



**Wednesday, April 7, 2021  
College Council**

**2:00 - 4:00 PM  
Via Zoom**

**1. WELCOME & AGENDA APPROVAL**

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**Subject** 1.1 Agenda Approval - Presenter: Rudy Besikof (5 minutes)

Meeting Apr 7, 2021 - College Council

Category 1. WELCOME & AGENDA APPROVAL

Type PROCEDURAL

**BACKGROUND / SUMMARY**

College Council Agenda for the April 7, 2021 meeting to be approved for use.

File Attachments  
[College Council 2020-2021 Agenda-4.7.21.pdf \(186 KB\)](#)

**Subject** 1.2 Introduction of New Members - Presenter: Rudy Besikof (2 minutes)

Meeting Apr 7, 2021 - College Council

Category 1. WELCOME & AGENDA APPROVAL

Type PROCEDURAL

**BACKGROUND / SUMMARY**

Newly appointed members to the Council will be introduced.

**2. PRESIDENT'S REPORT**

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**Subject** 2.1 President's Report back - Final Decisions on Recommendations from the Previous College Council Meeting - Presenter: Rudy Besikof (5 minutes)

Meeting Apr 7, 2021 - College Council

Category 2. PRESIDENT'S REPORT

Type PROCEDURAL

Goals [Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making](#)

**College President's Final Decisions on Recommendations from the Previous College Council Meeting**

RECOMMENDATION FROM THE BUDGET ADVISORY COMMITTEE TO ADOPT A SPECIAL EMPHASIS FOR THE PRIORITIZATION OF ALLOCATION REQUEST TO BE FUNDED BY BUDGET AUGMENTATION FUNDS.

RECOMMENDATION OF THE STUDENT LOAN DEFAULT PREVENTION COMMITTEE TO BE A SUB-COMMITTEE WITHIN THE COLLEGES STRATEGIC ENROLLMENT MANAGEMENT COMMITTEE (SEM).

**Subject**                    **2.2 General Announcements - Presenter: Rudy Besikof (5 minutes)**

Meeting                    Apr 7, 2021 - College Council

Category                    2. PRESIDENT'S REPORT

Type                        PROCEDURAL

**BACKGROUND / SUMMARY**

The College President will share general announcements with the College Council.

File Attachments

[Apr 7 Council President Report.pdf \(2,086 KB\)](#)

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### **3. MINUTES**

**Subject**                    **3.1 Approval of the March 17, 2021 College Council Meeting Minutes - Presenter: Rudy Besikof (3 minutes)**

Meeting                    Apr 7, 2021 - College Council

Category                    3. MINUTES

Type                        MINUTES

Goals                        [Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making](#)

**BACKGROUND / SUMMARY**

Draft minutes from the March 17, 2021 College Council Meeting are presented for approval.

File Attachments

[College Council Minutes-3.17.21 to be approved.pdf \(585 KB\)](#)

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### **4. SHARED GOVERNANCE COMMITTEE PRESENTATIONS**

**Subject**                    **4.1 Associated Students of Laney College (ASLC) Update Presentation to College Council - Presenter(s): Alycia Raya (6 minutes)**

Meeting                    Apr 7, 2021 - College Council

Category                    4. SHARED GOVERNANCE COMMITTEE PRESENTATIONS

Type

**BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM**

As agreed upon by the College Council, two additional Council meetings have been added to the annual calendar of meetings to allow for reports from the College's shared governance bodies (committees & senates). These additional meetings are scheduled in October and March

File Attachments

[ASLC Presentation \(1\).pptx \(11,361 KB\)](#)

[ASLC Presentation \(1\).pdf \(16,660 KB\)](#)

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### **5. FIRST READ RECOMMENDATIONS**

**Subject** **5.1 (First Read) Recommendation from the ESOL Onboarding team to Approve the significant changes that have taken place in the ESOL assessment and onboarding process. Presenter(s): Elizabeth Maher (10 minutes)**

Meeting Apr 7, 2021 - College Council

Category 5. FIRST READ RECOMMENDATIONS

Type ACTION ITEM / RECOMMENDATION, FIRST READ RECOMMENDATIONS

Goals [Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making](#)  
[Goal 3: Offer students the highest quality curriculum and services](#)

### **BACKGROUND / SUMMARY**

The ESOL Onboarding Team would like to demonstrate to College Council the significant changes that have taken place in the ESOL assessment and onboarding arenas and seek the council's approval and support for institutionalization of the new process.

