



**Wednesday, October 7, 2020
College Council**

2:00 - 4:00 PM
Held via Zoom

1. WELCOME & AGENDA APPROVAL

Subject **1.1 Agenda Approval - Presenter: Rudy Besikof (5 minutes)**

Meeting Oct 7, 2020 - College Council

Category 1. WELCOME & AGENDA APPROVAL

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

College Council Agenda for the October 7, 2020 meeting to be approved for use.

File Attachments
[College Council Agenda - 10.7.2020 - FINAL.pdf \(90 KB\)](#)

2. PRESIDENT'S REPORT

Subject **2.1 President's Report back - Final Decisions on Recommendations from the Previous College Council Meeting - Presenter: Rudy Besikof (5 minutes)**

Meeting Oct 7, 2020 - College Council

Category 2. PRESIDENT'S REPORT

Access Public

Type PROCEDURAL

Goals [Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making](#)

College President's Final Decisions on Recommendations from the Previous College Council Meeting

1. Recommendation to Approve the Revised Master Calendar for College Council
2. Recommendation to Approve the Strategic Enrollment Management Committee's Membership Composition

Subject **2.2 General Announcements - Presenter: Rudy Besikof (10 minutes)**

Meeting Oct 7, 2020 - College Council

Category 2. PRESIDENT'S REPORT

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

The College President will share general announcements with the College Council.

3. MINUTES

Subject	3.1 Approval of the September 16, 2020 College Council Meeting Minutes - Presenter: Rudy Besikof (5 minutes)
Meeting	Oct 7, 2020 - College Council
Category	3. MINUTES
Access	Public
Type	MINUTES
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

Draft minutes from the September 16, 2020 College Council Meeting are presented for approval.

<p>File Attachments College Council Meeting Minutes 9-16-2020-to be approved.pdf (528 KB)</p>

4. RECOMMENDATIONS / ACTION ITEMS

Subject	4.1 Recommendation to Approve the Final Draft of the Laney College (Accreditation) Institutional Self Evaluation Report (ISER) - Presenter: Rudy Besikof (20 minutes)
Meeting	Oct 7, 2020 - College Council
Category	4. RECOMMENDATIONS / ACTION ITEMS
Access	Public
Type	ACTION ITEM / RECOMMENDATION
Recommended Action	Approve the Final Draft of the ISER
Goals	Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement Goal 3: Offer students the highest quality curriculum and services

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

The Draft Laney College (Accreditation) Institutional Self Evaluation Report (ISER) was presented as a First Draft on 8/26/2020 and then for First Read of the Final Draft at the previous Council meeting (9/16/2020). Feedback from the Council was solicited/provided. The final Laney College ISER is being recommended for approval at this College Council meeting after the senates have had an opportunity to review for approval in advance. The final draft of the ISER is attached for review.

Next Steps:

- The Report will go to the Chancellor for review, and then ultimately be submitted to the Board of Trustees for approval.
- Evidence will continue to be loaded into the document, as Fall 2020 lies within the evaluation period.
- A visiting team of peer evaluators will conduct the official ACCJC Comprehensive Site Visit in early March 2021.

Update: Once submitted to the Accrediting Commission for Community and Junior Colleges, the College will follow up with an update on Actionable Improvement Items and the Quality Focus Essay in a 2023 Midterm Report.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE REVIEWED/APPROVED THIS RECOMMENDATION

Laney College Faculty Senate
Laney College Classified Senate
Associated Students of Laney College

HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?

Goal#3: Offer students the highest quality curriculum and services.
Goal#4: Cultivate a culture of belonging, pride and self reflection for continuous improvement.

PLAN FOR EVALUATION

Following the Spring 2021 site visit, the College will submit a midterm report in 2024.

File Attachments
7 october ACCR UPDATE-1.pdf (283 KB)
Laney College Institutional Self-Evaluation Report FINAL READ.pdf (4,005 KB)

Subject	4.2 Recommendation to Approve the Laney College Measure E (formerly Measure B) Parcel Tax Spending Plan - Presenter: Derek Pinto (10 minutes)
Meeting	Oct 7, 2020 - College Council
Category	4. RECOMMENDATIONS / ACTION ITEMS
Access	Public
Type	ACTION ITEM / RECOMMENDATION
Recommended Action	Approve the FY20-21 and FY21-22 spending plan for Measure E
Goals	Goal 1: Promote Equity

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

Annually each of the Peralta Community College District colleges is given an allocation of Measure E funds to directly support instruction. This is a two-year spending plan and the District Office reserves the right to make adjustments to 50% law compliance. Under such parameters, the proposal presents a plan for allocating the available dollars in alignment with the intent and language of the voter-approved parcel tax. College Council requested comparison data for the previous year. This was provided to all College Council members via email on 9/28/2020 - it is attached again here.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY REVIEWED/APPROVED THIS RECOMMENDATION

This spending plan was reviewed and approved by Laney's Budget Advisory Committee (BAC) in a Special Meeting in August. This mirrors previous process where Measure B Spending plans were reviewed and approved by BAC, it is in keeping with the Budget Advisory Committee (BAC) charge and the scope of its responsibilities. BAC reports to College Council.

HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?

