



COLLEGE COUNCIL MEETING MINUTES

COMMITTEE: COLLEGE COUNCIL

MEETING DATE: Wednesday, April 20, 2016

LOC./TIME: T-850, 2-4pm

ATTENDEES: Patricia Whalen, Marilyn Whalen, Brandi Howard, Denise Noldon, Phyllis Carter, Kim Bretz, Fred Bourgoin, Louis Quindlen, Chuen Chan, Evelyn Lord, Sidney Wong, Lisa Cook, Antoine Mehouelley, Christy Blue, Mildred Lewis

ABSENT: Lilia Celhay, VPSS, Janel Hampton/Helen Curry, William Highsmith, Agustin Rodriguez/Roxana Post, Anne Agard/Vina Cera, Heather Sisneros, Mark Rauzon, Lilian Chow, Jon-Mychal Cox, Katrina Totten

MINUTES: Maisha Jameson

- HANDOUTS:**
- Meeting Agenda
 - Laney Org Chart
 - College Council Meeting Minutes 02/17/16
 - College Council Meeting Minutes 03/16/16
 - (Draft) Laney College Long Term EMP Goals
 - Foundation Planning Committee Proposed Membership & Charge
 - Integrated Planning Budget Retreat Notes – Feb. 2016
 - Laney 2017 Discretionary Budget Workshop
 - PCCD & Laney College Tentative Budget Development Calendar
 - PCCD Tentative Budget Assumptions – Feb. 2016

NEXT MEETING: April 27, 2016

Item	Description (Agenda Item and Discussion)	Action Item
I. Welcome and Introductions	<ul style="list-style-type: none"> • President Stanley introduced the new Interim VPSS. 	
II. Minutes Approval for February and March 2016 Meetings	<ul style="list-style-type: none"> • The minutes from the two previous Council meetings will be approved at the next College Council Meeting. 	<ul style="list-style-type: none"> • Meeting minutes to be approved at the next College Council Meeting.
III. President's Report	<ul style="list-style-type: none"> • President Stanley noted that she would like to start on time. Asked everyone to please be mindful of their arrival time. • The PCCD Board of Trustees (BOT) are concerned about enrollment, as it affects FTES, which affects the budget. 	



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	<ul style="list-style-type: none"> • Pres. Stanley shared that the College now has an Enrollment Management Taskforce which is currently active. We will be putting together an Enrollment Management Committee charged with developing an enrollment management plan. Will need to consider and address other issues that affect our enrollment (ex. facilities, IT/Passport issues). 	
<p>IV. Budget Update</p>	<ul style="list-style-type: none"> • Handouts were reviewed and an overview of the Budget Development process was provided. • The timeline for the Budget Development process didn't allow for the College's proposed budget to be available for approval by the Council today. Will either call a special College Council meeting next week to approve this one item, or will hold a vote electronically via Survey Monkey. • The Laney College budget assumptions that were developed were reviewed and discussed to address questions that may arise next week. • The budget that will be reviewed next week for submittal will be a best case budget development scenario, with a justification noting how it was determined. • Recommendation was made for Director Carter to develop and submit that to the Board, a listing of all the expenses that the District is moving to the College without allocating the associated funding. • Serious concern was shared about the funding being allocated from the District, and the various services received from the District as a service center. • ACTION – Schedule a Special College Council for 4/27 at 2pm. If we don't make a quorum at that meeting, will develop and send out a survey for electronic voting. 	<ul style="list-style-type: none"> • Schedule a Special College Council for 4/27 at 2pm. If we don't make a quorum at that meeting, will develop and send out a survey for electronic voting.
<p>V. Org-Chart Update</p>	<ul style="list-style-type: none"> • President Stanley shared the concerns that exist with the current org-chart and what led to the need/reasons for revisions. Discussed some of the suggestions for changes to the org chart/organization of the College administration. Will also be working to change the cumbersome and confusing administrative titles. • President Stanley shared that feedback to the org chart has been received from Augmented Administrative Leadership Council (AALC), Administrative Leadership Council (ALC) and Executive Council (E.C.). Ideas are to be consolidated and shared soon. • ACTION – Update the org-chart to include the Library. 	<ul style="list-style-type: none"> • Update the org-chart to include the Library. Add the Library as reporting to the VPI.



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	<p>Add the Library as reporting to the VPI.</p> <ul style="list-style-type: none"> • Lisa Cook made a recommendation that English, ESL and Math be assigned under one Dean given their many similarities, as well as the issues they need to address as departments. • Kim Bretz shared her concern with Athletics staying under Student Services, and Kinesiology going under Instruction. Most faculty and staff under these departments, are in both areas. • It was agreed that there is too much currently, under one CTE Dean. It has been suggested to add a Director to this division. 	
<p>VI. Proposed Changes to the Laney College Facilities Committee Membership</p>	<ul style="list-style-type: none"> • Kim Bretz presented the background as to what led to the recommendation for changes to the Facilities Planning Committee (FPC) membership. Also shared the recommended changes. • Louis Quindlen called a MOTION to approve the proposed changes of the FPC. The motion was seconded by Brandi Howard. • AMENDMENTS TO THE MOTION <ul style="list-style-type: none"> ○ add Technology under lists to “Specialized Expertise in Facilities” ○ change “i.e.” to “e.g.” • Lisa Cook, Faculty Senate President – Not able to support this proposed membership change if the at-large committee members are not appointed by the Faculty Senate President. • MOTION TO TABLE THE MOTION was made by Lisa Cook, and seconded by Evelyn Lord. 	<ul style="list-style-type: none"> • Kim Bretz to re-group and bring the FPC membership item back to the Council for review/approval.
<p>VII. Educational Master Plan (EMP) Long-Term Goals – Marilyn Whalen</p>	<ul style="list-style-type: none"> • Marilyn Whalen, VP of Institutional Effectiveness (VPIE) summarized the handouts. Provided an overview as to how the Laney EMP Long Term Goals were developed. • Antoine Mehoulley suggested to use the term “instructional technology”. Ex. “functioning , attractive, well equipped with current technology” • Concern with the language for Goal #8 (“creating a space”) was shared. VPIE Whalen provided context for the item, as this is speaking to students who need these services. Suggested to use instead → “develop a strategy for partnering with Community-Based Organizations (CBOs) to address the social, human, health, wellness and housing services”. 	<ul style="list-style-type: none"> • VPIE Whalen will do an external scan to check the practices of other colleges who deal with urban campuses.



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VIII. Updates from Committees, Workgroups & Taskforces	<ul style="list-style-type: none">• Unit/Committee updates provided.	

Meeting Adjourned 4:00 pm.