

## Comprehensive Program Review Questions – Assessment

See end of doc for APR assessment question

### INSTRUCTIONAL

Student Learning Outcomes (SLOs) and Program Learning Outcomes (PLOs) are specific, measurable statements of knowledge, skills, abilities, or attitudes students should be able to demonstrate when they complete a course or program. Assessment of SLOs and PLOs should lead to action plans that, when implemented, are intended to lead to continued quality improvement in courses and programs.

1. **Planning:** If you have not created an assessment plan, click on the link to download the template. Fill it out according to the instructions in the template and upload it to this program review. If you have already turned in an assessment plan with a previous Program Review, do your assessments listed above show that you have been following the plan? Please explain any changes to the plan that may have occurred, such as changes in SLOs/PLOs
2. **Process:** Best practices for assessment include planning, collaboration, and designating department leads for specific courses or tasks. Describe how your department works together on assessment and any improvements you plan to make to your process.
3. **Results and Action Plans (SLOs):** What were the most important things your department learned from assessment of SLOs? If implementation of your action plans resulted in better student learning and/or changes in curriculum, briefly explain.
4. **Results and Action Plans (PLOs):** What were the most important things your department learned from assessment of PLOs? If implementation of your action plans resulted in better student learning and/or changes in curriculum, briefly explain.
5. **College Level Participation (multidisciplinary programs):** If your department is included in a multidisciplinary program, describe your participation in the assessment of that program. Explain what you learned from the assessment of the program that was applicable to your own discipline.
6. **College Level Participation (ILOs):** Describe your department's participation in the assessment of Institutional Learning Outcomes (ILOs). Examples include completion of mapping SLOs/PLOs to ILOs, participation in campus ILO surveys, and/or use of the ILO common rubrics.
7. **Support:** What support does your department need from administrators, assessment coordinators and/or Laney's Learning Assessment Committee (LAC) to continue to make progress in assessment of outcomes and implementation of action plans? Check all that apply:
  - Help with creating an assessment plan
  - Help with strategizing how to make assessment work for your department
  - Training on how to input data in META
  - More full time faculty to help with assessment work
  - Funding to support part time faculty assessment work
  - Other

## **ADMINISTRATIVE UNITS**

Administrative Unit Outcomes (AUOs) are specific, measurable statements concerning the fundamental functions of the unit, and the resulting services provided to clients. Assessment of AUOs should lead to action plans that, when implemented, are intended to lead to continued quality improvement in the services provided.

1. Planning: Indicate your unit's assessment plan below, by stating your unit's AUOs (up to three) and when you plan to assess them:
2. Process: *Best practices for assessment include aligning your AUOs to the college mission and ILOs, planning, collaboration, and designating unit leads for specific tasks.*

How well does your unit collaborate on assessment, rate 1 – 5 (5 being the ideal)

How frequently does your unit meet to discuss assessment <dropdown with: at least monthly, each semester, annually, other w/textbox>

If any improvements are needed to your assessment process, please describe.

3. Use of Assessment Results and Action Plans: What were the most important things your unit learned from assessment of AUOs? If implementation of your action plans resulted in improved outcomes and/or changes in process, briefly explain. How has assessment informed planning and goal setting in your unit?
4. Support: What support does your unit need from administrators and assessment coordinators to continue to make progress in assessment of outcomes and implementation of action plans? Check all that apply:
  - Help with creating an assessment plan
  - Help with strategizing how to make assessment work for your unit
  - Overall understanding of assessment
  - Training on how to input data in META
  - Other

## **SERVICE UNITS**

Service Area Outcomes (SAOs) are specific, measurable statements concerning the fundamental functions of the unit, and the resulting services provided to clients. Your unit may also have Student Learning Outcomes (SLOs), which are specific, measurable statements of knowledge, skills, abilities, or attitudes students should be able to demonstrate when they receive services. Assessment of SAOs and SLOs should lead to action plans that, when implemented, are intended to lead to continued quality improvement in the services provided.

1. **Planning:** Indicate your unit's assessment plan below, by stating your unit's SAOs/SLOs (up to three) and when you plan to assess them.
2. **Publishing Outcomes:** Indicate ways the unit ensures that students are aware of learning or service area outcomes. Check all that apply: <<<checkboxes: webpage, provide in writing at first contact, post on the unit bulletin board, provide at workshops, other with textbox to describe>>>
3. **Process:** *Best practices for assessment include aligning your SAOs/SLOs to the college mission and ILOs, planning, collaboration, and designating unit leads for specific tasks.*
  - a. How well does your unit collaborate on assessment, rate 1 – 5 (5 being the ideal)
  - b. How frequently does your unit meet to discuss assessment <dropdown with: at least monthly, each semester, annually, other w/textbox>
  - c. If any improvements are needed to your assessment process, please describe.
4. **Use of Assessment Results and Action Plans:** What were the most important things your unit learned from assessment of SAOs/SLOs? If implementation of your action plans resulted in improved outcomes and/or changes in process, briefly explain. How has assessment informed planning and goal setting in your unit?
5. **Support:** What support does your unit need from administrators and assessment coordinators to continue to make progress in assessment of outcomes and implementation of action plans? Check all that apply:
  - Help with creating an assessment plan
  - Help with strategizing how to make assessment work for your unit
  - Training on how to input data in META
  - Other

## **APR**

*This is going to be the same format for all areas of the college and is very short. We want the one assessment question to cover instructional/admin/service areas and be a simple update to the assessment plan described in the previous CPR (we will share CPR assessment questions with everyone, so they can see what they are heading toward if they haven't done a CPR recently)*

Describe the department's/unit's progress on Student Learning Outcomes (SLOs), Service Area Outcomes (SAOs) and/or Administrative Unit Outcomes (AUOs) since the last Comprehensive Program Review (CPR) or Annual Program Review (APR), including:

- If you are an instructional discipline and offer degrees/certificates, please describe the department progress on Program Learning Outcomes (PLOs).
- If you have an established assessment plan from a previous CPR, have you followed the plan? Please explain any changes to the plan that may have occurred.