**Laney College Learning Assessment Committee Agenda**

**October 6, 2017**

**11:00am-12:30pm, T-750**

**LAC Membership 2017/18**

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| --- | --- | --- | --- | --- |
| English | Ian Latta |  | Visual and Performing Arts | Fan Lee Warren (Art) |
| ESOL | David Mitchell | At-Large (3) | Heather Sisneros (Kines), Rebecca Bailey (Sci/Biol), Anna Cortesio (ESOL) |
| Math | *vacant* |
| CTE (2) | Vina Cera, *vacant* |
| Business | *vacant* |
| Counseling/Library | Yiping Wang (Library) | VP of Student Services or designee | Cassandra Upshaw |
| Science/KASH | Cheli Fossum (Sci/Chem) | VP of Instruction or designee | Dean Julie Kirgis |
| Humanities/SocSci | Felipe Wilson (SocSci) | Student Representative | *Vacant* |

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|  **ITEM** | **DESCRIPTION** | **Time** | **TODAY'S ACTION(S)** |
|  | Sign-in | Present: Ian Latta, David Mitchell, Vina Cera, Cheli Fossum, Heather Sisneros, Rebecca Bailey, Anna Cortesio Fan Lee WarrenAbsent: Cassandra Upshaw, Dean Julie Kirgis(away at Leadership Conference)Visiting: David Ross-Math, Michael Mejia-Photography |  |  |
|  | Public Comment | Introductions: New members🡪Felipe Wilson-Humanities/SocSci, Laura Bloom-Student of ASLC | 11:00-11:05 |  |
|  | Approval of Minutes/Meeting notes | From 9.15.17 | 11:05-11:10 | First: Vina Cera, Second: Ian Latta2 abstain --passes |
|  | Brief items | * CTEAC does not want to eliminate CTE ILO
* Vina confirms this as CTEAC met Thur 10.5.17 and agreed that that they did not want it taken out
* Took charge/membership changes to senate as informational
* Need a volunteer(s) to convert Moodle assessment class to Canvas
* Anna Cortesio and YiPing volunteer to work together to put Scott Godfrey’s Moodle Work on Canvas
* Sign up to help with camps/trainings—calendar development for training days-TBD
* Old data will be transferred from Taskstream-Classified staff person has been identified at Laney and will train with District IT
 | 11:10-11:15 | TO DO: Connect with Anna and Yi Ping to develop timeframes |
|  | Dean’s Report | * Dean Kirgis is away at Leadership conference
 |  |  |
|  | Student Services Report | * Cassandra Upshaw had previous engagement
 |  |  |
|  | Meta Assessment Module Training | * MAIN-# of students on roster---possible identify students actively participating-But assessing later on in semester and could probably base off of last census
* CO-CONTRIBUTOR-how recognize part timer to get stipend?
* ASSESSMENT METHODS/TOOLS-they are still fixing “Attachments” to bottom of page
* -Laura comment on Assessment Methods/Tools—
* SIDEBAR—our job is to also give feedback to refine META. Faculty survey?
* More success criteria box if more than one method clicked
* ASSESSMENT RESULTS-
* DUAL ENROLLMENt as a devliery method
* In TRANING NOTES: will be able to disaggregate data
* Type 2 summarize actions can say n/a if necessary
* ACTION PLAN
* Next assessment dates aren’t available and must use keyboard arrows
* Main page: MATH COURSE VERISON IS BACKWARDS
* ESL main page not saving, had to click disregard in some instances
* Create faculty feedback survey for META
* Assessment methods/tools—would not go green until “exam” was clicked for MEDIA
* ASSESSMNET METHODS/TOOLS-may need verbage for success criteria
* ASSESSMENT METHODS/TOOLS-
* Include link to online survey in attachments?
* Is success criteria a mandatory item
* ASSESSMENT RESULTS-
* Dual enrollment as delivery method
* BIO—for YiPing not letting save and has to disregard
* Need to know how reports look, generating something that could print
* Second level assessment results tab summarize trends
* How well are students mastering skills needs ???
* If combined a/b section, how do you separate data if they don’t normally do that
* Will cloning go live for both Curriculum and Assessment at same time?
 | 11:15-12:30 | NAMING CONVENTION!!!!! |
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