



COLLEGE COUNCIL MEETING MINUTES **FINAL**

COMMITTEE: COLLEGE COUNCIL

MEETING DATE: February 12, 2020

LOC./TIME: T-850, 2-4pm

ATTENDEES: Tammeil Gilkerson, Rudy Besikof, Vicki Ferguson, Derek Pinto, Diane Chang, Gary Albury, Alejandro Acosta, Hope Lane, Blanca Montes de Oca, Larena Baldazo, Fred Bourgoin, Mark Rauzon, Barbara Yasue, Kimberly King, Sarah Backes-Diaz, Francis Howard, Kathy Ma, Nate Failing, Terance Williams, Ann McMurdo, William Trego, Heather Sisneros, Rupinder Bhatia, Marla Leech, Felipe Wilson

ABSENT: Mark Fields, Karen Tellegen, Clifton Coleman, Kim Glosson, Evelyn Lord, Stephen Corlett, Armani Taylor

MINUTES: Maisha Jameson

- HANDOUTS:**
- Meeting Agenda
 - College Council Meeting Minutes – 12.11.19 Meeting
 - Accreditation Update
 - College Facilities Update
 - Budget Development Update Presentation
 - College Council Goals for 2019-20
 - College Council Schedule & Membership List
 - College Council Mid-Year Evaluation Survey Results

NEXT MEETING: March 4, 2020

Item	Discussion/Decisions	Action Item
1.1 Agenda Approval <i>Presenter: Tammeil Gilkerson</i>	<ul style="list-style-type: none"> • HOPE LANE CALLED A MOTION TO APPROVE THE FEBRUARY 12, 2020 COLLEGE COUNCIL MEETING AGENDA. VICKI FERGUSON SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. NO ABSTENSIONS. 	
2.1 President’s Report – Final Decisions made on Recommendations from Previous College Council Meeting <i>Presenter: Tammeil Gilkerson</i>	<ul style="list-style-type: none"> • Report-back - College President’s decisions made on recommendations from the previous Council meeting: <ul style="list-style-type: none"> ○ President Gilkerson accepted the College Council’s recommendation to approve the recommendation from the Technology Planning Committee to approve the Laney College IT Project List for Bond Prioritization. ○ President Gilkerson accepted the College Council’s recommendation to approve the recommendation from 	



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	<p>the Faculty Prioritization Committee to approve the Laney College Faculty Prioritization list for 2020-21 hires.</p>	
<p>2.2 President’s Report – General Announcements <i>Presenter: Tammeil Gilkerson</i></p>	<ul style="list-style-type: none"> • As announced, the College has been placed on Probation with the Accrediting Commission for fiscal-related issues. Discussion ensued re: possible changes that will be coming soon to address the fiscal concerns of FCMAT and the accrediting commission. • A request for this year’s “We Rise” staff award nominations will be coming out soon. Will be adding a “We Rise” award for a Student Employee this year. • The District has started a strategic planning process, and has contracted Dian Harrison to lead it. The District will soon be holding convenings to solicit input from the colleges. Working to ensure that student voices are included. It was noted that the Chancellor has expressed that the colleges should not have their own strategic plans, but rather should have strategic priorities that align to the District’s strategic plan. Discussion ensued on how to address this given that Laney is currently in the middle of its own strategic plan, and has been aligning unit/department goals and resource requests back to that strategic plan. Some Council members felt that the colleges should maintain their own strategic plans given that they are very different campuses with different student bodies, which have different needs. • Update on management team was provided. The recommended hire for the new Dean of Liberal Arts will be on the next Board Meeting agenda. William Ochoa has been hired as the new Director of Gateway to College and has already started. Laney’s Dean of Math & Sciences, Denise Richardson is going to serve as the Interim VPI at Merritt College. • The Program Reviews (PRs) have been completed and processed through the validation process. The authors of the PRs that did not pass validation have been notified and the Institutional Effectiveness Committee is working with them on improvement plans. We are now moving on to the College’s resource prioritization process, and then on to budget allocation. • We are continuing to work on the College’s transition to BoardDocs for ALL of the shared governance committees. • March 4th will be the 2nd Special College Council meeting 	



