**Laney College Learning Assessment Committee Agenda**

**October 6, 2017**

**11:00am-12:30pm, T-750**

**LAC Membership 2017/18**

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| English | Ian Latta |  | Visual and Performing Arts | Fan Lee Warren (Art) |
| ESOL | David Mitchell | At-Large (3) | Heather Sisneros (Kines), Rebecca Bailey (Sci/Biol), Anna Cortesio (ESOL) |
| Math | *vacant* |
| CTE (2) | Vina Cera, *vacant* |
| Business | *vacant* |
| Counseling/Library | Yiping Wang (Library) | VP of Student Services or designee | Cassandra Upshaw |
| Science/KASH | Cheli Fossum (Sci/Chem) | VP of Instruction or designee | Dean Julie Kirgis |
| Humanities/SocSci | Felipe Wilson (SocSci) | Student Representative | *Vacant* |

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| **ITEM** | | **DESCRIPTION** | **Time** | **TODAY'S ACTION(S)** |
|  | Sign-in | Present: Ian Latta, David Mitchell, Vina Cera, Cheli Fossum, Heather Sisneros, Rebecca Bailey, Anna Cortesio Fan Lee Warren  Absent: Cassandra Upshaw, Dean Julie Kirgis(away at Leadership Conference)  Visiting: David Ross-Math, Michael Mejia-Photography |  |  |
|  | Public Comment | Introductions:  New members🡪Felipe Wilson-Humanities/SocSci, Laura Bloom-Student of ASLC | 11:00-11:05 |  |
|  | Approval of Minutes/Meeting notes | From 9.15.17 | 11:05-11:10 | First: Vina Cera, Second: Ian Latta  2 abstain --passes |
|  | Brief items | * CTEAC does not want to eliminate CTE ILO * Vina confirms this as CTEAC met Thur 10.5.17 and agreed that that they did not want it taken out * Took charge/membership changes to senate as informational * Need a volunteer(s) to convert Moodle assessment class to Canvas * Anna Cortesio and YiPing volunteer to work together to put Scott Godfrey’s Moodle Work on Canvas * Sign up to help with camps/trainings—calendar development for training days-TBD * Old data will be transferred from Taskstream-Classified staff person has been identified at Laney and will train with District IT | 11:10-11:15 | TO DO:  Connect with Anna and Yi Ping to develop timeframes |
|  | Dean’s Report | * Dean Kirgis is away at Leadership conference |  |  |
|  | Student Services Report | * Cassandra Upshaw had previous engagement |  |  |
|  | Meta Assessment Module Training | * MAIN-# of students on roster---possible identify students actively participating-But assessing later on in semester and could probably base off of last census * CO-CONTRIBUTOR-how recognize part timer to get stipend? * ASSESSMENT METHODS/TOOLS-they are still fixing “Attachments” to bottom of page * -Laura comment on Assessment Methods/Tools— * SIDEBAR—our job is to also give feedback to refine META. Faculty survey? * More success criteria box if more than one method clicked * ASSESSMENT RESULTS- * DUAL ENROLLMENt as a devliery method * In TRANING NOTES: will be able to disaggregate data * Type 2 summarize actions can say n/a if necessary * ACTION PLAN * Next assessment dates aren’t available and must use keyboard arrows * Main page: MATH COURSE VERISON IS BACKWARDS * ESL main page not saving, had to click disregard in some instances * Create faculty feedback survey for META * Assessment methods/tools—would not go green until “exam” was clicked for MEDIA * ASSESSMNET METHODS/TOOLS-may need verbage for success criteria * ASSESSMENT METHODS/TOOLS- * Include link to online survey in attachments? * Is success criteria a mandatory item * ASSESSMENT RESULTS- * Dual enrollment as delivery method * BIO—for YiPing not letting save and has to disregard * Need to know how reports look, generating something that could print * Second level assessment results tab summarize trends * How well are students mastering skills needs ??? * If combined a/b section, how do you separate data if they don’t normally do that * Will cloning go live for both Curriculum and Assessment at same time? | 11:15-12:30 | NAMING CONVENTION!!!!! |
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