



**Wednesday, August 26, 2020
College Council**

2:00 - 4:00 PM
Held via Zoom

1. WELCOME & AGENDA APPROVAL

Subject **1.1 Agenda Approval - Presenter: Rudy Besikof (5 minutes)**

Meeting Aug 26, 2020 - College Council

Category 1. WELCOME & AGENDA APPROVAL

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

College Council Agenda for the August 26, 2020 meeting to be approved for use.

File Attachments
[College Council Agenda - 8.26.2020 - FINAL.pdf \(96 KB\)](#)

Subject **1.2 Introduction of New Members - Presenter: Rudy Besikof (5 minutes)**

Meeting Aug 26, 2020 - College Council

Category 1. WELCOME & AGENDA APPROVAL

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

Newly appointed members to the Council will be introduced.

2. PRESIDENT'S REPORT

Subject **2.1 President's Report back - Final Decisions on Recommendations from the Previous College Council Meeting - Presenter: Rudy Besikof (5 minutes)**

Meeting Aug 26, 2020 - College Council

Category 2. PRESIDENT'S REPORT

Access Public

Type PROCEDURAL

Goals Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

College President's Final Decisions on Recommendations from the Previous College Council Meeting

1. Final Decision on the Council's Recommendation to Approve the Laney College Classified Staffing Resource Prioritization for FY 2020-21

Subject **2.2 General Announcements - Presenter: Rudy Besikof (15 minutes)**

Meeting Aug 26, 2020 - College Council

Category 2. PRESIDENT'S REPORT

Access Public

Type PROCEDURAL

BACKGROUND / SUMMARY

The College President will share general announcements with the College Council.

3. MINUTES

Subject **3.1 Approval of the May 20, 2020 College Council Meeting Minutes - Presenter: Rudy Besikof (5 minutes)**

Meeting Aug 26, 2020 - College Council

Category 3. MINUTES

Access Public

Type MINUTES

Goals Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY

Draft minutes from the May 20, 2020 College Council Meeting are presented for approval.

<p>File Attachments College Council Meeting Minutes 5-20-2020-DRAFT to be approved.pdf (592 KB)</p>

4. RECOMMENDATIONS / ACTION ITEMS

Subject **4.1 Recommendation to Approve the Laney College Council Goals for AY 2020-21 - Presenter(s): Rudy Besikof (10 minutes)**

Meeting Aug 26, 2020 - College Council

Category 4. RECOMMENDATIONS / ACTION ITEMS

Access Public

Type ACTION ITEM / RECOMMENDATION

Recommended Action Adopt the 2020-21 Laney College Council Goals.

Goals

- Goal 1: Promote Equity
- Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making
- Goal 3: Offer students the highest quality curriculum and services
- Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement

BACKGROUND / SUMMARY

Draft College Council Goals for the 2020-21 academic year were presented as a First Read at the last Council meeting (5/20/20) of the previous academic year. Feedback from the Council was solicited/provided. The final Goals for the 2020-21 College Council are being recommended for approval at this meeting. The Goals are listed below, and are attached for consideration.

Proposed College Council Goals for 2020-21

- **GOAL #1 – (New and slightly enhanced 2019-20 carry-over Goal)** Improve the overall efficiency of – and adherence to – the College’s CPR/APR process, and the planning & resource allocation model, including ensuring these processes align with the College’s mission & strategic goals. Continue evaluating and refining the program review process and prioritization rubric(s).
- **GOAL #2 – (New and slightly enhanced 2019-20 carry-over Goal) (During the fall 2020 semester)** Review and reassess the voting rights of the College Council’s shared governance committee and union representative members.
- **GOAL #3** – Improve the college community’s awareness of the College Council’s work.
- **GOAL #4** – Provide oversight and coordination of progress made towards achieving the College’s strategic goals and objectives.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE REVIEWED/APPROVED THIS RECOMMENDATION

The College Council Goals are only presented to and approved through the College Council.

HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?

The College Council Goals all map back to the College's overall mission, and are directly aligned with the following institutional strategic goals:

Goal# 1 --> Promote equity

Goal #2 --> Promote a collaborative institutional culture for communication, participatory governance, and decision-making

Goal #3 --> Offer students the highest quality curriculum, instruction and services

Goal #4 --> Cultivate a culture of belonging, pride and self-reflection for continuous improvement.

PLAN FOR EVALUATION

The College Council will evaluate itself, and it's progress made towards its annual goals, at the end of each semester through the Mid-Year College Council Evaluation Survey and the End-of-the-Year Annual Evaluation Survey. The results of these evaluations inform the Council's Goals moving forward into the next school year.

File Attachments

[College Council Goals 2020-21 - FINAL DRAFT to be submitted to CC \(on 8.26.20\).pdf \(455 KB\)](#)

Subject

4.2 Recommendation to Approve the Laney College Council Integrated Planning Master Calendar for 2020-21 - Presenter(s): Rudy Besikof (10 minutes)

Meeting	Aug 26, 2020 - College Council
Category	4. RECOMMENDATIONS / ACTION ITEMS
Access	Public
Type	ACTION ITEM / RECOMMENDATION, COLLEGE COUNCIL BUSINESS
Recommended Action	Adopt the Laney College Council Integrated Planning Master Calendar for 2020-21
Goals	<p>Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making</p> <p>Goal 3: Offer students the highest quality curriculum and services</p> <p>Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement</p>

BACKGROUND / SUMMARY

The draft College Council Integrated Planning Master Calendar for the 2020-21 academic year was presented as a First Read at the last Council meeting (5/20/20) of the previous academic year. Feedback from the Council was solicited/provided. The final 2020-21 Integrated Planning Master Calendar for the College Council is being recommended for approval at this meeting. The Calendar is attached for review.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE REVIEWED/APPROVED THIS RECOMMENDATION

The Laney College Council Integrated Planning Master Calendar for 2020-21 is only presented to and approved through the College Council. Once approved, it will be shared with the other shared governance committees in order to inform/lead their work.

HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?

The Laney College Council Integrated Planning Master Calendar works to serve as a high level driver of the College's integrated planning for the academic term. It addresses all of the College's institutional strategic goals because it drives the College's program review process, which calls for all of the College's departments/programs/administrative units to develop mission statements and goals that map back to the College's overall mission and institutional strategic goals. Given this major connection and requirement for alignment, this calendar helps the College achieve all of its strategic goals.

PLAN FOR EVALUATION

At the end of each year, the Council evaluates itself and its ability to lead the College's shared governance structure and operations. Often changes/improvements are made to the Integrated Planning Master Calendar for the following year as the College is able to assess the current year's planning needs.

File Attachments

College Council Integrated Planning Master Calendar for 2020-21- DRAFT to be submitted to CC (on 8.26.20).pdf (524 KB)

5. FIRST READ RECOMMENDATIONS

Subject	5.1 (First Read) - FIRST DRAFT of the Laney College (Accreditation) Institutional Self Evaluation Report (ISER) - Presenter: Rudy Besikof (20 minutes)
Meeting	Aug 26, 2020 - College Council
Category	5. FIRST READ RECOMMENDATIONS
Access	Public

Type FIRST READ RECOMMENDATIONS

Goals

- Goal 1: Promote Equity
- Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making
- Goal 3: Offer students the highest quality curriculum and services
- Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement
- Goal 5: Increase awareness and access to disproportionately impacted communities

In Fall 2019, the Laney College Accreditation team, along with a cross-cutting team of Laney staff (faculty, classified and administrators) began work on the Laney College Institutional Self-Evaluation Report (ISER), which is to be submitted to the Accrediting Commission for Community and Junior Colleges (ACCJC) late in the Fall 2020 term. To meet the filing deadline, the report must be approved by the Peralta Board of Trustees during the Fall semester as well.

This **First Read of the First Draft** of the ISER is being submitted for review and feedback by the Council at this August 26, 2020 meeting. The report will come to the College Council for consideration 2 additional times as noted below:

- September 16 --> **First Read of the Final Draft**
- October 7 --> **Second Read/Vote for Recommendation of the Final Draft**

The timeline for vetting of the ISER through the College's governance process can be found in the attachment below.

File Attachments

[ISER Completion - Approval Timeline.pdf \(42 KB\)](#)

[ISER DRAFT 8-21-20 for College Council.pdf \(5,390 KB\)](#)

6. UPDATE / DISCUSSION ITEMS

Subject **6.1 Update - Laney College Accreditation (General) - Presenter: Rudy Besikof (10 minutes)**

Meeting Aug 26, 2020 - College Council

Category 6. UPDATE / DISCUSSION ITEMS

Access Public

Type UPDATE / DISCUSSION

Goals **Goal 3: Offer students the highest quality curriculum and services**

(A) Dr. Rudy Besikof and Professor Chris Weidenbach will provide an update on the process toward final submission of the Laney College Institutional Self-Evaluation Report.

(B) Dr. Rudy Besikof, Interim President of Laney College will provide an update on the college's progress toward submission fo the response to the ACCJC Action Letter of January 27.

Subject **6.2 Update & Discussion - Laney College Program Review Process and Resource Prioritization Rubric(s) - Presenter: Rudy Besikof (15 minutes)**

Meeting Aug 26, 2020 - College Council

Category 6. UPDATE / DISCUSSION ITEMS

Access Public

Type UPDATE / DISCUSSION

This update will present the timeline for Program Review and Resource Allocation for Laney College. As the college will be using the program review function in META/Curriqnet, the timeline will include training on use of the platform, along with other topics such as understanding of the validation rubric and crafting of aligned missions for each area submitting a report.

Additionally, an update on the Laney College Program Review Resource Prioritization Rubric(s) will be provided,

File Attachments

[Comprehensive Program Review Schedule 2019-2023.png \(106 KB\)](#)

[Program-Review-Timeline-2020-21.pdf \(214 KB\)](#)

7. COLLEGE COUNCIL BUSINESS

Subject 7.1 Check-in on the College Council Membership for 2020-21 (5 minutes)

Meeting Aug 26, 2020 - College Council

Category 7. COLLEGE COUNCIL BUSINESS

Access Public

Type COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

College Council membership for 2020-21 reviewed and discussed.

File Attachments

[DRAFT - College Council 2020-21 Membership List - as of 8.21.2020.pdf \(227 KB\)](#)

Subject 7.2 BoardDocs Overview/Training for Agenda Item Submittal - Presenters: Maisha Jameson (15 minutes)

Meeting Aug 26, 2020 - College Council

Category 7. COLLEGE COUNCIL BUSINESS

Access Public

Type COLLEGE COUNCIL BUSINESS, SPECIAL PRESENTATIONS / REPORTS

BACKGROUND / SUMMARY

The College Council has moved to BoardDocs for not only the platform within which the Council's documents are maintained, but also for the creation of Council meeting agendas.

An overview and training on how to navigate within the system and how to submit agenda items will be presented. This will be a quick refresher (as needed) on how to submit an agenda item through BoardDocs. Additional and more comprehensive training will be provided later on, as needed.

File Attachments

[BoardDocs Guide to Submitting a College Council Agenda Item.pdf \(889 KB\)](#)