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	<p>that was added to allow for the Shared Governance Committee Reports.</p> <ul style="list-style-type: none"> • Will soon be kicking-off the “Keep Laney Clean” campaign. • The President acknowledged Francis Howard who was chosen as Part-time Faculty of the Year, and Mark Rauzon who was recognized as the District 4 Local Hero. • Staff Appreciation is confirmed for May 14th. Will be putting a call out for planning committee volunteers. 	
<p>3.1 Approval of the December 11, 2019 College Council Meeting Minutes <i>Presenter: Tammeil Gilkerson</i></p>	<ul style="list-style-type: none"> • FRANCIS HOWARD CALLED A MOTION TO APPROVE THE DECEMBER 11, 2019 COLLEGE COUNCIL MEETING MINUTES. ALEJANDRO ACOSTA SECONDED THE MOTION. THE MOTION WAS APPROVED. ABSTENSIONS: NONE 	
<p>4.1 Update/Discussion – Accreditation Update <i>Presenter: Rudy Besikof</i></p>	<ul style="list-style-type: none"> • Appreciation was shared for all who have contributed to Laney’s Institutional Self Evaluation Report (ISER). • A list of items that can be found in the College’s ISER Canvas Shell was shared. • College Council members who volunteered to serve as the Standard 1A College Council Workgroup: Maisha Jameson, Francis Howard, Tammeil Gilkerson and Diane Chang. To provide feedback and revisions, and also add associated evidence by March 1. • Asked all to review the History section at the beginning of the ISER to provide feedback/input. • The Accreditation Liaison Office Rudy Besikof and the Accreditation Coordinator Chris Weidenbach are currently visiting the College’s committees and senates to discuss the ISER. • By February 18, the District will submit their sections to include within the College’s ISER. • Will be adding conclusions to completed sections after March 1. • Also working to identify which 2-3 initiatives (to enhance student success) the College will chose to highlight in the Quality Focus Essay. 	<ul style="list-style-type: none"> • The Accreditation Standard IA Work-Group to convene and provide feedback and edits by 3/1.
<p>4.2 Update/Discussion – College Facilities Update <i>Presenter: Amy Marshall</i></p>	<ul style="list-style-type: none"> • An update was provided on all pending College facilities projects (capital and maintenance). • Both Tower elevators are currently working. Completion estimated at over a year from now. • Most broken windows have been repaired. 	



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	<ul style="list-style-type: none"> • The electrical problem in the Welding Dept. is being handled and we are able to keep the program running. • Locker room renovation is moving forward. Athletics approved the designs. End users will be involved as the project moves forward. Renderings to be ready by April, and then the project will go out to bid. Completion estimated in 18 months. • We now have a company on board to address the College’s long standing air conditioning problems. • Will be repairing broken lights and adding lights. Completion estimated by June. • Theatre Modernization Project moving forward. Architecture firm contract going to Board soon. • VC Sata gave a presentation at Flex about the Bond. The District did hire a Bond Management Firm. Each campus is being assigned a project management team to lead the work related to our Bond related projects. • Laney is still on Fire Watch – Working with attorneys and District leadership on how to resolve issues with the current contractor that is in place. The president confirmed that she feels the College’s buildings are safe, and that the remaining issues are system communication issues. Hope to have a list of all deficiencies within 2 weeks...The contractor will then come back to fix the remaining issues. Estimated to be complete by April. <p><u>District Re-organization</u></p> <ul style="list-style-type: none"> • The District is moving to decentralize Financial Aid - Financial Aid Director positions to be added to each campus. • The District is moving to centralize Facilities - The Director of Facilities & Operations position will soon report to the District Department of General Services. Each of the colleges will be assigned someone to lead their facilities efforts. It is still to be determined if custodial and facilities rentals will be moved over as well. Working to identify what other implications this move will create for the College. • A&R and IT also being considered for centralization. • Discussion ensued re: how and why centralization of facilities would help the Colleges. 	
<p>4.3 Update/Discussion – College’s Budget</p>	<ul style="list-style-type: none"> • An overview was provided on the College’s Budget Development process, and the progress made thus far. 	<ul style="list-style-type: none"> • Within the next few weeks, the VP of