Goal 1: Promote Equity, 1.1 Align the budget and resource allocation process with the College's mission

PLAN FOR EVALUATION

This will be evaluated with a review of the Laney budget at the close of Fiscal Year 20-21, and Fiscal Year 21-22

File Attachments

Summary MeasureB19-20 vs MeasureE20-21.pdf (175 KB)
 2020-22 Proposed Measure E Allocations DRAFT FINAL.pdf (193 KB)

Subject	4.3 Recommendation to Approve the Revised Laney College Standardized Criteria for Resource Prioritization - Presenter: Derek Pinto (10 minutes)
Meeting	Oct 7, 2020 - College Council
Category	4. RECOMMENDATIONS / ACTION ITEMS
Access	Public
Type	ACTION ITEM / RECOMMENDATION
Recommended Action	Recommend approval of the revised Laney College standardized criteria for resource prioritization
Goals	<p>Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement</p> <p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p>

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

In 2018-19, the Council decided that it would be most effective for the College to develop and adopt a single/unified and standardized set of criteria to serve as the rubric for prioritizing the College's resources. A sub-committee of the Council developed a draft, which was submitted for Council review and feedback. This year, in response to feedback and at the request of the President, the rubric was revisited by the chairs/co-chairs of the resource committees to refine it. The revisions being proposed are a product of that discussion.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY REVIEWED/APPROVED THIS RECOMMENDATION

All chairs/co-chairs were invited to participate in 2 sessions (in late August early September) from the following groups: the Budget Advisory (BAC), Facilities Planning (FPC), Instructional Equipment & Library Materials (IELM), Technology Planning (TPC), Faculty & Classified Prioritization Committees.

HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?

It furthers goals 2 and 4. Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making. Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement.

PLAN FOR EVALUATION

Can be reviewed/reassessed again at the end of the resource prioritization period.

File Attachments
 Resource Request Ranking Rubric 2020-21 REVISED DRAFT 9-8-2020.pdf (115 KB)

5. UPDATE / DISCUSSION ITEMS

Subject	5.1 Update - Laney College Accreditation (General) - Presenter: Rudy Besikof (10 minutes)
Meeting	Oct 7, 2020 - College Council
Category	5. UPDATE / DISCUSSION ITEMS
Access	Public

Type UPDATE / DISCUSSION

Goals Goal 3: Offer students the highest quality curriculum and services

(A) Dr. Rudy Besikof and Professor Chris Weidenbach will provide an update on the process toward final submission of the Laney College Institutional Self-Evaluation Report.

(B) Dr. Rudy Besikof, Interim President of Laney College will provide an update on the college's progress toward submission of the response to the ACCJC Action Letter of January 27.

There will be upcoming open campus forums the week of October 12th for any questions and answers related to this Special Report.

File Attachments

[DRAFT Laney College ACCJC November Response - as of 10.2.20.pdf \(3,596 KB\)](#)

Subject 5.2 Overview of Program Review and Resource Allocation Process - Presenter: Rudy Besikof (10 minutes)

Meeting Oct 7, 2020 - College Council

Category 5. UPDATE / DISCUSSION ITEMS

Access Public

Type UPDATE / DISCUSSION

Goals Goal 3: Offer students the highest quality curriculum and services

Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement

Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

Rudy Besikof, Atiya Rashada, Mark Fields, Heather Sisneros and Derek Pinto will update the College on the Program Review and Resource Allocation Processes, including information about technology, trainings, and deadlines. In addition, information will be shared about curriculum updating and assessment responsibilities that are due for some areas this semester.

In addition to sharing the timeline, the Council will see all programs up for Comprehensive Review and receive an update on the new META program review platform.

File Attachments

[20-21 PR schedule \(002\).pdf \(131 KB\)](#)

[Program Review timeline.tasks.8.31.pdf \(118 KB\)](#)

Subject 5.3 Update - Status of the 2020-21 College-wide Final Budget - Presenter: Derek Pinto (5 minutes)

Meeting Oct 7, 2020 - College Council

Category 5. UPDATE / DISCUSSION ITEMS

Access Public

Type UPDATE / DISCUSSION

Goals Goal 1: Promote Equity

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

The VP of Administrative Services will provide an update on the status of the adoption of a final 2020-21 college-wide budget.

6. COLLEGE COUNCIL BUSINESS

Subject	6.1 Check-in on College Council Goals for 2020-21 - Presenter: President Besikof (15 minutes)
Meeting	Oct 7, 2020 - College Council
Category	6. COLLEGE COUNCIL BUSINESS
Access	Public
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

The College Council Goals for the 2020-21 academic year were approved at the August 26, 2020 College Council meeting. A check-in on these Goals will be a standing agenda item at each College Council meeting going forward. This is a time to brainstorm about strategies to work towards achieving these goals, as well as a time to check-in on progress.

COLLEGE COUNCIL GOALS
2020-21 Academic Year
FINAL

GOAL #1 – **(New and slightly enhanced 2019-20 carry-over Goal)** Improve the overall efficiency of – and adherence to – the College’s CPR/APR process, and the planning & resource allocation model, including ensuring these processes align with the College’s mission & strategic goals. Continue evaluating and refining the program review process and prioritization rubric(s).

GOAL #2 – **(New and slightly enhanced 2019-20 carry-over Goal) (During the fall 2020 semester)** Review and reassess the voting rights of the College Council’s shared governance committee and union representative members.

GOAL #3 – Improve the college community’s awareness of the College Council’s work.

GOAL #4 – Provide oversight and coordination of progress made towards achieving the College’s strategic goals and objectives.

File Attachments

College Council Goals 2020-21 - FINAL approved 8.26.20.pdf (453 KB)