**Laney College Learning Assessment Committee Agenda**

**February 7, 2020**

**11:00am-12:30pm, T-750**

**LAC Membership 2019/20**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| English | *vacant* |  | Visual and Performing Arts | *vacant* |
| ESOL | *vacant* | At-Large (3) | Heather Sisneros (Kines), Rebecca Bailey (Sci/Biol),  *vacant* |
| Math | David Ross |
| CTE (2) | Vina Cera, Louis Quindlen |
| Business | *vacant* |
| Counseling/Library | Yi Ping Wang (Library) | VP of Student Services or designee | Cynthia Alvarado |
| Science/KASH | Cheli Fossum (Sci/Chem) | VP of Instruction or designee | VPI Rudy Besikof |
| Humanities/SocSci | Felipe Wilson (SocSci) | Student Representative | Emilio Cruz |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ITEM** | | **DESCRIPTION** | **Time** | **TODAY'S ACTION(S)** |
|  | Sign-in/Introductions |  |  |  |
|  | Public Comment |  | 11:00-11:05 |  |
|  | Approval of Minutes/Meeting notes | From 12.6.20 | 11:05-11:10 |  |
|  | Brief items | Feedback on Meta from Chemistry department, Rudy on accreditation | 11:10-11:15 |  |
|  | CPR update | Departments in CPR Fall 2019, assessment validation (see CPR assessment summary doc)  Intent is to have Improvement Plans for all departments not validated. Coordinators will follow up with departments that still need plans or have other concerns | 11:15-11:25 |  |
|  | Recommendation | Draft:  **In order to promote faculty and classified staff autonomy and sustainability of completing assessment work, the Learning Assessment Committee has established the following guidelines, which are intended to encourage employees to take ownership of their department’s/unit’s work**  **1. Emphasize using available training materials as a first step**   **2. Encourage folks to contact their LAC representative with intermediate/advanced questions about assessment**   **3. Encourage asking Assessment Coordinator(s) intermediate/advanced questions about assessment, reports (APR, CPR, assessment plans, etc.), or to hold departmental trainings on intermediate/advanced topics** | 11:25-11:30 |  |
|  | ILO rubrics | ILO 1  <https://laney.edu/assessment/rubrics-for-assessing-ilo-1/>  ILO 2  <https://thinkingatlaney.wordpress.com>  ILO 3  ?  ILO 4  Current common rubric and surveys  (add supports current ideas)  ILO 5  ? | 11:30-12:30 |  |
|  | | | | |
| **LAC Goals 18-19 (items in red are addressed on this agenda)** | | | | |
| 1. Design and customize focused trainings for departments/areas, especially those in Comprehensive Program Review. (BIOL, BUS+, CHEM+, COSM, DANCE, MUSIC, THART, CULIN, ECT, EET)  2. Balance work on META with work on the many other aspects of assessment.  3. Improve administrative support.  4. Formulate clear plan for ILO assessment.  5. Recruit new members for full representation.  6*.* Clarify roles and support full engagement of committee members.  7. Integration of assessment work into college governance. | | | | |