**Laney College Learning Assessment Committee Agenda**

**September 2, 2016 - MINUTES**

**11:00am-12:30pm, T-750**

**LAC Membership 2016/17**

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| --- | --- | --- | --- | --- |
| English | Ian Latta |  | At-Large | Rebecca Bailey (Science) |
| ESOL | David Mitchell | Heather Sisneros (Kines) |
| Math | Christine Will | *vacant* |
| CTE | Vina Cera | Fan Warren |
| Library | Reggie Constant | VP of Student Services or designee | Cassandra Upshaw |
| Counseling | Terrance Greene | VP of Instruction or designee | Dean Chuen Chan |
| Business/Science | Cheli Fossum (Science) | Student Representative | *Vacant* |
| Humanities/SocSci/Kinesiology | Scott Godfrey (Hum/SocSci) |  |  |

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| **ITEM** | | **DESCRIPTION** | **Time** | **TODAY'S ACTION(S)** |
|  | Sign-in | Present: Ian Latta, David Mitchell, Vina Cera, Cheli Fossum, Scott Godfrey, Rebecca Bailey, Heather Sisneros, Cassandra Upshaw  Absent: Christine Will, Reggie Constant, Terrance Greene, Dean Chuen Chan |  |  |
|  | Public Comment | None |  |  |
|  | Approval of Minutes/Meeting notes | From 5/6/16 |  | tabled |
|  | Disaggregation of Data | -What is the college process to decide what we want to disaggregate?  -Invite Administration to come to LAC meeting to discuss it. |  | -Invite administration to meeting to discuss what data we are going to disaggregate. |
|  | PT Stipends for assessment work | -Senate resolution re: assessment duties and compensation for assessment in contract – possibly on next Senate agenda.  -PT stipends: requesting $30,000 again?  -Need to find an easier way to pay |  |  |
|  | Follow Up Report/SLOs in Syllabi Project | -Syllabi project is under purview of the Office on Instruction  -Need correct messaging across the college along with support to do this.  -Not experiencing foundational support to accomplish this task. |  |  |
|  | PLO assessment | -Upcoming workshops, Science degree example |  |  |
|  | Moodle Project presentation – Scott Godfrey | -Scott Godfrey has created a Moodle Website designed as a “class” for instructors to take and learn about all aspects of assessment  -all members participated in testing and giving feedback of the Moodle website.  -This could be a great teaching tool for instructors as a self-paced class with modules being about 20 minutes long to go through |  | -Scott received feedback and ideas for the website.  -Scott will continue to develop and finalize the Moodle website |
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