

Note: This syllabus is subject to change.

Syllabus • Fall 2023 • Business 2, Code 41561 • Introduction to Business Law • August 21 to December 16, 2023

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Canvas Help desk (technical problems only): 844-600-4955

Office Hours (call or email me): Tuesdays 11am-1pm, Pacific Standard Time

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Login Information

This course is delivered online using the Canvas course platform. Login instructions can be found at: <http://web.peralta.edu/portal>.

There will be no in-person class meetings.

Be sure to update your email address on your Student Passport Account.

Description

General survey of business law: Principles of law on contracts, sales agency, torts, partnerships and corporations, and the uniform commercial code.

Units: 3

No prerequisites required

Acceptable for credit: UC/CSU

Course Objectives

1. Explain the historical development of the law, operation of the court system and sources of commercial law.
2. Explain the social, political and ethical implications of the law and their application to actual and hypothetical business transactions.
3. Evaluate when a promise is enforceable, the elements of a contract, performance, and the remedies available in the event of breach.
4. Distinguish between contracts governed by the Uniform Commercial Code and those governed by the common law of contracts.
5. Analyze cases. Identify issues and apply the appropriate legal rules to the fact patterns to reach defensible legal conclusions.

Student Learning Outcomes

1. Assess the role of business law and its place in the field of business.
2. Define the difference between bilateral and unilateral contracts.
3. Differentiate between sole proprietorships, partnerships, corporations, and LLC forms or business organization structures.

Grades

Cases: 100 points; 2 cases worth 50 points each

Class Discussions: 240 points; best 12 out of 13 at 20 points each (lowest score will be dropped)

Exams: 200 points; two exams worth 100 points each

Total: 540 points

Extra Credit: 25 points; 1 extra credit quiz worth 5 points; 2 assignments worth 10 points each

A= 90-100% B= 80-89.99% C= 70-79.99% D= 60-69.99% F= Below 60%

Class Materials

Melvin, Sean P. *The Legal Environment of Business*. 4th Edition. McGraw-Hill, 2021. ISBN: 9781260247800

You also have the option to use the 3rd edition (ISBN: 9781259686207) if you would like to save money.

Note: Only the book itself is required. No access codes are required.

You also must have access to an internet connection as this course is held online.

Due Dates

(Please note that I reserve the right to make changes)

Week 1: 8/21 to 8/27 (Module 1)

Order book, login to class, read the Module 1 materials, and become familiar with online course system.

Extra Credit Quiz: Due Sunday

Week 2: 8/28 to 9/3 (Module 2, Chapter 1)

Read all materials in the Module and also Chapter 1 in the book. We have a PDF of Chapter 1 in this Module if you don't have the book yet. The PDF is the same as the book. Please note that beginning with Chapter 3 you will need your own book as we only have PDF's of Chapters 1 and 2.

1st Discussion posting: Monday–Friday

2nd Discussion posting: Monday–Sunday

Week 3: 9/4 to 9/10 (Module 3, Chapter 2)

Monday: Labor Day – Holiday Observance

Read all materials in the Module and also Chapter 2 in the book. We have a PDF of Chapter 2 in this Module if you don't have the book yet. The PDF is the same as the book.

Case 1 Assignment: Due Sunday

1st Discussion posting: Tuesday–Friday

2nd Discussion posting: Tuesday-Sunday

Week 4: 9/11 to 9/17 (Module 4, Chapter 3)

Read all materials in the Module and also the chapter in the book.

1st Discussion posting: Monday-Friday

2nd Discussion posting: Monday-Sunday

Week 5: 9/18 to 9/24 (Module 5, Chapter 4)

Read all materials in the Module and also the chapter in the book.

1st Discussion posting: Monday-Friday

2nd Discussion posting: Monday-Sunday

Week 6: 9/25 to 10/1 (Module 6, Chapter 5)

Read all materials in the Module and also the chapter in the book.

1st Discussion posting: Monday-Friday

2nd Discussion posting: Monday-Sunday

Week 7: 10/2 to 10/8 (Module 7, Chapter 6)

Read all materials in the Module and also the chapter in the book.

