Laney College

Wednesday, April 21, 2021
College Council

2:00 - 4:00 PM
Via Zoom

1. WELCOME & AGENDA APPROVAL

Subject	**1.1 Agenda Approval - Presenter: Rudy Besikof (5 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	1. WELCOME & AGENDA APPROVAL
Type	PROCEDURAL, SPECIAL PRESENTATIONS / REPORTS

BACKGROUND / SUMMARY
College Council Agenda for the April 21, 2021 meeting to be approved for use.

> File Attachments
> College Council Meeting Agenda - 4.21.21.pdf (96 KB)

2. MINUTES

Subject	**2.1 Approval of the April 7, 2021 College Council Meeting Minutes - Presenter: Rudy Besikof (3 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	2. MINUTES
Type	MINUTES
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY
Draft minutes from the April 7, 2021 College Council Meeting are presented for approval.

> File Attachments
> College Council Meeting Minutes 4-7-2021-to be approved.pdf (549 KB)

3. SPECIAL PRESENTATION

Subject	**3.1 Peralta Community College District Strategic Master Plan Process - Presenter (s): Dr. Jim Riggs & Dr. Robert Griffin (40 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	3. SPECIAL PRESENTATION
Type	SPECIAL PRESENTATIONS / REPORTS

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

Drs. Robert Griffin and Jim Riggs of PPL have been hired by the District to provide coordination/facilitation of the revision of the Strategic Plan for the Peralta Community College District. This work will serve as a first step as the Colleges prepare for drafting of their planning documents, beginning with their EMPs.

File Attachments
[PCCD SMP Update presidentation College Councils.pdf (595 KB)](#)
[PCCD SMP Update presidentation College Councils.pptx (414 KB)](#)

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4. PRESIDENT'S REPORT

Subject	**4.1 President's Report Back - Final Decisions on Recommendations from the Previous College Council Meeting - Presenter: Rudy Besikof (5 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	4. PRESIDENT'S REPORT
Type	PROCEDURAL
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

College President's Final Decisions on Recommendations from the Previous College Council Meeting

RECOMMENDATION FROM THE BUDGET ADVISORY COMMITTEE TO APPROVE THE LANEY COLLEGE BUDGET AUGMENTATION RESOURCE PRIORITIZATION FOR FY 2021-22.

Subject	**4.2 General Announcements - Presenter: President Besikof (15 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	4. PRESIDENT'S REPORT
Type	PROCEDURAL

BACKGROUND / SUMMARY
The College President will share general announcements with the College Council.

5. FIRST READ RECOMMENDATIONS

Subject	**5.1 (First Read) Recommendation from the Facilities Planning Committee to Approve the Laney College Facilities Resource Prioritization for FY 2021-22 - Presenter(s): Amy Marshall (10 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	5. FIRST READ RECOMMENDATIONS
Type	FIRST READ RECOMMENDATIONS

BACKGROUND / SUMMARY

As per Laney College's Participatory Governance and Organizational Manual (PGOM), resource allocation flowchart, department program reviews should flow to one of five committees: Facilities Planning, Technology, Faculty, Classified, or Instructional Equipment & Library Materials Committee. The Budget Advisory Committee will review all requests and make a recommendation to College Council, which will make a recommendation to the College President. The BAC's resource prioritization list for the College's facilities resources is presented in the attachment.

Subject	**5.2 (First Read) Recommendation from the Technology Planning Committee to Approve the Laney College Technology Resource Prioritization for FY 2021-22 - Presenter(s): Rupinder Bhatia (10 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	5. FIRST READ RECOMMENDATIONS
Type	FIRST READ RECOMMENDATIONS
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

As per the Participatory Governance and Organization Manual, the Resource Allocation Flowchart denotes the flow of resource requests from the various resource committees to the Budget Advisory Committee, College Council and the President. The list being presented for your review represents a Recommendation from the Technology Planning Committee to Approve the Laney College Technology Resource Prioritization list for FY 2021-22

An important note, is that BAC has already presented, and College Council accepted, the resource prioritization/budget allocation priorities for the 21-22 year.

Subject	**5.3 (First Read) Recommendation from the Budget Advisory Committee to Approve the Laney College Tentative Discretionary Budget for FY 2021-22 - Presenter(s): Derek Pinto (10 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	5. FIRST READ RECOMMENDATIONS
Type	FIRST READ RECOMMENDATIONS
Goals	Goal 1: Promote Equity
	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making

BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM

The compressed district budget schedule results in a quick turnaround of the discretionary budget for the College. Discretionary budgets/instructions were distributed to the Colleges Feb. 19th, shared with Cost Center Managers Feb. 22nd, returned to the LBO March 10th, and submitted to the District Budget Director March 12th.

LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY

REVIEWED/APPROVED THIS RECOMMENDATION

This will be reviewed by the Budget Advisory Committee (BAC) later this month.

HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?

This aligns with College Strategic Goal 1, Objective 1.1 Align the budget and resource allocation process with the College's mission.

PLAN FOR EVALUATION

College Council to review and recommend to the College President for adoption.

