**Laney College Learning Assessment Committee Agenda**

**November 15, 2019**

**11:00am-12:30pm, T-750**

**LAC Membership 2019/20**

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| English | *vacant* |  | Visual and Performing Arts | *vacant* |
| ESOL | Anna Cortesio | At-Large (3) | Heather Sisneros (Kines), Rebecca Bailey (Sci/Biol), *vacant* |
| Math | David Ross |
| CTE (2) | Vina Cera, Louis Quindlen |
| Business | *vacant* |
| Counseling/Library | Yi Ping Wang (Library) | VP of Student Services or designee | Cynthia Alvarado |
| Science/KASH | Cheli Fossum (Sci/Chem) | VP of Instruction or designee | VPI Rudy Besikof |
| Humanities/SocSci | Felipe Wilson (SocSci) | Student Representative | Emilio Cruz |

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|  **ITEM** | **DESCRIPTION** | **Time** | **TODAY'S ACTION(S)** |
|  | Sign-in/Introductions |  |  |  |
|  | Public Comment |  | 11:00-11:05 |  |
|  | Approval of Minutes/Meeting notes | From 11.1.19 | 11:05-11:10 |  |
|  | Brief items | Update on services assessment, last meeting of the semester will be a work session for accreditation ISER, CPR/APR chairs given “last minute” assessment help schedule  | 11:10-11:20 |  |
|  | ILO #4 | Updates from members on recruiting for ILO (anything not covered in previous minutes) | 11:20-11:35 |  |
|  | ILO general stuff | Start working on the future of ILO assessment:* Which ILO next two years? CTE? Combo of CTE and one other? Are we ready to make that decision now?
* Creating common rubrics and surveys for ILOs, what will our process be? Maybe members volunteer do some background work (including looking at past committee work) for a particular ILO and come to committee with a draft in spring, then committee works from there? (surveys would be based on common rubric)
* Perhaps instructional areas focus on a single ILO, but clubs/events/PD/etc. can use whichever survey they need for any ILO (continuous data collection)
 | 11:35-12:30 |  |
|  |
| **LAC Goals 18-19 (items in red are addressed on this agenda)** |
| 1. Design and customize focused trainings for departments/areas, especially those in Comprehensive Program Review. (BIOL, BUS+, CHEM+, COSM, DANCE, MUSIC, THART, CULIN, ECT, EET) 2. Balance work on META with work on the many other aspects of assessment. 3. Improve administrative support. 4. Formulate clear plan for ILO assessment. 5. Recruit new members for full representation.6*.* Clarify roles and support full engagement of committee members.7. Integration of assessment work into college governance. |