1st Discussion posting: Monday-Friday

2nd Discussion posting: Monday-Sunday

Week 8: 10/9 to 10/15 (Module 8, Chapter 7)

Read all materials in the Module and also the chapter in the book.

1st Discussion posting: Monday-Friday

2nd Discussion posting: Monday-Sunday

Week 9: 10/16 to 10/22 (Module 9)

Extra Credit Assignment #1 (optional): Due Sunday

Midterm Exam (covers everything up to this point): Monday-Sunday

Week 10: 10/23 to 10/29 (Module 10, Chapter 8)

Read all materials in the Module and also the chapter in the book.

1st Discussion posting: Monday-Friday

2nd Discussion posting: Monday-Sunday

Week 11: 10/30 to 11/5 (Module 11, Chapter 9)

Read all materials in the Module and also the chapter in the book.

1st Discussion posting: Monday-Friday

2nd Discussion posting: Monday-Sunday

Week 12: 11/6 to 11/12 (Module 12, Chapter 10)

Friday: Veterans Day - Holiday Observance

Read all materials in the Module and also the chapter in the book.

1st Discussion posting: Monday-Thursday

2nd Discussion posting: Monday-Sunday

Week 13: 11/13 to 11/19 (Module 13, Chapter 13)

Read all materials in the Module and also the chapter in the book.

1st Discussion posting: Monday-Friday

2nd Discussion posting: Monday-Sunday

Case 2 Assignment: Due Sunday

Week 14: 11/20 to 11/22 (Module 14, Chapter 14)

Thursday-Sunday: Thanksgiving – Holiday Observance

Read all materials in the Module and also the chapter in the book.

Week 15: 11/27 to 12/3 (Module 15, Chapter 15)

Read all materials in the Module and also the chapter in the book.

1st Discussion posting: Monday–Friday

2nd Discussion posting: Monday-Sunday

Week 16: 12/4 to 12/10 (Module 16, Chapter 16)

Read all materials in the Module and also the chapter in the book.

Extra Credit Assignment #2 (optional): Due Sunday

1st Discussion posting: Monday–Friday

2nd Discussion posting: Monday-Sunday

Week 17: 12/11 to 12/16 (Module 17)

Final Exam (covers everything since the Midterm Exam): Monday-Saturday

Items should be submitted by 11:59pm, Pacific Standard Time of the due date.

By the way, I suggest completing all course activities (exams, homework, etc...) at least one day prior to the due date. That way, if you have a computer-related problem, you'll have time to complete the activity. While you are free to wait until the last day or even last minute to complete course activities you do so at your own risk. You also need to have an alternate internet connection.

Class Policies

- All correspondence via email must include **Course Number (BUS 2) Last Name, and First Name** in that order (for example: BUS 2, Smith, William,). **Any email sent to me without that format, will not get a response.** Once the semester begins, I receive between 100-150 emails a day. On top of that, many people use only their screen names, assuming that I would somehow know who they are. So to manage the volume of correspondence, I request this information. Thanks.
- You are required to have a Peralta email address. All class emails will go to your Peralta email address and you must use your Peralta email address when emailing me.
- If your question is personal in nature, please use email. **When in doubt, use email.**
- Because I regard this class as I would any job responsibility, I will hold you to strict standards of timeliness and ethics. In this regard, late work is unacceptable. Any assignment that is not submitted by the due date may receive zero points. With regard to ethical conduct, it is my sincere hope that no student in this class submits work which is not his or her own. Any assignment that is not written solely by the student whose name appears on the submission, will automatically receive a grade of zero (0) for the assignment. Similarly, if a student is determined to have cheated on an exam, the student will receive a score of "0" for the exam.
- **Any requests for accommodation during the semester for such things as religious holidays or disability must be presented to the instructor in writing no later than 1 week after class begins.**
- The instructor reserves the right to make changes in this course schedule.