> File Attachments
> FY22 College Council Budget Calendar Snapshot.pdf (269 KB)

6. SECOND READ RECOMMENDATIONS

Subject	**6.1 (Second Read) Recommendation from the Classified Prioritization Committee to Approve the Laney College Classified Staffing Resource Prioritization for FY 2020-21 - Presenter(s): Hope Lane & Mildred Lewis (5 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	6. SECOND READ RECOMMENDATIONS
Type	ACTION ITEM / RECOMMENDATION

BACKGROUND / SUMMARY

As per Laney College's Participatory Governance and Organizational Manual (PGOM), resource allocation flowchart, department program reviews should flow to one of five committees: Facilities Planning, Technology, Faculty, Classified, or Instructional Equipment & Library Materials Committee. The Classified Prioritization Committee will review all requests and make a recommendation to College Council, which will make a recommendation to the College President. The resource prioritization list for the College's classified staff resources is presented in the attachment.

Note: Since the First Read of the Classified Prioritization, there was a correction made to one of the formulas within the spreadsheet. What is being presented includes that correction.

> File Attachments
> Copy of HL_ML_2021ResourseRequestsRanked-Classified.xlsx (21 KB)
> SORTED - Classified Prioritization Scores - HL_ML_2021ResourseRequestsRanked-Classified - as of 4.16.21.pdf (482 KB)

7. COLLEGE COUNCIL BUSINESS

Subject	**7.1 Check-in on College Council Goals for 2020-21 - Presenter: President Besikof (10 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	7. COLLEGE COUNCIL BUSINESS
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

The College Council Goals for the 2020-21 academic year were approved at the August 26, 2020 College Council meeting. A check-in on these Goals will be a standing agenda item at each College Council meeting going forward. This is a time to brainstorm about strategies to work towards achieving these goals, as well as a time to check-in on progress.

TO FOCUS ON GOAL#3 AT THE APRIL 21, 2021 COUNCIL MEETING --> GOAL #3 – Improve the college community's awareness of the College Council's work.

TO FOCUS ON OVERALL PROGRESS OF ALL GOALS AND GOAL#4 AT THE MAY 19, 2021 COUNCIL MEETING --> GOAL #4 – Provide oversight and coordination of progress made towards achieving the College's strategic goals and objectives.

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COLLEGE COUNCIL GOALS
2020-21 Academic Year
FINAL

GOAL #1 – **(New and slightly enhanced 2019-20 carry-over Goal)** Improve the overall efficiency of – and adherence to – the College's CPR/APR process, and the planning & resource allocation model, including ensuring these processes align with the College's mission & strategic goals. Continue evaluating and refining the program review process and prioritization rubric(s).

GOAL #2 – **(New and slightly enhanced 2019-20 carry-over Goal)** **(During the fall 2020 semester)** Review and reassess the voting rights of the College Council's shared governance committee and union representative members.

GOAL #3 – Improve the college community's awareness of the College Council's work.

GOAL #4 – Provide oversight and coordination of progress made towards achieving the College's strategic goals and objectives.

File Attachments
BREAK OUT GROUPS REPORTS_COLLEGE COUNCIL GOALS_12.9.21.docx (17 KB)
Summary College Council Minutes_Voting_Membership_AL2.2.21.pdf (114 KB)
College Council Goals 2020-21 - FINAL approved 8.26.20.pdf (453 KB)

Subject	**7.2 Check-in on College Council Membership - Presenter: Rudy Besikof/Maisha Jameson (2 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	7. COLLEGE COUNCIL BUSINESS
Type	COLLEGE COUNCIL BUSINESS

BACKGROUND / SUMMARY

A reminder will be provided to the College Senate Presidents and the College President to begin working to make their appointments to the College Council for the 2021-22 academic year. Ideally all appointments to shared governance bodies will be made before the end of the Spring 2021 term.

Included as attachments is a draft of the membership list for next year's Council, as well as a Membership Term Tracking spreadsheet that notes which Council seats are up for re-appointment.

File Attachments
Membership Term Tracking - DRAFT as of 4.16.21.pdf (295 KB)

Subject	**7.3 College Council End-of-the-Year Evaluation - Presenter: Rudy Besikof/Maisha Jameson (2 minutes)**
Meeting	Apr 21, 2021 - College Council
Category	7. COLLEGE COUNCIL BUSINESS
Type	COLLEGE COUNCIL BUSINESS
Goals	Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making
	Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement

BACKGROUND / SUMMARY

A reminder will be provided to the Council to complete the End-of-the-Year Evaluation (attached), and determine if there are any warranted changes that need to be made to improve the efficiency and effectiveness of the Council's operations and work. Themes that arise from the survey results will be discussed at the May 2021 meeting and will inform the Council Goals for the 2021-22 academic year.

We've also included the Mid-Year Evaluation Results as an attachment again, for easy reference.

File Attachments
2020-2021 College Council Mid-Year Eval-Results.pdf (143 KB)
2020-21 College Council End-of-Year Evaluation Survey.pdf (146 KB)

8. ADJOURNMENT

Subject	**8.1 Adjournment**
Meeting	Apr 21, 2021 - College Council
Category	8. ADJOURNMENT
Type	