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<p>Development Efforts <i>Presenter: Derek Pinto</i></p>	<ul style="list-style-type: none"> • A summary was provided about how the PCCD Budget Allocation Model serves as the foundation for the District’s distribution of funding to the colleges. The total revenue allocated for FY 2019-20 is approx. \$36 million. • A summary was provided on the Parcel Tax funds and how these funds are being used. The plan that has been used to allocate the Parcel Tax funds will be going out to the College community within the next few weeks. • An overview of the current demographics and enrollment trends of California community colleges was provided by VPI Rudy Besikof. • Distance Education demands are increasing. Completion and equity concerns - as far as trends for student success data state-wide - were discussed. • Update provided on the trends for FTES enrollment and the corresponding allocation for the last 3 years. Spoke to the most recent mid-year cuts. Additional cuts made this semester were mentioned. • What are our next steps and what can we do? <ul style="list-style-type: none"> ○ Continue to schedule within our allocation ○ Set strategic enrollment goals for the divisions ○ Schedule to compliment pathways for students ○ Schedule with the new student funding formula in mind (soon 60% of our funding will be based on our student success metrics) • The timeline for the College’s budget development process was provided. • Reminder of the College’s budget allocation/augmentation process was shared. • It was noted that there were a total of 75 FCMAT recommendations made to the District. The College is being proactive to address issues that it can affect at this level. Ensuring that we are 100% cooperative to do what we can and need to in order to address the recommendations. • Themes from the Governors Budget Proposal were shared. 	<p>Admin. Services will send out to the College the plan that has been used to allocate the Parcel Tax funds.</p>
<p>5.1 College Council Business – Check-in on College Council Goal 2019-20 <i>Presenter: Tammeil Gilkerson</i></p>	<ul style="list-style-type: none"> • A brief history of why the voting rights of certain groups were removed was provided. • A discussion ensued as to whether or not shared governance committee reps should be voting members. Meeting quorum with a large body was an issue. Also mentioned was redundancy as shared governance committees submit agenda items to the Council for consideration, and then also vote on them. 	<ul style="list-style-type: none"> • Placed follow-up discussion of this item as an agenda item for the next Council meeting.



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	<ul style="list-style-type: none"> • It was noted that adding the two additional Council meetings for Shared Governance reports were meant to address committee input. • Questions asked → What happens when there is a tie vote? Do the other PCCD colleges allow for union membership voting rights on their College Councils? • There were some amongst the group that felt that the shared governance committees and union representative should be included as voting members. • This item will be placed for follow-up discussion at the next Council meeting. 	
<p>5.2 College Council Business – Check-in on College Council Membership/Attendance <i>Presenter: Tammeil Gilkerson</i></p>	<ul style="list-style-type: none"> • There are several seats on the Council that are awaiting appointments from the Senate Leads: <ul style="list-style-type: none"> ◦ Faculty → Appointment to replace Shirley Brownfox as the Faculty Senate VP rep. ◦ Classified → Appointment for the Classified Professional (Administrative Services) rep. ◦ Students → 2 At-Large Student reps. 	<ul style="list-style-type: none"> • All senate leads to follow-up to confirm their respective appointments for the vacant College Council rep positions.
<p>5.3 College Council Business – College Council Mid-Year Evaluation <i>Presenter: Tammeil Gilkerson</i></p>	<ul style="list-style-type: none"> • An overview was provided on the results of the College Council’s Mid-year Evaluation Survey. Discussion ensued. 	
<p>Meeting Adjournment</p>	<ul style="list-style-type: none"> • TERANCE WILLIAMS CALLED A MOTION TO ADJOURN THE FEBRUARY 12, 2020 COLLEGE COUNCIL MEETING. KIMBERLY KING SECONDED THE MOTION. THE MOTION WAS APPROVED UNANIMOUSLY. 	

Meeting Adjourned 3:35 pm.