### **LIST BELOW ANY OTHER SHARED GOVERNANCE BODIES THAT HAVE PREVIOUSLY REVIEWED/APPROVED THIS RECOMMENDATION**

### **HOW DOES THIS RECOMMENDATION HELP THE COLLEGE ACHIEVE ITS STRATEGIC GOALS?**

### **PLAN FOR EVALUATION**

#### File Attachments

[ESOL GSP goes to SEM.pptx \(54 KB\)](#)

[ESOL GSP goes to SEM.pdf \(107 KB\)](#)

**Subject** **5.2 (First Read) Recommendation from the Classified Prioritization Committee to Approve the Laney College Classified Staffing Resource Prioritization for FY 2020-21 - Presenter(s): Hope Lane & Mildred Lewis (10 minutes)**

Meeting Apr 7, 2021 - College Council

Category 5. FIRST READ RECOMMENDATIONS

Type ACTION ITEM / RECOMMENDATION

### **BACKGROUND / SUMMARY**

As per Laney College's Participatory Governance and Organizational Manual (PGOM), resource allocation flowchart, department program reviews should flow to one of five committees: Facilities Planning, Technology, Faculty, Classified, or Instructional Equipment & Library Materials Committee. The Classified Prioritization Committee will review all requests and make a recommendation to College Council, which will make a recommendation to the College President. The resource prioritization list for the College's classified staff resources is presented in the attachment.

File Attachments

[Copy of HL\\_ML\\_2021ResourceRequestsRanked-Classified.xlsx \(21 KB\)](#)

## 6. UPDATE / DISCUSSION ITEMS

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**Subject**                      **6.1 (Second Read) Recommendation from the Budget Advisory Committee to Approve the Laney College Budget Augmentation Resource Prioritization for FY 2021-22. Presenter(s): William Trego & Derek Pinto (10 minutes)**

Meeting                      Apr 7, 2021 - College Council

Category                      6. UPDATE / DISCUSSION ITEMS

Type                              FIRST READ RECOMMENDATIONS

### **BACKGROUND / SUMMARY FOR YOUR AGENDA ITEM**

An overview of the Laney College budget development and resource allocation/augmentation process will be provided. According to the augmentation process, all cost centers will be loaded at 90%, and the remaining 10% will be placed into a College general fund reserve. The College's unfunded resource priorities are ranked and submitted for consideration for funding. This is a presentation of the College's identified resource budget priorities, i.e. augmentation.

File Attachments

[Final Prioritization List for CC March 2021.pdf \(413 KB\)](#)

## 7. COLLEGE COUNCIL BUSINESS

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**Subject**                      **7.1 Check-in on College Council Membership/Attendance - Presenter: Rudy Besikof/Arlene Lontoc (1 minute)**

Meeting                      Apr 7, 2021 - College Council

Category                      7. COLLEGE COUNCIL BUSINESS

Type                              COLLEGE COUNCIL BUSINESS

### **BACKGROUND / SUMMARY**

At the end of each semester, the College Council membership reviews the attendance log for Council meetings in order to determine whether the attendance policy has been violated and to make decisions on how to move forward if/when they have.

Additionally, if there are appointments that have not yet been made, this will be discussed as well.

