to assess that demonstrates that outcome. Each instructor will evaluate the assignment using a grading rubric, and collect and report on the results. The department might be asked to discuss the results and submit a simple composite report. The results will be aggregated, and a general education assessment subcommittee (for example) could evaluate the results and make recommendations. (The assessment may start Spring 2008.)
- The assessment of GE outcomes can be supplemented with surveys of students or other assessment techniques.

Student Services Units, Library, Administrative Offices (Deans, Vice President, President, Business Office), Physical Resources, Technology Resources:

- Develop program/unit/office outcomes (whichever is applicable) by mid-Fall 2007.
- Post these outcomes on appropriate college websites. (DSPS outcomes on DSPS website, library outcomes on library website, etc.)
- Assess 2 outcomes by the end of Fall 2007.
- Part of the assessment must involve a survey of their users.
- Review and reflect on the results, and implement changes by Spring 2008.
- During Spring 2008, assess more outcomes. Reflect on the results at the end of the semester, and implement changes by Fall 2008.
- Repeat. (Forever!)

Timeline for Outcomes and Assessment Tasks

Academic/Vocational Departments	
Beginning of Spring 2007	<ul style="list-style-type: none"> - Each department develop a set of SLOs for one core course and include SLOs on syllabi for each section of that course.
During Spring 2007	<ul style="list-style-type: none"> - Develop more course SLOs - Participate in developing general education outcomes for Laney College - Check GE courses for alignment with GE outcomes.
Beginning of Fall 2007	<ul style="list-style-type: none"> - SLOs for eight different courses in each department should be developed and should appear on Fall 2007 syllabi (for all sections of the eight different courses). - If a department offers eight or fewer courses total, SLOs for all of these courses should be developed. - Beginning Fall 2007, all new courses and course revisions that go through the curriculum committee will be required to include SLOs as an addendum.
During Fall 2007	<ul style="list-style-type: none"> - Work on Accreditation Self-Study Report - Departments develop program SLOs and outcomes for degrees and certificates they offer. The goal will be for all program/certificate outcomes to be complete by the end of Fall 2007. The Learning Assessment Committee will offer guidance and support for this process through holding workshops/brainstorming sessions during professional development days. - All departments should assess two course-level outcomes for all sections of one of their core courses. Departments should collect information before the end of the Fall 2007 semester, discuss the results, and decide on a plan for improvement to be implemented Spring 2008. - Check GE courses for alignment with GE outcomes. - Plan the assessment of the GE outcomes using course-embedded assessment. (Fall 2007) For each GE outcome, a selection of instructors will choose an assignment to assess that demonstrates that outcome. Each instructor will evaluate the assignment using a grading rubric, and collect and report on the results. The department might be asked to discuss the results and submit a simple composite report. The results will be aggregated, and a general education assessment subcommittee (for example) could evaluate the results and make recommendations. (The assessment may start Spring 2008.) - The assessment of GE outcomes can be supplemented with surveys of students or other assessment techniques.

By the end of Fall 2007	- All departments should post their completed program outcomes on their department web pages.
Beginning of Spring 2008	- SLOs for at least twenty courses in each department should be developed and should appear in Spring 2008 syllabi for each course. If a department offers fewer than twenty courses total, SLOs for all of these courses should be developed. - Implement the improvement plan for the course-level outcomes that were assessed in Fall 2007.
During Spring 2008	- Work on Accreditation Self-Study Report - Departments should assess one or two program outcomes and a few more course-level outcomes. By the end of the semester, departments should collect assessment data, reflect on the results, and use results to make modifications/improvements (this will be an integral part of the continuous up-date of their program reviews). - Departments should report on their assessments, results, and improvements made using a reporting template. (Starting end of Fall 2007 or Spring 2008 and updated yearly.) This template will be a key element in program review. - The assessment reports should be available online. - Continue working on assessment of GE outcomes.
Beginning of Fall 2008	- All course-level SLOs should be completed, and the SLOs should appear on departmental websites.
During Fall 2008	- Submit Accreditation Self-Study Report to ACCJC - More program and course outcomes should be assessed, discussed, and improvement plans should be made and implemented. This process should happen every semester.
Spring 2009	- Accreditation Team Visit - More program and course outcomes should be assessed, discussed, and improvement plans should be made and implemented. This process should happen every semester. - Program review for 2009 should include evidence of the department's progress in the assessment cycle.

Timeline for Outcomes and Assessment Tasks

Student Services Units, Library, Administrative Offices (Deans, Vice President, President, Business Office), Physical Resources, Technology Resources:	
By mid-Fall 2007	<ul style="list-style-type: none"> - Work on Accreditation Self-Study Report - Develop program/unit/office outcomes (whichever is applicable) - Post these outcomes on appropriate college websites. (DSPS outcomes on DSPS website, library outcomes on library website, etc.)
By the end of Fall 2007	<ul style="list-style-type: none"> - Assess 2 outcomes by the end of Fall 2007. - <i>Part of the assessment must involve a survey of their users.</i> - Review and reflect on the results, and implement changes by Spring 2008.
Spring 2008	<ul style="list-style-type: none"> - Work on Accreditation Self-Study Report - Implement changes based on the results of assessments. - Assess more outcomes. Reflect on the results at the end of the semester, and implement changes by Fall 2008. - Report on the assessments, results, and improvements made using a reporting template. (Starting Spring 2008 and updated yearly.) - The assessment reports should be available online.
Fall 2008	<ul style="list-style-type: none"> - Submit Accreditation Self-Study Report to ACCJC - Repeat this cycle every semester: - Assess a couple of outcomes, reflect on the results, implement changes, and report on the cycle.
Spring 2009	<ul style="list-style-type: none"> - Accreditation Team Visit - Repeat this cycle every semester: - Assess a couple of outcomes, reflect on the results, implement changes, and report on the cycle.