



# Laney College

## COLLEGE COUNCIL INTEGRATED PLANNING MASTER CALENDAR for 2019-20

*Each meeting will include the following standing agenda items (20mins):*

1. *President's Report (to include a report back on any decisions made on Council recommendations since the previous meeting, and important information shared at the last PBC meeting) - 8 minutes*
2. *Approval of previous meeting minutes - 2 minutes*
3. *“Hot Topic” Updates & Task Force Report-outs - 10 minutes*

### Agenda Items

### Meeting Month

FALL SEMESTER		
1	College Council Orientation <ul style="list-style-type: none"> <li>College Decision-Making Process</li> <li>College Shared Governance Structure</li> <li>College Mission, Vision, Values</li> <li>Council Master Calendar for 2019-20</li> <li>Council Assessment/Evaluation</li> </ul>	<b>SEPTEMBER 18, 2019</b>
2	Confirm College Council appointments to membership for current year	
3	Review of results from spring College Council Evaluation Survey & discussion of implementation of changes for institutional effectiveness → Identify Council Goals & Objectives for 2019-20	
4	Review timeline and proposed standardized criteria for College resource prioritization (faculty, classified, facilities, technology & IELM)	
5	Update on final adopted 2019-20 College-wide Budget	
1	First Read – Standardized criteria for College resource prioritization and timeline (faculty, classified, facilities, technology & IELM)	<b>OCTOBER 16, 2019 – 1<sup>st</sup> Mtg.</b>
1	Shared Governance Committee/Unit Representative Report-outs	<b>OCTOBER 30, 2019 – 2<sup>nd</sup> Mtg.</b>
2	Vote for Council recommendation – Standardized criteria for College resource prioritization and timeline (faculty, classified, facilities, technology & IELM)	
1	Assess Council membership (attendance) to determine if changes need to be made for the next semester	<b>NOVEMBER 20, 2019</b>
2	Vote for Council recommendation – College’s faculty and IELM resource prioritization recommendations	
3	Provide overview of timeline for budget development & resource prioritization for 2020-21 (faculty, classified, facilities, technology & IELM)	
1	Assess Council membership (attendance) to determine if changes need to be made for the next semester	<b>DECEMBER 11, 2019 (2<sup>nd</sup> week of month)</b>
2	Initiate the budget development & resource prioritization process	
3	Vote for Council recommendation - Submittal of faculty prioritization	
4	Conduct mid-year College Council Evaluation	

## Agenda Items

## Meeting Month

SPRING SEMESTER		
1	Vote for Council recommendation - College resource priorities (facilities, technology, <b>classified</b> )	<b>FEBRUARY 12, 2020</b> <b>(2<sup>nd</sup> week of the month)</b>
1	Provide update on 2020-21 budget development	<b>MARCH 4, 2020 –</b> <b>1<sup>st</sup> Mtg.</b>
2	<i>(Continued if needed)</i> - Vote for Council recommendation - College resource priorities (facilities, technology, <b>classified</b> )	
1	Shared Governance Committee/Unit Representative Report-outs	<b>MARCH 18, 2020 –</b> <b>2<sup>nd</sup> Mtg.</b>
2	Initiate end of semester assessment reports of shared governance committees	
1	Vote for Council recommendation - Tentative 2020-21 College Discretionary Budget	<b>APRIL 15, 2020</b>
2	First Read – Accreditation Institutional Self-Evaluation Report (ISER)	
3	Conduct evaluation of College Council for the current year	
1	Assess and forward appointments for Council membership for next academic year. Determine if changes need to be made given attendance.	<b>MAY 20, 2020</b>
2	Second Read – Accreditation Institutional Self-Evaluation Report (ISER)	
3	Presentation on end of semester assessment reports of shared governance committees, and associated recommendations provided	
4	Review results of College Council evaluation and make recommended changes for going forward based on that assessment – Review proposed draft of Council Goals – 1 <sup>st</sup> Read.	
5	Confirm criteria for college resource prioritization and timeline for next academic year (faculty, <b>classified</b> , facilities, technology, IELM requested in PRs/APUs)	
6	Confirm IEPI Indicators for the College	