Frequently Asked Questions

- **When do classes meet?**
There are no scheduled on-campus or on-line class periods. The entire course is asynchronous and can be accessed at your convenience. Your only requirement is to complete assignments and exams as scheduled on the syllabus.
- **Are the classes different from "on-campus" classes?**
NO. The content is identical. Only the delivery method differs. Your transcript will NOT identify this course as an online class.
- **Is this method of delivery for everyone?**
Absolutely NOT. You must be a self-directed student who can plan their schedules to accommodate the deadlines outlined in the syllabus. It is very easy to fall behind in this course.
- **Is an online course right for me?**
Students who are self-empowered are often successful at surviving the on-line journey and reaching the endpoint of their cyber course. Students who perform at his or her full potential, has high self-esteem, welcomes change and is willing to assume responsibility, make decisions, and express opinions, are successful cyber learners.
- **What are some potential problems?**
Avoid traps. Don't set yourself up for doom by procrastinating, blaming others, mismanaging time or technology. Cyber students are often in multiple life roles and time is a valuable commodity.
- **What are the arranged hours?**
This is the time that you will spend on the course over the Internet.
- **Will the class meet on campus?**
No.
- **Do we have to meet online at a specific time?**
No.
- **How do I take exams?**
Over the Internet. They are written with this in mind.
- **Do I need to buy the textbook?**
Yes.
- **Where do I find my grades?**
The Gradebook in the course shell. See the tabs once you enter the class.
- **I have sent you email, but you have not responded?**
As described in the syllabus: "All correspondence must include your last name, first name, and class enrolled in that order." I receive a large volume of email. Much of it is junk. The only way I can distinguish between my students email and "junk" is by you following this request. Also, I do not respond to anonymous email. That is, people who only include their "email name", such as, ["seacastle@aol.com"](mailto:seacastle@aol.com).

With these issues out of the way, your online course should move along smoothly. The occasional Internet hiccups should not prevent you from doing well in the course.

One final note... Everyone comes to the class with different expectations. Let me address one of those expectations. An online course DOES duplicate the content of the traditional course, but NOT the delivery. An online course relies on the self-directed student completing the assignments on their own time schedule while meeting the posted deadlines. It is very easy to fall behind in an online class.

[Code of Academic Conduct and Reporting Policy](#)

Laney College, as a community-oriented, open door, educational institution whose purpose is to educate and enlighten members of the community who seek knowledge, cannot and will not tolerate academic dishonesty. In order to uphold the academic integrity of the institution, all members of the academic community, faculty and students alike, must assume responsibility for providing an educational environment of the highest standards, characterized by a spirit of academic honesty; therefore, given this premise, under no circumstances will academic dishonesty be tolerated at this institution. Any form of cheating or copying on exams or assignments will result in a 'zero' for the exam or assignment, and the student's name will be given to Student Services for violation of the Student Standards of Conduct.

Open Access Campus

Laney College does not discriminate on the basis of age, race, religion, color, gender identity, gender expression, sexual orientation, ancestry, citizenship, national origin, military or veteran status, disability, marital status, pregnancy, medical condition, and immigration status.

Campus Computer Labs

Enrolled students have access to a computer and printer at the following campus locations: **Bus Lab (F251), Accounting Lab (F254), Computer Lab (F170)**, and Laney's Library. Click on link <http://laney.edu/library/hours/> for library hours and additional library support available. Visit the various campus locations for computer lab hours.

Student Accessibility Services (SAS)

The SAS provides support and resources to enrolled students with disabilities or learning challenges to ensure equal access in classes (https://laney.edu/Student_Accessibility_Services/). Enrolled students may call (510) 464-3428 for hours or to schedule an appointment. **It is the student's responsibility to contact the course instructor by the second week of class regarding the approved SAS's accommodation letter to review and discuss the implementation process.** Student must provide a copy of the accommodation letter to the course instructor.

Withdrawal from Class

- Students may withdraw from any class by **September 4**. No entry will appear on the students' permanent record.
- Students may withdraw from any **Fall** semester class, whether passing or failing, at any time by **November 17** and receive a "W" grade.
- Students who withdraw after this period will receive a letter grade (including an "F" if failing) on the students' permanent record.
- Students finding it necessary to withdraw from class at any time after registration must obtain a withdrawal card from the office of Records and Admissions.