File Attachments

[2020-2021 College Council Attendance Log - as of 12.9.2020 AL.pdf \(162 KB\)](#)

[College Council 2020-21 Membership List - as of 12.10.20 updatedAL.pdf \(238 KB\)](#)

**Subject**                      **7.2 College Council Mid-Year Evaluation - Presenter: Rudy Besikof/Arlene Lontoc (2 minutes)**

Meeting Apr 7, 2021 - College Council  
Category 7. COLLEGE COUNCIL BUSINESS  
Type COLLEGE COUNCIL BUSINESS  
Goals [Goal 2: Promote a collaborative institutional culture for communication, governance and decision-making](#)  
[Goal 4: Cultivate a culture of belonging, pride and self-reflection for continuous improvement](#)

### **BACKGROUND / SUMMARY**

In addition to the annual evaluation assessment that is carried out at the end of the academic year, the College Council assesses itself at the end of the fall semester. This is considered the Council's "Mid-Year Evaluation". The evaluation period for the mid-year assessment will be kicked off at the December Council meeting of the year, using the attached evaluation survey.

At this meeting, the Council will review and discuss the results of its Mid-Year Evaluation (attached), and determine if there are any warranted changes that need to be made to improve the efficiency and effectiveness of the Council's operations and work.

[https://forms.office.com/Pages/AnalysisPage.aspx?id=Fmqh7q9Ie0eREwWxwBEj\\_-EfwEDWJmJBsva-0DYG1V9UOUtYMDVFVExXRUZMvVQ4UUJUTihMM0oxNC4u&AnalyzerToken=ijpPK5MbyJVpcxDmE1VvI1U5jV5Zt8iQ](https://forms.office.com/Pages/AnalysisPage.aspx?id=Fmqh7q9Ie0eREwWxwBEj_-EfwEDWJmJBsva-0DYG1V9UOUtYMDVFVExXRUZMvVQ4UUJUTihMM0oxNC4u&AnalyzerToken=ijpPK5MbyJVpcxDmE1VvI1U5jV5Zt8iQ)

#### File Attachments

[2020-2021 College Council Mid-Year Eval-Results.pdf \(143 KB\)](#)

**Subject** **7.3 Check-in on College Council Goals for 2020-21 - Presenter: President Besikof (3 minutes)**

Meeting Apr 7, 2021 - College Council  
Category 7. COLLEGE COUNCIL BUSINESS  
Type COLLEGE COUNCIL BUSINESS

### **BACKGROUND / SUMMARY**

The College Council Goals for the 2020-21 academic year were approved at the August 26, 2020 College Council meeting. A check-in on these Goals will be a standing agenda item at each College Council meeting going forward. This is a time to brainstorm about strategies to work towards achieving these goals, as well as a time to check-in on progress.

COLLEGE COUNCIL GOALS  
2020-21 Academic Year  
FINAL

GOAL #1 – **(New and slightly enhanced 2019-20 carry-over Goal)** Improve the overall efficiency of – and adherence to – the College’s CPR/APR process, and the planning & resource allocation model, including ensuring these processes align with the College’s mission & strategic goals. Continue evaluating and refining the program review process and prioritization rubric(s).

GOAL #2 – **(New and slightly enhanced 2019-20 carry-over Goal) (During the fall 2020 semester)** Review and reassess the voting rights of the College Council’s shared governance committee and union representative members.

GOAL #3 – Improve the college community’s awareness of the College Council’s work.

GOAL #4 – Provide oversight and coordination of progress made towards achieving the College’s strategic goals and objectives.

File Attachments

[BREAK OUT GROUPS REPORTS\\_COLLEGE COUNCIL GOALS\\_12.9.21.docx \(17 KB\)](#)

[Summary College Council Minutes\\_Voting\\_Membership\\_AL2.2.21.pdf \(114 KB\)](#)

[College Council Goals 2020-21 - FINAL approved 8.26.20.pdf \(453 KB\)](#)

[BREAK OUT GROUPS REPORTS\\_COLLEGE COUNCIL GOALS\\_12.9.21 \(2\).pdf \(150 KB\)](#)

## 8. ADJOURNMENT

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**Subject**                      **8.1 Announcements**

Meeting                      Apr 7, 2021 - College Council

Category                      8. ADJOURNMENT

Type

The Committee Chair will provide information about the next College Council meeting, to be held on April 21, 2021.

Committee members may also provide general announcements as information to the College Council.

**Subject**                      **8.2 Adjournment**

Meeting                      Apr 7, 2021 - College Council

Category                      8. ADJOURNMENT

Type